PeopleSoft, Canvas, and SPI role summary:

	PeopleSoft Instructor Role Descr.	PeopleSoft Short Code	Workload % Required	Assigned PS Grade Roster Access	Canvas Role	Canvas Grading	SPI
Course manager	Course Mgr	CM	No	None	Designer	No	No
No-Teach TA - Grad/Staff only	NoTchTA	NTA	No	Grade	Teaching Assistant (TA)	Yes	No
Primary Instructor	Prim Instr	PI	Yes	Approval	Teacher	Yes	Yes
Secondary Instructor	Sec Instr	SI	Yes	Grade	Teacher	Yes	Yes
Teaching Assistant - Grad/Staff	TA	TA	Yes	Grade	Teaching Assistant (TA)	Yes	Yes
Undergraduate Non-Teach Assistant	UNGRADNTA	UNTA	No	None	Non-grading Teaching Assistant (NG-TA)	No	No
Undergraduate Teaching Assistant	UNGRADTA	UTA	No	None	Teaching Assistant (TA)	Yes	No

The Load Factors must sum up to **100 exactly**. It can be 50/50, 80/20, 70/30, etc.

If the instructor is listed as Prim Instr, Sec Instr, or TA, and the Load Factor is left blank, it will automatically default to 100%. For classes with a single instructor and one meeting pattern, you may leave the field blank or insert 100. They will both have the same results.
Leave the Load Factor box blank for instructors with a **NoTchTA, Course Mg role, UGRADNTA, or UGRADTA.**