

Equipment Fees & Material, Supplies and Lab Fees

# College of Sciences

UNIVERSITY OF CENTRAL FLORIDA

# Agenda

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- Purpose
- Getting Started
- PeopleSoft Screens
- Limitations

# Purpose

## **Material, Supply & Lab Fees**

- Fee collected to cover the costs associated with a specific lab
- Expenditures limited to materials & supplies (not equipment)
- “Charged” to student enrolled in the lab each semester

## **Equipment Fees**

- Fee collected to cover the costs associated with equipment (maintaining & purchasing)
- Equipment must service a majority of students
- “Charged” to ALL majors once a year (Fall)

# Getting Started

- To establish and/or change the rates associated with the fees contact Rita Greenwell
- Requests are approved by 1) the College, 2) either Grad Council or UCRC 3) Graduate or Undergraduate Dean and 4) Provost
- Department
  - Material, Supply & Lab Fee (24xx-08-01)
  - Equipment Fee (24xx-08-02)

# PeopleSoft Screens

- Budget Overview
  - Budget = \$0.00
  - Associate Revenue = Fees Collected
- Revenue Details
  - Student PeopleSoft
    - Lab Fee Report
    - Equipment Fee Report