HFES Officers’ Meeting Minutes – February 9, 2015

Time: 5:30pm
Location: Bar Louie
Officers present: Daphne Kopel, Michael Rupp, Misa Shimono, Kimberly Stowers, Sarah Williams, Jennifer Louie, Gaby Hancock, Theresa Kessler

1. Membership
   a. Emailed out
   b. Update Jenn re: your status
   c. Collect labmates’ responses
      i. Since we do not have officers that are presently in Dr. Neider’s or Dr. Jentsch’s lab...
         1. Pooja will speak with Dr. Neider’s lab
         2. Kim will speak with Dr. Jentsch’s lab
   d. Have all membership updates by Friday, February 13th.

2. Budget
   a. Banking Affairs on Wednesday afternoon
   b. CFE & Sending Budget to National
      i. CFE on Wednesday
      ii. Hold off sending budget to National until Friday at noon

3. Tax Discussion
   a. Emailed invitations to Szalma & Mouloua for 2/18

4. HFES Social Event
   a. Funding emails out after 2/18 Officers’ Meeting
   b. Sarah will scout out venues (L.A. Live? Conference room in hotel?)
   c. We will be providing meals to the guests.

5. Guest Speakers
   a. Ideas from Students & Faculty – heard back from 4 people.
      i. Bryan Reimer
         1. Research Scientist MIT AgeLab & Associate Director New England
            University Transportation Center
   b. Form for SGA Funding
   c. Again, meetings schedule

6. Spring Social
   a. Doodle Results for Date
      i. Daphne will send out another round of emails
   b. Sarah’s Abode
      i. Theme: Speakeasy

7. Spring General Meeting (2/23, 6PM)
   a. 301Q Reserved – Bring your board games!
   b. Food/Games – We will be having pizza and drinks from Dominos

8. Outreach Efforts
   a. Undergrad Classes
i. Tim Frischmann
   1. 2/20, 130PM, Lab Showcase
   2. Send your slides to Theresa
      a. 2 PowerPoint slides.
      b. Do not format the slide.
      c. Times New Roman font

ii. Andrew Talone
   1. Sanford/Lake Mary Campus
   2. Wednesday, 4/8/2015 @ 6PM (30 mins @ beginning)

iii. Considering asking Dr. Chin
   b. High Schools (?)
      i. Theresa
   c. Brevard County Science Fair
      i. 3/6, 7:30AM-130PM, Space Coast Jr./Sr. High School
      ii. RSVP to Mike

9. Any Other Business
   a. Fundraising dinner at Burger U:
      i. 11am-3pm.
      ii. Need people to stand outside and hand out flyers
   b. Chapter items
      i. Theresa, Gaby, and Jenn will move HFES chapter items to the TRG Lab (Room 307) on Friday (2/13) at 11:15am.

Next Officers’ Meeting: Wednesday, February 18th at 10am