

Application for the UCF Legislative Scholar Internship Position
Return application by September 15, 2017

A full-time internship that will place students with state legislative offices, executive branch, or lobbyist offices in support of the 2018 Florida Legislative Session, beginning January 2, 2018, until the conclusion of the Legislative Session (January 9 to March 9, 2018).

In addition to having an all inclusive apartment paid for and shared with a fellow Legislative Scholar Intern in Tallahassee for the Legislative Session and reimbursement for travel expenses for one round trip to Tallahassee, each Legislative Scholar will be given a total scholarship of \$3,000.

All students will receive credit hours for the internship and will have a project or assignment determined by the department. The number of credit hours is determined by the department.

Requirements:

- Must be academically classified as a junior, senior or graduate student as of January 2018
- Submit three (3) letters of recommendation, including one from a faculty member
- Updated unofficial Academic Audit (available on My UCF)
- Personal Statement 500-1000 words
- Legislative Research and Response
- Resume

Name: _____

Local Address: _____

Phone/cell: _____ Email: _____

Major Field of Study: _____

G.P.A. _____ Current status at UCF _____ Anticipated graduation date _____

Are you Bilingual? ____ If yes, please list the language and your proficiency level:

Speaking _____ Writing _____ Reading _____

Education						
School	Did you Graduate?	Name and Address	Major Minor	Degree Received	Month/Year Graduated	Hours Earned
High School						
Community/ Vocational/ Technical College						
College/ University						

WORK HISTORY

Please begin with the most recent organization/company.

If currently working, may we contact your company? ___ Yes ___ No

Organization/Company: _____

Dates: ____/____/____ TO ____/____/____

Business Address: _____

Supervisor: _____

Title: _____

Telephone: (____) _____ Ext.: _____

Hours Per Week: _____ () Part Time () Full Time () Volunteer () Internship

Position Title: _____ Ending Salary \$ _____

Primary Duties:

Reason for leaving or seeking other employment:

Organization/Company: _____

Dates: ____/____/____ TO ____/____/____

Business Address: _____

Supervisor: _____

Title: _____

Telephone: (____) _____ Ext.: _____

Hours Per Week: _____ () Part Time () Full Time () Volunteer () Internship

Position Title: _____ Ending Salary \$ _____

Primary Duties:

Reason for leaving or seeking other employment:

PERSONAL STATEMENT

Address the following questions in your personal statement and include any other additional information that you feel would be beneficial in considering your application.

1. Why would you like to serve as the UCF Legislative Intern?
2. What are your involvements on and off campus?
3. What government related experience do you have?
4. What qualities do you have that make you capable of working in the high stress field of governmental relations?
5. What courses have you taken at the collegiate level that you feel would prepare you for this internship experience?
6. Where do you see yourself in five years?
7. When UCF is mentioned, what are your initial thoughts?

LEGISLATIVE RESEARCH AND RESPONSE

Please write a brief (1 page or less) response to the following questions:

1. Who is your State Representative and State Senator?
2. Which committees does your State Representative and State Senator serve on, or (if not on a committee), what leadership position do they hold?
3. Select a bill from the 2017 Regular session that is of most interest to you and explain why, include the final status of the bill.

Signature _____ Date _____

Return this Application To:
University of Central Florida
Legislative Internship Committee
Department of Political Science
4297 Andromeda Loop North
Howard Phillips Hall Room 302
Orlando, FL 32816

Attachments: 3 letters of recommendation, unofficial academic audit, resume, personal statement and legislative research and response