

Course Syllabus

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ANT2000 General Anthropology

Summer A 2021

W - World Wide Web

Prerequisite(s): None. Corequisite(s): None. Prerequisite(s) or Corequisite(s): None.

This syllabus is subject to change in response to unforeseen circumstances that may arise.

Instructor Contact:

- Instructor: Dr. Neil Duncan
- Virtual Office Hours: **Monday mornings 10-11:30. (Subject to change. Feel free to email and schedule appointment outside of those hours if you want to talk or zoom.)**
- Phone: 407-823-4961
- E-mail: Webcourses mail client; neil.duncan@ucf.edu (<mailto:neil.duncan@ucf.edu>)
- Teaching Assistant: Gabriela Mansour, Gabriela.Mansour@ucf.edu (<mailto:Gabriela.Mansour@ucf.edu>)
- Virtual Office hours TBA.
- (Please only email from your Knights account or from the Webcourses email client. We cannot respond to a non-UCF email account.)

Course Description

Catalog description: An introductory survey of the four major subfields of anthropology: Social Anthropology, Physical Anthropology, Linguistics, and Archaeology

Scope and purpose of this course: This course will introduce you to the varied approaches anthropologists use to examine and explain humankind in the present and in the past. Anthropology is a broad discipline that is concerned with both biological and cultural aspects of humanity. Anthropology can be both scientific and humanistic. It looks at human biology, the evolution and origin of our species, adaptation and variation, health and nutrition. Anthropology also examines our

societies, our families, our values, beliefs and ideals and the ways we interact and communicate. Anthropology takes interest in the present and the past. Four major subfields of anthropology will be covered: Cultural Anthropology, Archaeology, Biological Anthropology, and Anthropological Linguistics. This course is fully online will not meet at a scheduled time, thus asynchronous. You will be self-but please be aware of Quiz, Assignment, and Exam deadlines.

Student Learning Outcomes

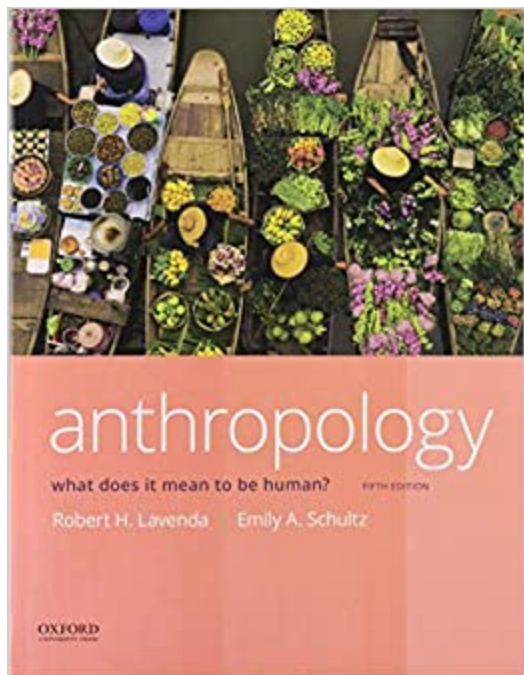
When you leave this course, you will have a greater understanding and appreciation of human peoples and cultures around the globe. By bringing you into contact with different ways of life, you will understand and appreciate how arbitrary your own understanding of the world is. You will learn that you and all other humans live in culturally shaped worlds.

Required Text

Reading your textbook is a fundamental part of your education. To do well in this class, you will need to do the required readings before completing assignments. And reading will help you better understand my lectures and perform well on the tests and quizzes. By its nature, anthropology covers material that may be unfamiliar to you, and sometimes unexpected, so be sure to get the most out of your textbook.

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Course Text



Anthropology: What Does It Mean to Be Human? Fifth edition. By Robert H. Lavenda and Emily A. Schultz. Oxford University Press, 2014.

Other tools/items needed: None

Course Requirements

There are 15 modules to be completed *in sequence*. You must complete each module to proceed to the next module in the sequence. You will not be able to skip modules. There is no penalty for completing the course early. *However, there are due dates for the assignments and exams and these must be completed on or before their respective due dates, not after.* So, you can move as quickly as you like through the course, provided all assignments and exams are completed on or before their due dates.

Evaluation and Grading

Item	Total Points
Exams (3 @ 50 points each)	150
Essays/Response Papers (3 @ 25 points each)	75
Bi-Weekly Reading Quizzes (15 @ 5 points each)	75
Total Points	300

Exams (3 @ 50 points each)

Three exams will cover the material from lectures and readings—in order to do well, you must both view the lectures and read the required materials. **The last exam is cumulative.**

Essays and Response Papers (3 @ 25 points each)

Three short essays or response papers will be due during the semester. You must carefully follow all requirements for the essays or response papers posted on the course web site to receive full credit. Failure to follow content and format guidelines can lead to a reduction in the grade of your papers. Each essay or response paper must range between 350 and 500 words and be free of spelling or grammar errors. You must use an accepted method for citation of sources. All assignments will be uploaded into Webcourses. This course will utilize the services of Turnitin.com. Please do your own work. See the section on Plagiarism below. Each assignment has a set due date and the assignment must be turned before that deadline to get full credit. **Late assignments will be subject to a point**

deduction of 5 points per day late!

Quizzes (15 @ 5 points each)

Each module will contain a short quiz that centers on the assigned reading and lecture. Missing any or all quizzes will negatively affect your final grade.

Grading Scale

Name:	Range:
A	100 % to 94.0%
A-	< 94.0 % to 90.0%
B+	< 90.0 % to 87.0%
B	< 87.0 % to 84.0%
B-	< 84.0 % to 80.0%
C+	< 80.0 % to 77.0%
C	< 77.0 % to 74.0%
C-	< 74.0 % to 70.0%
D+	< 70.0 % to 67.0%
D	< 67.0 % to 64.0%
D-	< 64.0 % to 61.0%
F	< 61.0 % to 0.0%

A Note on Due Dates -a reiteration

You must take the final exam and complete assignments before their due dates. **There will be no credit for missed assignments or exams except in cases of medical or family emergencies provided you supply written verification. Please note that a previously scheduled appointment or social function does not constitute an emergency. This is a full semester course, please do not fall behind.**

A Note on Grading

If you dispute a grade on any part of your essays or tests, you have three days after the grade is posted to bring the matter to my attention. It is your responsibility to examine your graded material within a reasonable time after I return the material to you. Do not wait until the end of the semester to dispute your grades. Also, please do not request that your grade be rounded up at the end of the semester. I will not reply to any requests for rounding up, so don't take it personally.

Class Website

The course syllabus and information on assignments are available on Webcourses. Grades will be

posted in Webcourses as well. You will be informed of important class information via e-mail or announcement on Webcourses. Please check your e-mail and the Webcourses Modules page regularly. If you fail to do so, there is a possibility that you will miss crucial material.

Extra Credit

There will be no extra credit offered.

Unauthorized Use of Websites and Internet Resources

There are many websites claiming to offer study aids to students, but in using such websites, students could find themselves in violation of academic conduct guidelines. These websites include (but are not limited to) Quizlet, Course Hero, Chegg Study, and Clutch Prep. UCF does not endorse the use of these products in an unethical manner, which could lead to a violation of our University's Rules of Conduct. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity could be found in violation of academic conduct standards and could face course and/or University penalties. Please let me know if you are uncertain about the use of a website so I can determine its legitimacy.

Unauthorized Use of Websites and Internet Resources

If you were in a classroom setting taking a quiz, would you ask the student sitting next to you for an answer to a quiz or test question? The answer should be no. This also applies to graded homework, quizzes, tests, etc.

Students are not allowed to use GroupMe, WhatsApp, or any other form of technology to exchange course material associated with a graded assignment, quiz, test, etc. when opened on Webcourses.

The completion of graded work in an online course should be considered a formal process: Just because you are not in a formal classroom setting being proctored while taking a quiz or test does not mean that the completion of graded work in an online course should not be treated with integrity.

The following is not all inclusive of what is considered academic misconduct. These examples show how the use of technology can be considered academic misconduct and could result in the same penalties as cheating in a face-to-face class:

- Taking a screen shot of an online quiz or test question, posting it to GroupMe or WhatsApp, and asking for assistance is considered academic misconduct.
- Answering an online quiz or test question posted to GroupMe or WhatsApp is considered academic misconduct. Giving advice, assistance, or suggestions on how to complete a question associated with an online assignment, quiz, or test is considered academic misconduct.

- The use of outside assistance from another student or by searching the internet, Googling for answers, use of websites such as Quizlet, Course Hero, Chegg Study, etc. is considered academic misconduct.
- Gathering to take an online quiz or test with others and sharing answers in the process is considered academic misconduct.

Unauthorized Distribution of Class Notes and Materials

Third parties may attempt to connect with you to sell your notes and other course information from this class. Distributing course materials to a third party without my authorization is a violation of our University's Rules of Conduct. Please be aware that such class materials that may have already been given to such third parties may contain errors, which could affect your performance or grade. Recommendations for success in this course include coming to class on a routine basis, visiting me during my office hours, connecting with the Teaching Assistant (TA), and making use of the Student Academic Resource Center (SARC), the University Writing Center (UWC), the Math Lab, etc. If a third party should contact you regarding such an offer, I would appreciate your bringing this to my attention. We all play a part in creating a course climate of integrity.

Turnitin.com

In this course we will utilize turnitin.com, an automated system which instructors can use to quickly and easily compare each student's assignment with billions of web sites, as well as an enormous database of student papers that grows with each submission. Accordingly, you will be expected to submit assignments through the Canvas Assignment Tool in electronic format. After the assignment is processed, as an instructor I receive a report from turnitin.com that states if and how another author's work was used in the assignment. For a more detailed look at this process, visit

<http://www.turnitin.com> [\(http://www.turnitin.com/\)](http://www.turnitin.com/).

Policy Statements

Statement Regarding COVID-19

To protect members of our community, everyone is required to wear a facial covering inside all common spaces including classrooms (<https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf> [_ \(https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf\)](https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf)). Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the [Golden Rule](https://goldenrule.sdes.ucf.edu/) [\(https://goldenrule.sdes.ucf.edu/\)](https://goldenrule.sdes.ucf.edu/) for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notifications in Case of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here:

(<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
(<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.)

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

In Case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Course Accessibility and Disability COVID-19 Supplemental Statement

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students with disabilities should speak with their instructor and should contact sas@ucf.edu (<mailto:sas@ucf.edu>) to discuss specific accommodations for this or other courses.

Academic Integrity

Students should familiarize themselves with UCF's Rules of Conduct at <<https://scai.sdes.ucf.edu/student-rules-of-conduct/>> (<https://scai.sdes.ucf.edu/student-rules-of-conduct/>). According to Section 1, "Academic Misconduct," students are prohibited from engaging in

1. Unauthorized assistance: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
2. Communication to another through written, visual, electronic, or oral means: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.

3. Commercial Use of Academic Material: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
4. Falsifying or misrepresenting the student's own academic work.
5. Plagiarism: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
6. Multiple Submissions: Submitting the same academic work for credit more than once without the express written permission of the instructor.
7. Helping another violate academic behavior standards.
8. Soliciting assistance with academic coursework and/or degree requirements.

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, *The Golden Rule* < <https://goldenrule.sdes.ucf.edu/> < [\(https://goldenrule.sdes.ucf.edu/\)](https://goldenrule.sdes.ucf.edu/)>. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and respond to academic misconduct when necessary. Penalties for violating rules, policies, and instructions within this course can range from a zero on the exercise to an "F" letter grade in the course. In addition, an Academic Misconduct report could be filed with the Office of Student Conduct, which could lead to disciplinary warning, disciplinary probation, or deferred suspension or separation from the University through suspension, dismissal, or expulsion with the addition of a "Z" designation on one's transcript.

Being found in violation of academic conduct standards could result in a student having to disclose such behavior on a graduate school application, being removed from a leadership position within a student organization, the recipient of scholarships, participation in University activities such as study abroad, internships, etc.

Let's avoid all of this by demonstrating values of honesty, trust, and integrity. No grade is worth compromising your integrity and moving your moral compass. Stay true to doing the right thing: take the zero, not a shortcut.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need access to course content due to course design limitations should contact the professor as soon as possible. Students should also connect with Student Accessibility Services (SAS) <<http://sas.sdes.ucf.edu/> <[\(http://sas.sdes.ucf.edu/\)](http://sas.sdes.ucf.edu/)> (Ferrell Commons 185, sas@ucf.edu (<mailto:sas@ucf.edu>), phone 407-823-2371). For students connected with SAS, a Course Accessibility Letter may be created and sent to professors, which informs faculty

of potential course access and accommodations that might be necessary and reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student. Further conversation with SAS, faculty and the student may be warranted to ensure an accessible course experience.

Unexpected Course Changes

To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to [ucf.edu](http://my.ucf.edu) ([http://my.ucf.edu/](http://my.ucf.edu)) and logging in. Click on “Student Self Service” located on the left side of the screen in the toolbar, scroll down to the blue “Personal Information” heading on the Student Center screen, click on “UCF Alert”, fill out the information, including e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”

Students with special needs related to emergency situations should speak with their instructors outside of class.

Emergencies may occur that could affect this course's schedule.

Deployed Active Duty Military Students

Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Diversity and Inclusion

The University of Central Florida considers the diversity of its students, faculty, and staff to be a strength and critical to its educational mission. UCF expects every member of the university community to contribute to an inclusive and respectful culture for all in its classrooms, work environments, and at campus events. Dimensions of diversity can include sex, race, age, national origin, ethnicity, gender identity and expression, intellectual and physical ability, sexual orientation, income, faith and non-faith perspectives, socio-economic class, political ideology, education, primary language, family status, military experience, cognitive style, and communication style. The individual intersection of these experiences and characteristics must be valued in our community.

Title IX prohibits sex discrimination, including sexual misconduct, sexual violence, sexual harassment, and retaliation. If you or someone you know has been harassed or assaulted, you can find resources available to support the victim, including confidential resources and information concerning reporting options at www.shield.ucf.edu (<http://www.shield.ucf.edu>) and <http://cares.sdes.ucf.edu/> (<http://cares.sdes.ucf.edu/>).

If there are aspects of the design, instruction, and/or experiences within this course that result in barriers to your inclusion or accurate assessment of achievement, please notify the instructor as soon as possible and/or contact Student Accessibility Services.

For more information on diversity and inclusion, Title IX, accessibility, or UCF's complaint processes contact:

- Title IX – OIE – <http://oie.ucf.edu/> (<http://oie.ucf.edu/>) & askanadvocate@ucf.edu (<mailto:askanadvocate@ucf.edu>)
- Disability Accommodation – Student Accessibility Services – <http://sas.sdes.ucf.edu/> (<http://sas.sdes.ucf.edu/>) & sas@ucf.edu (<mailto:sas@ucf.edu>)
- Diversity and Inclusion Training and Events – www.diversity.ucf.edu (<http://www.diversity.ucf.edu>)
- Student Bias Grievances – Just Knights response team – <http://jkrt.sdes.ucf.edu/> (<http://jkrt.sdes.ucf.edu/>)
- UCF Compliance and Ethics Office – <http://compliance.ucf.edu/> (<http://compliance.ucf.edu/>) & complianceandethics@ucf.edu (<mailto:complianceandethics@ucf.edu>)
- Ombuds Office – <http://www.ombuds.ucf.edu> (<http://www.ombuds.ucf.edu>)

UCF Cares





During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit UCFCares.com (<http://ucfcares.com>) if you are seeking resources and support, or if you are worried about a friend or classmate. Free services and information are included for a variety











of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail ucfcares@ucf.edu (<mailto:ucfcares@ucf.edu>) with questions or for additional assistance. You can reach a UCF Cares staff member between 8 a.m. and 5 p.m. by calling 407-823-5607. If you are in immediate distress, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.


University Writing Center

<http://uwc.cah.ucf.edu/> (<http://uwc.cah.ucf.edu/>) The University Writing Center (UWC) offers writing support to students from first-year to graduate in every discipline. Tutors provide help at every stage of the writing process, including understanding assignments, researching, drafting, revising, incorporating sources, and learning to proofread and edit. The UWC's purpose is not merely to fix or edit papers, but to teach writing strategies that can be applied to any writing situation. Consultations are available for individuals and small groups. You may schedule a 45-minute appointment by clicking the *Success Resources* tab on Webcourses, calling the UWC at 407-823-2197, or through the UWC website. The UWC seeks graduate and undergraduate tutors from all majors. To learn more about becoming a writing tutor, please contact us.

Course Summary:

Date	Details	Due
	 Assignment 1 https://webcourses.ucf.edu/courses/1380854/assignments/7100986	due by 11:59pm
Fri May 21, 2021	 Quiz 1: Take this Quiz! https://webcourses.ucf.edu/courses/1380854/assignments/7100983	due by 11:59pm
	 Quiz 2 (Chapter 2) https://webcourses.ucf.edu/courses/1380854/assignments/7100981	due by 11:59pm
Sun May 23, 2021	 GEP Anthropology PreTest https://webcourses.ucf.edu/courses	due by 11:59pm

Date	Details	Due
	/1380854/assignments/7100989)	
	 Assignment 2 https://webcourses.ucf.edu/courses/1380854/assignments/7100987)	due by 11:59pm
	 Quiz 3 (Chapter 5) https://webcourses.ucf.edu/courses/1380854/assignments/7100970)	due by 11:59pm
Fri May 28, 2021	 Quiz 4 (Chapter 3) https://webcourses.ucf.edu/courses/1380854/assignments/7100984)	due by 11:59pm
	 Quiz 5 (Chapter 4) https://webcourses.ucf.edu/courses/1380854/assignments/7100968)	due by 11:59pm
	 Quiz 6 https://webcourses.ucf.edu/courses/1380854/assignments/7100975)	due by 11:59pm
Tue Jun 1, 2021	 Exam 1 https://webcourses.ucf.edu/courses/1380854/assignments/7100982)	due by 11:59pm
	 Quiz 7 https://webcourses.ucf.edu/courses/1380854/assignments/7100973)	due by 11:59pm
Fri Jun 4, 2021	 Quiz 8 https://webcourses.ucf.edu/courses/1380854/assignments/7100972)	due by 11:59pm
	 Quiz 9 https://webcourses.ucf.edu/courses/1380854/assignments/7100971)	due by 11:59pm
Fri Jun 11, 2021	 Quiz 10 https://webcourses.ucf.edu/courses/1380854/assignments/7100969)	due by 11:59pm

Date	Details	Due
Mon Jun 14, 2021	 Quiz 11 (https://webcourses.ucf.edu/courses/1380854/assignments/7100978)	due by 11:59pm
Mon Jun 14, 2021	 Exam 2 (https://webcourses.ucf.edu/courses/1380854/assignments/7100976)	due by 11:59pm
Fri Jun 18, 2021	 Quiz 12 (https://webcourses.ucf.edu/courses/1380854/assignments/7100985)	due by 11:59pm
Fri Jun 18, 2021	 Quiz 13 (https://webcourses.ucf.edu/courses/1380854/assignments/7100974)	due by 11:59pm
Fri Jun 25, 2021	 Assignment 3 - Heteronormativity (https://webcourses.ucf.edu/courses/1380854/assignments/7100988)	due by 11:59pm
Fri Jun 25, 2021	 Quiz 14 (https://webcourses.ucf.edu/courses/1380854/assignments/7100979)	due by 11:59pm
Fri Jun 25, 2021	 Quiz 15 social inequality (https://webcourses.ucf.edu/courses/1380854/assignments/7100980)	due by 11:59pm
Sat Jun 26, 2021	 Exam 3 (https://webcourses.ucf.edu/courses/1380854/assignments/7100977)	due by 11:59pm

Welcome to Ant 2000 Summer 2021

To access the class you can use either MyUcf or webcourses@ucf.edu

Within the weeks you will see what kind of assignments you must do.

To do an assignment go to the assignments button on the class home page and pick from the list of assignments which one you are supposed to do and click it.

Syllabus

Instructor: Vance Geiger, PhD

Office Hours: Monday, Tuesday, Wednesday 2 – 3
pm

Office: Howard Philipps Hall 311C

Office Phone: 407-823-5779

E Mail: vance.geiger@ucf.edu

Online office hour in class chat: Monday, Tuesday
Wednesday 7 – 9 pm.

Class – face to face Psy 108

Texts

***The Pithouses of Keatley Creek* by
Hayden – available as a pdf in the
class website**

**Callaghan and Williams –
available as a pdf in the class
website**

**Perspectives: An Introduction to
Cultural Anthropology – available
in the class website**

The Pithouses of Keatley Creek by Hayden

To Be Clear – All required texts are available as pdf's in the class website.

Explanations for Texts:

Keatley Creek is an archaeology case study that provides a good example of how archaeology is done and how archaeologists reach their conclusions

Callaghan and Williams is an introduction to physical anthropology and archaeology.

Perspectives is an introduction to cultural anthropology

Grading: Two 100 point exams = 200 points
15 On-line Assignments. = 150 points

Total Possible: 350 points

A = 90 – 100%

B = 80 – 89%

C = 70 – 79%

D = 60 – 69%

E = Less than 60%

Weekly Modules

The class is organized by sections (you can think of the sections as weeks). Within each section there are modules and activities. The modules contain material from your instructor that supplements the texts. The supplemental modules are required. They are your instructor's way of providing what you miss in the lectures you

would have in a face to face class. Consequently, there will be a substantial amount of material from the modules on the exams. Further, in some cases you will not be able to do the activities unless you have done the modules. The activities are things you must do for credit.

There are scheduled exam dates and due dates for the assignments. You need to read the syllabus below and take note of the due dates.

Grading

Two exams. Each exam will be worth 100 points.
Seventeen Assignments 10 points each.

On-Line Exams: The exams will be available for specified days (see Schedule). You must take the exam during those specified days or it will have been missed. Once you begin the exam you will have two hours to complete it. At the end of three hours it will automatically close. The exams will have only multiple choice questions and you should be able to complete the exams within one hour (this is the case when you instructor gives them in face-to-face classes), but you get two hours.

There are two regular exams in the course. There is also a Make Up Exam that will open on the Saturday after the last day of class – The Make Up Exam is to make up a missed exam (Exam 1 or Exam 2) and to provide students an opportunity, if they choose to improve their exam score (if they have taken Exam 1 and Exam 2).

On-Line Assignments: the syllabus below is organized by weeks that correspond to the sections in course content. Within each week there is a list of sections to cover. Read the online material in each section and the related material in the main text or supplemental texts. Then do the assignments for those sections. For example section 1 is to be done in week 1. It is recommended that you write your posting in MS Word on your own computer and then go on-line

and open that assignment and copy and paste your response. If you write first and save and then use copy and paste you will have your responses saved to your computer in case something happens. If you write the response on-line and something happens during your composition and you are not finished you will lose your work. Better to write it on your own computer and save it and then post it to the assignment.

There are due dates for the assignments. You can do the assignments any time before the due date, you do not have to wait until the last minute to do them. **Late assignments will receive 1/2 credit.**

Warning: Do not copy someone else's assignment and do not copy and paste from the online material into your assignments. Both are plagiarism and the minimum penalty is a 0 for the assignment.

Important note: Do not use attachments to do the assignments.

Academic Integrity

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.

<http://academicintegrity.org/> (Links to an external site.)

UCF Creed: Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

1. Integrity: I will practice and defend academic and personal honesty.
2. Scholarship: I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.
3. Community: I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

4. Creativity: I will use my talents to enrich the human experience.
5. Excellence: I will strive toward the highest standards of performance in any endeavor I undertake.

The following definitions of plagiarism and misuse of sources come from the Council of Writing Program Administrators <<http://wpacouncil.org/node/9> ([Links to an external site.](#))> and have been adopted by UCF's Department of Writing & Rhetoric.

Plagiarism

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers.

Misuse of Sources

A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

Responses to Academic Dishonesty, Plagiarism, or Cheating

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

For more information about UCF's Rules of Conduct, see <http://www.osc.sdes.ucf.edu/>.

Unauthorized Use of Class Materials

There are many fraudulent websites claiming to offer study aids to students but are actually cheat sites. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity are in violation of academic conduct standards and may face penalties.

Unauthorized Use of Class Notes

Faculty have reported errors in class notes being sold by third parties, and the errors may be contributing to higher failure rates in some classes. The following is a statement appropriate for distribution to your classes or for inclusion on your syllabus:

Third parties may be selling class notes from this class without my authorization. Please be aware that such class materials may contain errors, which could affect your performance or grade. Use these materials at your own risk.

In-Class Recording Policy

Outside of the notetaking and recording services offered by Student Accessibility Services, the creation of an audio or video recording of all or part of a class for personal use is allowed *only* with the advance and explicit written consent of the instructor. Such recordings are only acceptable in the context of personal, private studying and notetaking and are not authorized to be shared with *anyone* without the separate written approval of the instructor.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at http://emergency.ucf.edu/emergency_guide.html.
- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see <http://www.ehs.ucf.edu/AEDlocations-UCF> (click on link from menu on left). (insert class specific information if appropriate)
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to my.ucf.edu and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert", fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video ([You CAN Survive an Active Shooter \(Links to an](#)



[external site.](#)) about how to manage an active shooter situation on campus or elsewhere.

Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

Student Responsibilities

1. You are responsible for having access to both a web capable computer and internet access throughout the entire period of this course. Not being able to access the internet is not an acceptable excuse in a fully online course for missing a due date for either an assignment or exam.
2. You need to have MS word, Adobe Acrobat reader and Mozilla Firefox on your computer. Not having access to these capabilities is not an excuse for missing a due date for either an assignment or an exam. With the exception of MS Word all of the required programs are available for free download.
3. You are responsible for reading the syllabus, including the due dates included in the syllabus. The syllabus is available on the class homepage. Not reading the syllabus is not an excuse for missing a due date for either an assignment or an exam.
4. You are responsible for accessing the list of assignments in the class web site and taking note of the due dates for the assignments. Missing an assignment because you have not looked at the assignments page in the class web site is not an excuse for missing an assignment.
5. UCF Instructors are only allowed to communicate with students through knights mail. You are responsible for accessing your knights mail for information on the class on a bi-weekly basis. Not accessing your knights mail account is not an excuse for not receiving information on upcoming exams and exam topics. If you have problem with knights mail it is your responsibility to contact the help desk and resolve the issue.
6. Exams in this course become available on Saturday mornings at 8 am and remain available until the following Monday at 11 55 pm. The exam, once opened, will remain open for 2 – 3 hours (depending on the number of questions on the exam). You must complete the exam once you open it. There is only one chance to take an exam so be prepared before you open the exam. The only excuse for missing an exam is a **documented** medical emergency. The final

exam is available to make up excused missed exams (not for trying to improve previous exam scores). If you do have such an emergency you are responsible for notifying your instructor through e mail before the exam availability closes. The final exam will be cumulative. You are responsible for taking the exams during the period they are available.

7. You are responsible for asking any questions you have at the time you have them of your instructor through e mail. Your instructor's email is: vance.geiger@ucf.edu and can be found in the syllabus you are required to read. Asking questions about issues that occurred more than a day after the problem occurs is not an excuse for missing a due date for an assignment or exam.

8. The syllabus clearly delineates the grading system for the course. You are responsible for reading the syllabus and assessing how you are doing in the course. Your instructor cannot discuss grades through e mail or in any online format per FERPA regulations.

9. Your instructor cannot discuss your grades in this class to any outside interested party, **no one**. If you are required to obtain information on your grades in a form requiring your instructor's signature then you must present yourself in person with ID during your instructor's on campus office hours found in the syllabus.

10. You have chosen to take an online course. This means you have chosen to take a course that requires you to have and maintain access to the internet. It also means that you have chosen a course that requires you to have access to more technology than other available alternatives. Online courses also require more personal initiative than face to face courses that meet three or two times a week. This is a choice you have made and are therefore responsible for. Your instructor does not meet with you on a regular schedule (although there will be online office hours scheduled and your instructor does hold on campus office hours – see the syllabus) which means that you must take the initiative to inform your instructor of any problems you have.

Schedule

Week 1: 6/28:

Section 1: Introduction to Anthropology and Introduction to the Concept of Culture

Reading: Online material, Callaghan and Williams chapter 1

Section 2: Development of Evolutionary Theory, Inheritance and Microevolution, Primate Evolution and Fossil Primates .

Reading: Section 2 online material, Callaghan and Williams chapter 2

Section 3: Hominid Evolution.

Reading: Section 3 online material, Callaghan and Williams chapter 4

Week 1 and Sections 2 and 3 assignments Due 7/5 11 55 pm

Week 2: 7/5:

Section 4: Homo Habilis and Homo Erectus.

Reading: Section 4 online material, Callaghan and Williams chapter 4

Section 5: Archaic Homo sapiens to Anatomically Modern Humans

Reading Section 5 online material

Section 6: Modern Human Diversity and the Issue of Race.

Reading: Section 6 online material, Callaghan and Williams chapter 3

Section 4,5 and 6 assignments due 7/12 11 55 pm

Week 3: 7/12

Section 7: Methods of Studying the Human Past (Keatley Creek).

Reading: The Pithouses of Keatley Creek and online material

Reading: Section 7 online material, Callaghan and Williams chapter 5

Section 8: Linguistic Anthropology

Reading: Section 8 online material, Perspectives chapter 4

Sections 7 and 8 assignments due 7/19 11 55 pm

Exam 1 7/17 8 am – 7/19 11 55 pm

Week 4 7/19

Section 9: Subsistence

Reading: Section 9 online material, Perspectives chapter 5

Section 10: Social Organization Kinship and Descent and Marriage and Family

Reading Section 10 online material, Perspectives chapter 8

Sections 9 and 10 assignments due 7/20 11 55 pm

Week 5: 7/26

Section 11: Economics

Reading: online material, Perspectives chapter 6

Section 12 Religion and (online material)

Reading: Section 12 online material, Perspectives chapter 11

Section 13: Cultural change

Reading: section 13 online material

Sections 11,12 and 13 assignments due 8/2 11 55 pm

Week 6 8/2

Section 14: Applied Anthropology – Refugees

Reading: Online material, chapter 18 in Perspectives

Section 14 and 15 assignment due 8/6 11 55 pm

Exam 2 8/5 8 am – 8/6 11 55 pm

8/6 Last day of class all assignments on-time or late due 1 55 pm

Make Up Exam 8/7 8 am – 8/8 11 55 pm

Course Syllabus

[Jump to Today](#)

 [Edit](#)



General Anthropology Summer 2021

Department of Anthropology • College of Sciences • University of Central Florida



Course Information

Course name:	General Anthropology
Course ID:	ANT 2000 BM01
Credit hours:	3.0 hours
Semester/year:	Summer 2021
Location/time:	Online/Zoom T and TH 10:00-12:50
Course GTA:	NONE

Professor Contact

Instructor:	Dr. Brigitte Kovacevich
Main office:	Howard Phillips Hall 409P
Phone:	407-823-6554
Office Hours	T and Th 1-2 and by appointment (all hours are virtual but I can meet in person!)
E-mail:	brigitte.kovacevich@ucf.edu

University Catalog Description

An introductory survey of the four major subfields of Anthropology: Social Anthropology, Physical Anthropology, Linguistics, and Archaeology. No pre-requisites required, 3 credit hours.

What is this course about?

General anthropology includes everything you'll need to get acquainted with the research methodologies and theoretical approaches used by anthropologists to investigate the past and present human experience in society and the natural world. We will study each of anthropology's subfields by exploring such topics as human evolution and genetic diversity, archaeological excavations and prehistoric societies, language use and identity, and social institutions of gender, power, kinship, spiritualism and economics. Your goal is to take a fresh look at the world around you, make sense of what may seem strange or irrational, and better understand the processes, meanings and motivations behind who we are and what we do as humans.

After successfully completing this course, you should be able to:

- Identify central theoretical concepts of biological anthropology, archaeology, linguistic anthropology, and cultural anthropology and describe how these theoretical concepts contributed to the development of the discipline.
- Describe the role anthropologists play in examining social, cultural and biological assumptions about humans and explain how the anthropological perspective differs from both ethnocentrism and American exceptionalism.
- Make use of the topical or thematic specializations that exist within contemporary anthropology as examples of the range of questions and concerns anthropologists address.
- Demonstrate an understanding of scientific evidence for human evolution and biological diversity, archaeological interpretation of the past, relationship between language and culture, and positioning of social institutions and the self.
- Examine media and literature concerning human diversity, cultural interactions, and our human past to effectively recognize statements of opinion versus statements of scientific fact.

What skills will I develop in this course?

While emphasis is placed on developing the knowledge and analytical skills necessary to evaluate scientific literature and mass media statements about topics in anthropology, you will also be developing the following intellectual and practical skills needed in your higher level university study and future employment opportunities:

After successfully completing this course, you should be able to:

- Demonstrate core skills of inquiry analysis and critical and creative thinking

- Demonstrate core skills of inquiry, analysis, and critical and creative thinking.
- Demonstrate initial skills in information literacy.
- Provide opinions and factual information through written and/or oral communication.
- Apply intercultural knowledge in various contexts.
- Participate in teamwork and problem solving activities in an effective manner.
- Understand the importance of civic engagement on a local and global scale.

How does this course relate to my Gen-Ed Experience?

General anthropology embodies the very essence of the UCF Integrative Gen-Ed experience. The Gen-Ed experience is designed to:

- Broaden and deepen your understanding of common human themes helping you to develop an awareness of diverse cultures, and understand the cultural, historical, economic, and social implications of what you learn
- Make you successful writers, speakers, and producers of digital materials in the academic, civic, and professional worlds
- Deepen your understanding of scientific methods while learning to connect and apply them to challenges facing our society today
- Transform you into well informed citizens who can reason and apply analytical, statistical, and computational methods to the challenges of a globally-diverse and technologically rich environment
- Train you to assess and decipher information in a world of conflicting sources

Through our holistic, comparative, and relativistic approach anthropologists apply method and theory from all five dimensions of the Gen-Ed Experience to study human behavior. This particular section will emphasize primary, secondary, and tertiary learning outcomes from the following dimensions:

- **Interpretation and Evaluation:** You will learn to assess and decipher information in a world full of conflicting sources and to employ social science models to produce knowledge.
- **Cultural Interactions:** You will broaden and deepen your understanding of common human themes; develop an awareness of diverse cultures, and understand the cultural, historical, economic, and social implications of what you learn.
- **Knowledge Application:** You will gain a deep understanding of scientific methods and learn to connect and apply them to challenges facing society today.

What reading materials and supplies will I need?

You are not required to purchase any textbooks for successful completion of this course. All readings used in this course are **provided as open resources, and posted in the modules**. Links to all required

readings are supplied in each online learning module. The readings may be read directly online or downloaded.

Open Educational Resources include:

Exploring our World: Biological and Archaeological Principles of General Anthropology (Michael Callaghan and Lana Williams, 2019) full version available in PDF but individual chapters will be in modules: [Callaghan and Williams 2019_OER ANT 2000.pdf](#) ↓

(https://webcourses.ucf.edu/courses/1380871/files/87257686/download?download_frd=1)

[Perspectives: An Open Invitation to Cultural Anthropology](#)

(<http://perspectives.americananthro.org/>)(Nina Brown, Laura Tubelle de González, and Thomas McIlwraith, 2017)

What are the course requirements?

Summary

This course begins on **June 28, 2021** and ends on **August 7, 2021**. Over this period, you will be expected to:

- complete the Academic Activity Survey
- attend zoom sessions on Tuesdays and Thursdays from 10 AM-11:50 AM
- complete 5 out of 6 online reading quizzes
- complete 2 online exams
- complete 5 short assignments
- complete the pre and post-tests (not graded) taken in first and last weeks of class

Institutional Assessments:

- Academic Activity Survey: **DUE Friday July 2nd at 11:59pm**. This is a simple survey available through the webcourse page any points post as extra credit. **YOU MUST TAKE THIS SURVEY BEFORE THE DUE DATE IN ORDER TO RECEIVE FINANCIAL AID.**
- GEP Pre-Test and Post-Test: You will find access to GEP quizzes in your personal webcourses main menu. The GEP pre-test and post-tests are used by the university and our department to determine what you learned during the semester. They will **NOT** count against you. Please take them **WITHOUT** your book!
 - **PRE-TEST: DUE BY MONDAY, JULY 6 at 11:59pm.**
 - **POST-TEST: DUE BY FRIDAY, AUGUST 7 at 11:59pm.**

Readings

Readings are due on the day assigned. It is imperative that you do the readings **within the modules** so that you will be prepared to take the reading quizzes and exams, understand the content, participate in discussions and fulfill assignments (do the readings before the scheduled zoom class)

discussions, and form assignments (as the readings before the scheduled zoom class).

Reading Quizzes (20% of final grade)

You will be assigned **6 reading quizzes** of which **5 will count for your final grade** (lowest score dropped). Questions for quizzes assess your knowledge of the readings due on the day of the face-to-face class each week. The timing and content of quizzes are designed to help you keep up with course content and prepare you for exams. These quizzes are due each Friday during the semester.

Short Assignments (25% of final grade)

You will be assigned **5 online assignments**. The assignments will ask you to respond or reflect upon an issue relevant to the course, or apply a method/theory to your own experience. These assignments are designed to help you keep up with, comprehend, and apply material from the class lectures and readings. These assignments are due the Monday after each week and should be completed after the last Thursday lecture where we have had time to discuss the issues in class. **All discussion posts and comments must be submitted by 11:59 PM on Monday nights to get full credit!**

Online Exams (50% of final grade)

Two exams will be administered during the semester, one midterm and one final. The exams are not cumulative. However, subsequent exams may include concepts and facts referring to material covered earlier in the course. I will inform you in advance about the material you need to review in preparation for the exam questions and provide a study guide. There will be objective questions (multiple choice, matching, true false). All exams will be taken online. Much of the exam material comes from lecture, so please attend! The midterm exam will be due on Saturday, July 17 at 11:59 PM. Technically here is no "final exam" as the second exam is not cumulative. Exam 2 will assess your knowledge from the second half of the course and will be due online due by Friday Saturday August 7 at 11:59pm. **Exams are due on Saturdays, although you may complete them at any time during that week.**

Extra Credit/Attendance

I will offer extra credit throughout the semester for those who attend the zoom classes live. Because I will not require attendance, I still highly recommend that you come to the online zoom lecture every Tuesday and Thursday. We will have discussions, interact, and ask questions. So in order to encourage you to attend, I will ask at least 10 extra credit questions during lecture to be answered in the zoom chat. If you don't attend live, you will miss the chance for extra credit. Answering for another student will be considered a violation of the Golden Rule and will be cheating.

How will I be evaluated and graded?

Your final grade for the course is weighted and will be based on your performance on the following:

Assessment:	Points Possible	% Final Grade
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Reading Quizzes (5 of 6)	75	20%
Assignments (5)	25	30%
Exams (2)	200	50%
Total	300	100%

You can access your grades for assignments and exams through the 'Grades' link in the course menu on the left. It is **your responsibility to regularly check on your grades** throughout the course. Please allow for a reasonable amount of time to pass for the grading process to occur (usually not more than one week). When an assignment, quiz or exam score is posted, you will receive a notification that grades have been released (unmuted). If you have any questions about your score **after a grade has been released**, please notify me using WebCourses Inbox, and we will address the concern as soon as possible. Questions regarding individual scores must be addressed **within one week of the grade being released**.

The following +/- grading scale will be used in this course:

Letter Grade	Percentage	Letter Grade	Percentage
A	94 - 100%	C+	76 - 79%
A-	90 - 93%	C	70 - 75%
B+	87 - 89%	D	60 - 69%
B	84 - 86%	F	59% or less
B-	80 - 83%		

Incomplete grades for this course are only given in situations where **unexpected and documented medical or family emergencies prevent an enrolled student in good standing** from completing the remaining work. Your instructor is the final authority on whether you qualify for an incomplete grade. Incomplete work must be finished by the end of the subsequent semester or the 'I' grade will automatically be recorded as an 'F' on your transcript.

Final grades are final. I do round up above a 0.5% point but I do not offer extra credit for final grades beyond what I have already given in class. If you come to me in the last week of class and ask how to raise your grade I will not be able to help. If you are concerned about your grade, contact me early in the semester!

What if I miss an assignment, quiz, or exam due date?

Time management, problem solving, responsibility and personal accountability are among the most

important things you can learn during your university education. **Missed or late quizzes and assignments are not accepted after their due date without a valid, verifiable excuse.** Please contact the professor via WebCourses Inbox if you need to have an excuse verified and approved for make-up work.

To be fair to everyone in the course, and to the GTA who will be completing the grading, **only work submitted on time will be graded unless late submission is properly approved** by the professor. It is your responsibility to check the course schedule for assignment and exam due dates.

- If you are **participating in an official UCF event** (e.g., sports, ROTC or academic events), please provide the proper documentation **in advance** of a quiz, assignment or exam opening online to receive any extension on due dates.
- Students **observing a holy day** of their religious faith are expected to notify their instructor **in advance** of a quiz, assignment or exam opening online to receive any extension on due dates.
- If you are a **deployed active duty or a reservist military** student, please **contact your instructor** to discuss your circumstances and set any special accommodation due to your unique status.
- If you find yourself in a situation where you are **going to miss an exam**, you must notify me as soon as possible by telephone, e-mail, in person, or by leaving a message with the department administrator (407-823-2227) **in advance** of the exam closing online. You must also provide valid, verifiable documentation explaining your absence. If you are provided the opportunity to take a make-up exam, it must be scheduled and completed online **within five days of the missed exam due date** (if medically possible).

Is the course accessible for students with disabilities?

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with **Student Accessibility Services** (<http://sas.sdes.ucf.edu/>) (Ferrell Commons, 7F, Room 185, sas@ucf.edu (<mailto:sas@ucf.edu>), phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

If you receive learning accommodations through SAS, please feel free to speak with me about any related concerns. It is always best if we can speak early about the possible need for any accessibility modifications to exams or assignments, and I will happily work with you and SAS to ensure that your needs are reasonably met in a timely fashion. **If your SAS-approved accommodations include a specialized environment or equipment for testing, it is your responsibility to make the necessary arrangements to write your exams** within the SAS facilities.

How is respect for diversity maintained?

This course will be conducted in a way that respects **all aspects of diversity**. The very nature of this course requires us to delve into topics that may make some students uncomfortable and/or discuss topics with which some students may strongly disagree. I expect everyone to show respect for one another and the diverse issues presented and discussed. While various opinions and emotions are tied to some of the topics covered, **the greater purpose is to educate, not judge**. Everyone must be given a chance to express their thoughts in discussion without interruption or ridicule.

Any student who acts inappropriately, makes crude, suggestive, culturally insensitive, or otherwise juvenile comments, or becomes disruptive **will be blocked from participating in online and open class discussions**. If you do encounter materials in the course that you find offensive or disconcerting, take a moment to explore why you are offended or unsettled and then rationally explain your concerns so we can address the issue further through class discussion or privately during office hours.

How is academic integrity maintained?

Students should familiarize themselves with UCF's Rules of Conduct at <http://osc.sdes.ucf.edu/process/roc> (<http://osc.sdes.ucf.edu/process/roc>). According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

1. Unauthorized assistance: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
2. Communication to another through written, visual, electronic, or oral means: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
3. Commercial Use of Academic Material: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
4. Falsifying or misrepresenting the student's own academic work.
5. Plagiarism: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
6. Multiple Submissions: Submitting the same academic work for credit more than once without the express written permission of the instructor.
7. Helping another violate academic behavior standards

...helping another violate academic behavior standards.

For more information about Academic Integrity, consult the International Center for Academic Integrity <http://academicintegrity.org> [_\(http://academicintegrity.org\)_](http://academicintegrity.org).

For more information about plagiarism and misuse of sources, see “Defining and Avoiding Plagiarism: The WPA Statement on Best Practices” <http://wpacouncil.org/node/9> [_\(http://wpacouncil.org/node/9\)_](http://wpacouncil.org/node/9).

Academic dishonesty in any form will not be tolerated. If you are uncertain as to what constitutes academic dishonesty, please consult The Golden Rule, the University of Central Florida's Student Handbook (<http://www.goldenrule.sdes.ucf.edu/>) for further details. As in all University courses, The Golden Rule Rules of Conduct will be applied. Violations of these rules will result in a record of the infraction being placed in your file and receiving a zero on the work in question AT A MINIMUM. At the instructor's discretion, you may also receive a failing grade or a Z grade for the course. Confirmation of such incidents can also result in expulsion from the University.

Why should I use WebCourses Inbox?

In this course, our **official mode of communication is through the secure WebCourses Inbox system**. This is to ensure the safety of your personal information. It is your responsibility to check the WebCourses Inbox and course announcements at least two or three times per week. You may also use your UCF Knight's Email account to communicate with the professor and/or the GTA. However, **if you use the UCF Knights Mail system**, please use the course number in your email reference so it is easily recognized, and please do not forget to add your name at the end of the email.

When using the proper channels of communication, you can generally **expect a response to your message through WebCourses Inbox within 24 hours for weekdays and 48 hours on weekends**. Please keep in mind that I may only check our UCF email once, if at all, during the weekend hours (unless an exam is open) or on holidays. If you send an email on a Friday afternoon or over the weekend, you may not receive a response until the following Monday.

All communication between student and professor (or GTA) and between student and student should be respectful and professional. Please be aware that any **online correspondence regarding assignments, grades, or course materials must utilize the WebCourses Inbox or UCF Knight's Mail systems**. I will not respond to messages sent by other means, such as your Smartphone or iPad. For example, we will not respond to:

FM: partaymnstr18@gmail.com

"Hey! When are exam grades posted? Did I do ok? ATM AFC!"

Sent from iPhone.

What are the technology and software requirements?

You must have access to a **reliable computer and a reliable internet connection at least two times a week** for this course. If you do not own a computer, there are student accessible computers in all of UCF's computer labs. For further information on UCF computer labs and a campus schedule, please see the following website: <http://guides.ucf.edu/content.php?pid=137016&sid=1173345>.

<http://guides.ucf.edu/content.php?pid=137016&sid=1173345>

WebCourses has an **online tracking system** where professors can review a student's progress and activities while logged into the course. This assists students and professors in instances where computer 'glitches' or 'Internet speed bumps' occur when submitting assignments, taking exams, etc. If you experience technical issues with WebCourses while submitting an assignment or taking an exam, it will show up in your online activity report. Therefore, the "Bill Gates ate my homework" or "I took the exam, but . . ." excuses **can be traced and verified**.

If you are experiencing problems accessing materials or submitting your work, please contact your professor or GTA so we can point you in the proper direction for assistance. The quickest way to receive assistance is through the 'Help' button located in the lower, left-hand corner, and then clicking on the most appropriate menu item.

Zoom Sessions: This course will use Zoom for some synchronous ("real time") class meetings. Meeting dates and times will be scheduled through Webcourses@UCF and should appear on your calendar.

Please take the time to familiarize yourself with Zoom by visiting the [UCF Zoom Guides](https://cdl.ucf.edu/support/webcourses/zoom/) (<https://cdl.ucf.edu/support/webcourses/zoom/>). You may choose to use Zoom on your mobile device (phone or tablet).

Things to Know About Zoom:

- You must sign in to my Zoom session using your UCF NID and password.
- The Zoom sessions will not be recorded.
- Improper classroom behavior is not tolerated within Zoom sessions and may result in a referral to the Office of Student Conduct.
- You can contact [Webcourses@UCF Support](https://cdl.ucf.edu/support/) (<https://cdl.ucf.edu/support/>) [<https://cdl.ucf.edu/support/webcourses/>] if you have any technical issues accessing Zoom.
- follow this link for a Zoom accessibility statement: <https://zoom.us/accessibility> (<https://zoom.us/accessibility>)

What should I know about copyright and third-party software?

This course contains copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance your learning environment. Do not copy, duplicate, download or distribute these items. The **use of these materials is strictly reserved for this online course environment and your use only**. All copyright materials are credited to the copyright holder.

In addition, third party sites (e.g., Study Blue, Koofers, CourseHero, etc.) may be selling or requiring log-in access to class notes and other materials from current or past versions of this course **without my authorization**. Please be aware that this is a **violation of copyright**, and these materials and previous student submissions always contain extensive errors and outdated information, which could greatly affect your performance (and therefore your grade) in this course. **Use these materials at your own risk and use of these on a test or quiz could be considered plagiarism and cheating.**

During this course you might also encounter public online services and/or software applications, sometimes called third-party software, such as a blog or wiki. While some of these might be related to required course materials, **you will not need to release any personally identifying information on any public site. Do not post or provide any private information about yourself or your classmates.** If you have any concerns about this, please contact your professor for assistance.

What if there is an Emergency on campus?

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide's physical location and review the online version at http://emergency.ucf.edu/emergency_guide.html (http://emergency.ucf.edu/emergency_guide.html).
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see <http://www.ehs.ucf.edu/AEDLocations-UCF> (<http://www.ehs.ucf.edu/AEDLocations-UCF>) (click on link from menu on left).
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> (<https://my.ucf.edu>) and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then

address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."

- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video

[You CAN Survive an Active Shooter](https://www.youtube.com/watch?v=NIKYajEx4pk&feature=youtu.be) [_\(https://www.youtube.com/watch?v=NIKYajEx4pk&feature=youtu.be\)](https://www.youtube.com/watch?v=NIKYajEx4pk&feature=youtu.be)



[\(https://www.youtube.com/watch?v=NIKYajEx4pk&feature=youtu.be\)](https://www.youtube.com/watch?v=NIKYajEx4pk&feature=youtu.be)

What is the course lecture and assignment schedule?

Changes to the course lecture and assignment schedules are not expected but may occur. Your professor reserves the right to make reasonable adjustments to the lecture and assignment schedule. You will be notified of any changes through Announcements in WebCourses.

Your lecture schedule may be accessed through the ' course menu on the left and clicking on "Zoom". Course materials and readings can be found in "Modules."

- We will meet on pre-arranged **zoom** sessions on **Tuesdays and Thursdays from 10AM-11:50AM** each week during the semester . I will not record these sessions. Do not expect to do well on exams if you do not attend the lectures. Lots of material comes directly from them.
- **Due dates for graded work** are listed in the tables below and are always at 11:59 PM and are **Fridays** for Reading Quizzes, **Saturdays** for Exams, and **Mondays** for Online Discussions.
- **Assigned readings** are available in each learning module.


TENTATIVE Class Schedule

Week	Topic	Lecture Topic	Readings
1	Anthropology and Culture	Culture and Fieldwork	Callaghan and Williams (chapter 1 ↓ (https://webcourses.ucf.edu/courses/1354726/files/80042895/download_download_frd=1)
			Miner, 1956.pdf ↓ (https://webcourses.ucf.edu/courses/1354726/files/80042897/download_download_frd=1) ; Kratz, 2002.pdf ↓

		Relativity and Evolution	https://webcourses.ucf.edu/courses/1354726/files/80042908/download/download_frd=1 Callaghan and Williams (ch 2) small.pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86876201/download/download_frd=1
2	Biological Anthropology	Evolution and Fossil Hominids	Callaghan and Williams (ch 4 small).pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86876204/download/download_frd=1
		Evolution and Race in Modern Populations	Callaghan and Williams (ch 3) small.pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86876203/download/download_frd=1
3	Archaeology	Archaeology and the Maya	Callaghan and Williams (ch 5) small.pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86876200/download/download_frd=1
		Archaeology to Linguistics	Callaghan and Williams (ch 6) small.pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86876205/download/download_frd=1
	EXAM 1	EXAM 1	
4	Linguistics	Descriptive Linguistics	Thomson (1975) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042896/download/download_frd=1 Perspectives (chapter 4) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042887/download/download_frd=1
		Sociolinguistics	Tannen, 1990 (Gendered speaking).pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86672031/download/download_frd=1 Tannen, 1994 (Talking Style)_searchable.pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86672045/download/download_frd=1
			Perspectives (chapter 2) ↓




5	Cultural Anthropology	Fieldwork and Socialization	Perspectives (chapters 3) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042910/download/download_frd=1 ; Sterk (2000) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042906/download/download_frd=1 Henry (1963) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042900/download/download_frd=1 ; Kindergarten Education https://nomadrs.com/professor-of-education-reveals-a-disturbing-trend-in-kindergartens-around-the-us/)
		Gender, Sex, and Sexuality	Perspectives (chapter 10) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042885/download/download_frd=1
6	Rites of Passage, Kinship, and Marriage	The Sambia of Papua New Guinea	Herdt (1983) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042905/download/download_frd=1 Turner, 1964_searchable.pdf ↓ https://webcourses.ucf.edu/courses/1380871/files/86672047/download/download_frd=1
		Kinship and Marriage	Perspectives (chapter 8) ↓ https://webcourses.ucf.edu/courses/1354726/files/80042899/download/download_frd=1
	EXAM 2	EXAM 2	EXAM 2

Course Summary:

Date	Details	Due
Tue Jun 29, 2021	 ANT2000-21Summer BM01 https://webcourses.ucf.edu/calendar?event_id=2335382&include_contexts=course_1380871	10am to 12pm

Date	Details	Due
Thu Jul 1, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335383&include_contexts=course_1380871)	10am to 12pm
Fri Jul 2, 2021	 Academic Activity Survey (https://webcourses.ucf.edu/courses/1380871/assignments/7088548)	due by 11:59pm
Fri Jul 2, 2021	 Reading Quiz 1 (https://webcourses.ucf.edu/courses/1380871/assignments/7088543)	due by 11:59pm
Mon Jul 5, 2021	 Assignment 1-Discussion-Female Genital Modification (FGM) (https://webcourses.ucf.edu/courses/1380871/assignments/7088549)	due by 11:59pm
Tue Jul 6, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335384&include_contexts=course_1380871)	10am to 12pm
Thu Jul 8, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335385&include_contexts=course_1380871)	10am to 12pm
Fri Jul 9, 2021	 Reading Quiz 2 (https://webcourses.ucf.edu/courses/1380871/assignments/7088546)	due by 11:59pm
Mon Jul 12, 2021	 Assignment 2-Infographic-Evolution, Biology, and Race (https://webcourses.ucf.edu/courses/1380871/assignments/7141632)	due by 11:59pm
Tue Jul 13, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335386&include_contexts=course_1380871)	10am to 12pm
Thu Jul 15, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335387&include_contexts=course_1380871)	10am to 12pm
Fri Jul 16, 2021	 Reading Quiz 3 (https://webcourses.ucf.edu/courses/1380871/assignments/7088544)	due by 11:59pm
Sat Jul 17, 2021	 EXAM 1 (https://webcourses.ucf.edu/courses/1380871/assignments/7120005)	due by 1:19pm

Date	Details	Due
Mon Jul 19, 2021	 Assignment 3-Discussion-Archaeology: Myths and Material Culture (https://webcourses.ucf.edu/courses/1380871/assignments/7088551)	due by 11:59pm
Tue Jul 20, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335388&include_contexts=course_1380871)	10am to 12pm
Thu Jul 22, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335389&include_contexts=course_1380871)	10am to 12pm
Fri Jul 23, 2021	 Reading Quiz 4 (https://webcourses.ucf.edu/courses/1380871/assignments/7088545)	due by 11:59pm
Mon Jul 26, 2021	 Assignment 4-Explain it to an Alien-Sapir-Whorf Hypothesis (https://webcourses.ucf.edu/courses/1380871/assignments/7088552)	due by 11:59pm
Tue Jul 27, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335390&include_contexts=course_1380871)	10am to 12pm
Thu Jul 29, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335391&include_contexts=course_1380871)	10am to 12pm
Fri Jul 30, 2021	 Reading Quiz 5 (https://webcourses.ucf.edu/courses/1380871/assignments/7088547)	due by 11:59pm
Mon Aug 2, 2021	 Assignment 5-Discussion - Socialization (https://webcourses.ucf.edu/courses/1380871/assignments/7088553)	due by 11:59pm
Tue Aug 3, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335392&include_contexts=course_1380871)	10am to 12pm
Thu Aug 5, 2021	 ANT2000-21Summer BM01 (https://webcourses.ucf.edu/calendar?event_id=2335393&include_contexts=course_1380871)	10am to 12pm

Date	Details	Due
Fri Aug 6, 2021	 Reading Quiz 6 (https://webcourses.ucf.edu/courses/1380871/assignments/7122796)	due by 11:59pm
Sat Aug 7, 2021	 EXAM 2 (https://webcourses.ucf.edu/courses/1380871/assignments/7120008)	due by 11:59pm
	 Extra Credit #1 (https://webcourses.ucf.edu/courses/1380871/assignments/7122813)	

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Course Syllabus

Jump to Today Edit

Summer B 2021

Professor Contact

- Dr. Nessette Falu
Office: Howard Phillips Hall, Rm 309
Office Hours: Monday 1-3pm only via Zoom if a meeting is arrange via Canvas messaging
Phone: 407.823.3991
E-mail: nessette.falu@ucf.edu

Graduate Teaching Assistant

Tori Thibault (M.A. Candidate): Send her a message via Webcourses Inbox Messages only

You should contact your TA to discuss and clarify course content, assignments, and requirements. You should not contact your TA to discuss concerns about your grades, missing assignments, and personal matters. For this, you should contact me without hesitation.

Course Information

- Course Name: Cultural Anthropology
Course ID & Section: ANT 2410
Course date: June 28-August 6
Credit Hours: 3
Semester/Year: Summer B 2021
Location: Online

Course Description

For well over a century, anthropology has sought to understand the social and cultural dynamics of humanity; how we are similar, how we are different and how we, as social beings, have imagined and engaged with the world. This course introduces students to the central concepts, theories, methods and empirical findings of cultural anthropology, including debates surrounding the meaning of "culture." Using comparative material from around the globe, students are encouraged to question both scholarly and commonsense understandings of what is often dubbed "human nature." The topics we will cover in this course are many: kinship, family and marriage practices; language and communication; gender, sexuality, ethnicity and race; ritual and religion; political and economic systems; and globalization, trafficking and human rights. Students will develop practical skills in ethnographic documentation, data gathering, fieldwork and analysis that will be applicable to a range of professional and intellectual endeavors. We will discuss and question the existing debates toward norms, identities, family, love, relationships, sex, freedom, justice, and rights to express, perform, and even discipline the body or bodies. This course will engage films, media, and archival materials as alternative modes of interpreting the aforementioned concepts and ways of life. Students will also come away from the course with a deeper understanding of the world in which we now live—including the challenges and rewards of becoming a global citizen.

Course Objectives

- to introduce students to the study of cultural anthropology
to give students an awareness of cultural issues and diversity at US, international and global scales
to enable students to grasp culture as practice, representation, and systems as imbricated with social life
to encourage critical thinking on a range of dilemmas posed by the readings and films
to develop students' proficiency in speaking critically and effectively about cultural anthropology
to develop students' ability to write cogently and/or persuasively

Required Texts

- Robert H. Lavenda and Emily A. Schultz. 2020. Core Concepts in Cultural Anthropology. Seventh Edition. Oxford University Press. ISBN-13: 978-0190924751
Hanna Garth. 2020. Food in Cuba: The Pursuit of a Descent Meal. Stanford University Press. This is an online ebook text via UCF Library; you may also purchase a hardcopy if you like.
All other recommended readings will be available on Webcourses

Warning: You will not pass this class without having required books in hand.

Course Requirements

Discussion Posts 225 points: There are five (5) discussion posts to discuss the ethnographic book by Hanna Garth and integrate some of the Lavenda and Schultz concepts. It is expected that all students will complete the discussion posts. Each individual post will be worth 50 points. Once the portal closes, it will not be reopened and late responses will not be accepted.

Your discussion posts are very important for your learning experiences and to be engaged; they are due on Sundays by 11:59pm. All posts must be done by the deadline. Late work will not be accepted. See syllabus policy on late work requests. Exception is first discussion post due Monday 7/5 to observe Sunday 7/4.

Short Weekly Exam 400 points: This course will have six(6) weekly short exams. Each online exam will have questions with multiple choice, T/F questions, fill in the blanks 5 points each question and mix match (10 points). First few quizzes will be 15 questions. Last two quizzes will range from 5-8 questions.

Exceptions: first discussion post due Monday 7/5 to observe Sunday 7/4 and final short exam #6 due Saturday 8/6.

Visual ethnographic activities 100 points: Choose one of two activities with required short written assignment and a required response to a student. You may do both in which case one of them will count as extra credit.

Final Paper: Critical Thinking About Anthropology 150 points: Students will be required to write a critical thinking short paper that engages some of the terms learned in the course by analyzing an essay written by an anthropology in the Anthropology News. You will select a published essay of your choice, read it carefully, discuss it, and apply some content learned in the class. Be sure to read instructions and rubric carefully in assignment. 4-5 pages.

You will be required to post the title, author(s) and link to your story in Ask Dr. Falu section. I suggest that you begin to explore Anthropology News sooner than later and post as soon as possible. If there are double stories, only the paper with posted title first will be graded.

GEP Pre/Posttests:

In your personal Webcourses dashboard, you will find access to the GEP Webcourses section. The GEP Pretest will be open for you to take during the first week of the semester. The Posttest will be available the last week of the semester. The scores you earn on the GEP pretest and the GEP posttest are NOT included in your total points or final grade. The GEP pre and posttests are used by our department to determine what you learned over the course of the semester. Again, they will NOT count against you! Therefore, we ask that you please take them without your book so we can truly gain an understanding of what you learned.

Missed Assignments/Make-Ups/Extra Credit

This 6-week course will move very quickly. You must stay organized and practice effective time-management. There are many due dates for assignments, so you have to stay on top of this as no late work will be accepted. Communication is key. If you feel that you are falling behind or anticipate missing an assignment, you may email me to explore your circumstances and any options for missed assignments or extra credit. However, an extra credit assignment is only extended under documented circumstances such as doctors' note, etc, to be determined at my discretion. No make-up assignments or make-up exams are extended without such documentation.

COVID 19: I am completely sensitively and responsive to the issues we face with COVID 19. You may have internet issues, family illness, or you may fall ill. I hope that these are not your experiences. I ask that you please communicate with me any barriers and challenges you may face with successfully completing this course. I may not respond within 24-48 hours. Please give me heads up as early as you can if you are concerned about completing your responsibilities for this course.

Evaluation and Grading

Submitting work for evaluation: All of the work you do for this course is due on the day it is due. You have a short exam and discussion post due on Sunday. Get started early with your submissions. Do not wait until the last minute.

Evaluation Guidelines

Table with 2 columns: Assignment Name and Points. Rows include Discussion Posts (50 points), Short Weekly Exams (400 points), Activities (100 points), Final Exam (150 points), and TOTAL (875 points).

Table with 2 columns: Letter Grade and Points. Rows range from A (95-100 points) down to F (59 and below).

Academic Honesty

Plagiarism and cheating of any kind on an examination, quiz, or assignment will result at least in an "F" for that assignment (and may, depending on the severity of the case, lead to an "F" for the entire course) and may be subject to appropriate referral to the Office of Student Conduct for further action. See the UCF Golden Rule for further information. I will assume for this course that you will adhere to the academic creed of this University and will maintain the highest standards of academic integrity. In other words, don't cheat by giving answers to others or taking them from anyone else. I will also adhere to the highest standards of academic integrity, so please do not ask me to change (or expect me to change) your grade illegitimately or to bend or break rules for one person that will not apply to everyone.

Accessibility Statement

The University of Central Florida is committed to providing reasonable accommodations for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need accommodations in this course must contact the professor at the beginning of the semester to discuss needed accommodations. No accommodations will be provided until the student has met with the professor to request accommodations. Students who need accommodations must connect with Student Accessibility Services, Ferrell Commons, 7F, Room 185, phone (407) 823-2371, TTY/TDD only phone (407) 823-2116, before requesting accommodations from the professor.

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Course Summary:

Table with 3 columns: Date, Details, Due. Lists dates from Fri Jan 28, 2005 to Sat Aug 7, 2021 with corresponding assignment details and due dates.

Calendar for July 2021 showing dates from 27 to 31.

Course assignments are not weighted.

**ANT2511-AM01: The Human Species
Summer A 2021 (3 credits)**

Instructor Information:

- Instructor: Donovan M. Adams, Ph.D. (he/they)
- Office Location: HPH409
- Office Hours: Mondays and Wednesdays, 11:00-12:30pm or by appointment
- Phone: 407-823-0951
- Digital Contact: donovan.adams@ucf.edu or Webcourses@UCF messaging

GTA Information:

- GTA (Graduate Teaching Assistant): Alexandria (Lexie) Brock (she/hers)
- Office Location: HPH Anthropology Main Office
- Office Hours: Tuesdays and Thursdays from 9-10am or by appointment. During this time I will be available to answer email immediately. If you would like to meet in person during this time please send me an email via Webcourses inbox and I will provide a Zoom link.
- Email: Via Webcourses Inbox

Course Information

- Term: Summer A 2021
- Course Number & Section: ANT2511-AM01
- Course Name: The Human Species
- Credit Hours: 3 credit hours
- Class Meeting Days: Tuesday and Thursday
- Class Meeting Time: 10:00AM - 11:50AM
- Class Location: Online, Zoom (Available to access through Webcourses@UCF)
- Course Modality: V1

Enrollment Requirements

Course Prerequisites (if applicable): None

Course Co-requisites (if applicable): None

Other Enrollment Requirements (if applicable): None

Course Description

Course Catalog Description:

Human biological variation in an evolutionary perspective.

Detailed Course Description:

Biological anthropology is the study of non-human primate and human variation, evolution, and the interaction between human biology and culture. This course explores major concepts underlying the foundation of biological anthropology, including genetics, osteology/dentition, primates, evolution, and how anthropologists can use biology to understand cultural behavior and change. We will examine the interplay of biology and culture (a biocultural approach) to understand our ancestors, our present and future, across geographical space. This course will

largely be split between three major sections: 1) important foundational aspects of understanding human variation; 2) understanding primates, primate evolution, and hominin evolution; and 3) understanding the development of modern humans.

Course Materials and Resources

Required Materials/Resources

- *Essentials of Biological Anthropology*, 4th Clark Spencer Larsen. (ISBN: 9780393667431)
- Access to Webcourses@UCF

Student Learning Outcomes

After completing this course, you should be able to:

- Explain major areas of biological anthropological research and methodology.
- Explain the major forces of evolution and how we can identify evolutionary changes in the hominin record.
- Explain and evaluate human variation, including its potential causes.
- Explain *Primates* and how the members are similar to each other.
- Explain the major trends in hominin evolution, to include biological and geographic changes.
- Critically evaluate how we can apply our knowledge of biology to understand culture.
- Critically apply the skills and knowledge learned in this course to understanding human variation, scientific research, and social discussions outside of the classroom.

Course Activities

The course activities section should include anything a student needs to do in order to accomplish the student learning outcomes. This can include:

- Quizzes:
 - There will be three (3) 30-question quizzes comprised of multiple-choice, true or false, and fill-in-the-blank questions relating to the material learned the week prior.
- UnEssay:
 - There will be one (1) final project at the end of the semester.
 - The UnEssay is an opportunity for you to take the cold facts and figures learned in class and apply your imagination and creativity to them. This project is a chance to use the knowledge obtained in class and apply it to an interesting and fun outlet. This is also a great opportunity to think about how you can engage with the public. How do you bring science, especially science that may seem difficult or boring, to the public and make it fun, interesting, and easy to understand?
 - For this project, you have largely free reign as to how you want to do it. You get to choose the topic that we've covered in class and you get to present it in any way you want. The only qualifications: 1) you must make an explicit connection to a topic/subject that we have covered in class (if it does not at all relate to something in class, how can I tell that you have applied the knowledge?) and 2) it must be appropriate.

- To get credit for this project: 1) you must submit YOUR OWN project; 2) the information provided, no matter the format, must be ACCURATE; 3) it must show evidence of EFFORT; 4) it must be THOROUGH; 5) it must be INTERESTING and CREATIVE, and 6) it must be created with the intention of how you get the public ENGAGED in the material.
- A rubric and instructions will be provided during the first week of class.
- Labs:
 - There will be two (2) lab assignments throughout the class. These will be a mix of short identification problems, short answer questions, and problems to be solved. Some of these questions will involve online media, to include videos, images, and 3D models, so it is important that you are able to access these items for the labs.
 - You will be assigned to random groups for each of these labs to work on labs together. Though you are working together, each individual must turn in their own sheet. As a part of your submission, you must also submit the group evaluation form for yourself. Discussion boards will be open for each group to help communicate about the lab assignment. These must be used appropriately and only for the purposes of working together on lab assignments. See Class Policies for what is and is not appropriate.
- Assignments
 - There will be two (2) assignments scheduled throughout the semester. These will be scored based on being complete and evidence of effort on the assignments, not necessarily whether or not they are entirely correct. It is more important to me for these assignments to see that you are engaged in the material and learning rather than being 100% correct. That being said, it is evident when it is hurriedly done with no intention put into them, so please put in effort!

Activity Submissions

All submissions will be turned in through pdf or Word document in the appropriate Assignments tab on Webcourses. All quizzes and exams will be conducted through the Quizzes tab on Webcourses.

Attendance/Participation

Although attendance is not required, there will be in-class activities and discussions that will not be posted to Webcourses. As such, it is important that you attend class as much as possible so that you maximize your success in this class.

Make-up Exams and Assignments

Per university policy, you are allowed to submit make-up work (or an equivalent, alternate assignment) for authorized university-sponsored activities, religious observances, or legal obligations (such as jury duty). If this participation conflicts with your course assignments, I will offer a reasonable opportunity for you to complete missed assignments and/or exams. The make-up assignment and grading scale will be equivalent to the missed assignment and its grading scale. In the case of an authorized university activity, it is your responsibility to show me a signed copy of the Program Verification Form for which you will be absent, prior to the class in which the absence occurs. In any of these cases, please contact me ahead of time to notify me of upcoming needs.

You will have one week to make-up a missed assignment for at least a 10% penalty (barring an excused absence). Beyond one week, no make-ups will be allowed. As there is some leniency in the penalty being provided, expect no extra credit to be provided during the course.

Assessment and Grading Procedures

The table shows the weight distribution for each assignment.

Assignment	Percentage of Grade (Points)
The UnEssay	30% (100)
Learning Activities	20% (30 points each)
Lab 1	10% (30)
Lab 2	10% (30)
Quiz 1	10% (30)
Quiz 2	10% (30)
Quiz 3	10% (30)
Total	100% (310)

The table shows the range for each letter grade and uses a plus/minus system.	
Letter Grade	Points
A	92.51 – 100 points
A-	90 – 92.5 points
B+	87.5 – 89 points
B	82.5 – 87.49 points
B-	80 – 82.49 points
C+	77.5 – 79 points
C	72.5 – 77.49 points
C-	70 – 72.49 points
D+	67.5 – 69 points
D	62.5 – 67.49 points
D-	60 – 62.49 points
F	59 and below

Classroom Policies:

- We will discuss a range of topics with varying social perspectives (e.g., race/ancestry, human variation, evolution, etc.). Religious views are respected in this classroom. *Scientific* discussion is acceptable; however, this class is an academic *safe space*. This means that while scientific ideas may be expressed, it is expected that scientific evidence supports your arguments, and that discussion is held *appropriately and respectfully*. *Appropriate and respectful discussion means that no disparaging,*

insulting words, slurs, or attacks (any hate speech) are to be directed at other individuals and will result in ejection from the class. Evolution and the value and equality of human life and variation (in all its forms) are embraced in and fundamental to biological anthropology; therefore, these are not topics for debate.

- We will be using Zoom for class this semester. However, it is expected that you do not text or take phone calls during class. This behavior is disrespectful not only to the instructor, but also to yourself and your fellow classmates. I reserve the right to remove you from the class period if I feel it becomes a problem.
- Zoom sessions will be recorded to accommodate potential connection issues or having to miss class because of a medical reason. Please keep this in mind when you are participating in class. Furthermore, chat transcripts are saved at the end of every Zoom session, so be sure to use this for appropriate reasons as there will be a record of what was said.
- If you miss any of the submitted assignments, quizzes, labs, or exams, you have 24 hours to contact me via e-mail. Make-up exams will only be given with a valid excuse. See the calendar for the exam dates; if you have conflicts, see me **immediately**. There will be a late penalty applied for extensively late assignments.
- Each week there will be a discussion board available for you to comment on the assigned reading and topics for the course. It is expected that you use this resource to post anything ranging from certain points that you found interesting, questions that came to mind about the material or how this might be applied beyond the class, interesting articles/songs/media/etc. that you came across that relate to the material for that week.
 - What you may **NOT** post in the discussion board: 1) answers or questions regarding the quizzes or exams; 2) any discussion regarding quizzes or exams; and 3) insults regarding fellow students, the instructor and TA, yourself, or any other person beyond the classroom.
- All communication will be done either through Webcourses or directly to your UCF e-mail address. Be sure to have these on file and that you are checking these.
- As office hours and class will take place through Zoom, I understand that the possibility of working from home may mean children and pets make an appearance from time to time. If you need to leave at any point to help take care of a situation, that is fine. Simply mute and stop the video until you are able to rejoin.

GEP Pre/Posttests

In your personal Webcourses dashboard, you will find access to the GEP Webcourses section. The GEP Pretest will be open for you to take during the first 2 weeks of the semester. The scores you earn on the GEP pretest and the GEP posttest are **NOT** included in your total points or final grade. The GEP pre and posttests are used by our department to determine what you learned over the course of the semester. Again, they will **NOT** count against you! Therefore, we ask that you please take them **without** your book so we can truly gain an understanding of what you learned.

Financial Aid Requirement

Federal regulations require that federal aid awards be based on courses in which students demonstrate academic engagement.

All students must complete the “Introduce Yourself” assignment on Webcourses@UCF by the end of the day on Friday, May 21st (11:59 pm). This will be used to assess your academic engagement as compliant to federal regulations.

University Services and Resources

Academic Services and Resources

A list of available academic support and learning services is available at [UCF Student Services](#). Click on "Academic Support and Learning Services" on the right-hand side to filter.

Non-Academic Services and Resources

A list of non-academic support and services is also available at [UCF Student Services](#). Click on "Support" on the right-hand side to filter.

If you are a UCF Online student, please consult the [UCF Online Student Guidelines](#) for more information about your access to non-academic services.

Policy Statements

University-Wide Face Covering Policy for Common Spaces and Face-to-Face Classes

To protect members of our community, everyone is required to wear a facial covering inside all common spaces including classrooms

(<https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf>). Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the Golden Rule for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notifications in Case of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

Should this course shift to remote-only instruction, the university has provided several resources to assist students with learning: <https://digitallearning.ucf.edu/newsroom/keeplearning/>. If this change occurs, the course will include synchronous (“real time”) sessions that will also be available as a recorded session for later review in Webcourses@UCF. Students are expected to review these available sessions. Such recordings/streaming will only be available to students registered for this class. These recordings are the intellectual property of the faculty and they may not be shared or reproduced without the explicit, written consent of the faculty member. Further, students may not share these sessions with those not in the class or upload them to any other online environment. Doing so would be a breach of the Code of Student Conduct, and, in some cases, a violation of the Federal Education Rights and Privacy Act (FERPA). This also applies to any in course materials and lectures.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here:

(<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>)

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

In Case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Zoom

Please take time to familiarize yourself with Zoom by visiting the UCF Zoom Guides (<https://cdl.ucf.edu/support/webcourses/zoom/>). You may choose to use Zoom on your computer, laptop, or mobile device (phone or tablet). Using this program will require a microphone and a webcam and adequate Internet bandwidth.

Things to know about Zoom:

- You must sign into my Zoom session using your UCF NID and password.
- The Zoom sessions are recorded so that they may be posted on to WebCampus following the class period.
- Improper classroom behavior is not tolerated within Zoom sessions and may result in a referral to the Office of Student Conduct.
- You can contact Webcourses@UCF Support (<https://cdl.ucf.edu/support/webcourses/>) if you have any technical issues accessing Zoom.
- Please be on mute when not talking and use headphones to minimize the interference of background noise.

Diversity and Inclusion

The University of Central Florida considers the diversity of its students, faculty, and staff to be a strength and critical to its educational mission. UCF expects every member of the university community to contribute to an inclusive and respectful culture for all in its classrooms, work environments, and at campus events. Dimensions of diversity can include sex, race, age, national origin, ethnicity, gender identity and expression, intellectual and physical ability, sexual orientation, income, faith and non-faith perspectives, socio-economic class, political ideology, education, primary language, family status, military experience, cognitive style, and communication style. The individual intersection of these experiences and characteristics must be valued in our community.

Title IX prohibits sex discrimination, including sexual misconduct, sexual violence, sexual harassment, and retaliation. If you or someone you know has been harassed or assaulted, you can find resources available to support the victim, including confidential resources and information concerning reporting options at www.shield.ucf.edu and <http://cares.sdes.ucf.edu/>.

If there are aspects of the design, instruction, and/or experiences within this course that result in barriers to your inclusion or accurate assessment of achievement, please notify the instructor as soon as possible and/or contact Student Accessibility Services.

For more information on diversity and inclusion, Title IX, accessibility, or UCF's complaint processes contact:

- Title IX – OIE – <http://oie.ucf.edu/> & askanadvocate@ucf.edu
- Disability Accommodation – Student Accessibility Services – <http://sas.sdes.ucf.edu/> & sas@ucf.edu
- Diversity and Inclusion Training and Events – www.diversity.ucf.edu
- Student Bias Grievances – Just Knights response team – <http://jkrt.sdes.ucf.edu/>
- UCF Compliance and Ethics Office – <http://compliance.ucf.edu/> & complianceandethics@ucf.edu
- Ombuds Office – <http://www.ombuds.ucf.edu>

Academic Integrity

Students should familiarize themselves with [UCF's Rules of Conduct](#). According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

- *Unauthorized assistance*: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- *Communication to another through written, visual, electronic, or oral means*: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- *Commercial Use of Academic Material*: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- *Falsifying or misrepresenting* the student's own academic work.
- *Plagiarism*: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
- *Multiple Submissions*: Submitting the same academic work for credit more than once without the express written permission of the instructor.
- *Helping another violate* academic behavior standards.

For more information about Academic Integrity, students may consult [The Center for Academic Integrity](#).

For more information about plagiarism and misuse of sources, see "[Defining and Avoiding Plagiarism: The WPA Statement on Best Practices](#)".

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, [The Golden Rule](#). UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an

assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

Course Accessibility and Disability COVID-19 Supplemental Statement

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students with disabilities should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses.

Campus Safety Statement

Fully online course sections (W, V)

Though most emergency situations are primarily relevant to courses that meet in person, such incidents can also impact online students, either when they are on or near campus to participate in other courses or activities or when their course work is affected by off-campus emergencies. The following policies apply to courses in online modalities.

- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.

Deployed Active Duty Military Students

Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Course Schedule

Week	Dates	Format	Topic	Reading	Assignments*
1	May 18	F2F	Class Introduction; What is Anthropology?	1	
	May 20	Online	Evolution	2	Assignment #1
2	May 25	F2F	Cells, Genetics	3,4	
	May 27	Online	Race and Adaptation	5	Quiz #1
3	Jun 1	F2F	Primates	6,7	
	Jun 3	Online	Primate Evolution	8,9	Lab #1
4	Jun 8	F2F	Early Hominins	10	
	Jun 10	Online	Early Hominins	10	Quiz #2 Assignment #2
5	Jun 15	F2F	Early <i>Homo</i>	11	
	Jun 17	Online	Early <i>Homo</i>	11	Lab #2
6	Jun 22	F2F	Modern Humans	12, 13	
	Jun 24	Online	Class wrap-up		The UnEssay due Quiz #3

**Assignments are due on the Friday of each week (Weeks 1-5); with the exception of Week 6 where Quiz #3 and The UnEssay are due on Thursday, June 24th*

Important Dates:

- May 21: Assignment #1 due
- May 28: Quiz #1 due
- June 4: Lab #1 due
- June 11: Assignment #2 due
- June 11: Quiz #2 due
- June 18: Lab #2 due
- June 24: Quiz #3 due
- June 24: The UnEssay due

Course Syllabus

Course Information

Course Name: The Human Species
Course ID: ANT 2511 (BM02)
Credit Hours: 3.0 hours
Semester/year: Summer B 2021
Location/time: MW Online Lecture from 10am-11:50am and Online instruction via WebCourse@UCF

Professor Contact

Professor: Alexandria Brock
Main office: UCF Main Campus - Howard Phillips Hall 309
Online office hrs: Tuesday and Thursday from 3-4 via Email (or by appointment)
Phone: 407-823-2227
E-mail: Please use the Webcourses Inbox

Syllabus Quick Links

- [Course Description](#)
 - [Skill development textbook](#)
 - [Course requirements](#)
- [Course Schedule](#)
- [Evaluation and Grading](#)
- [Academic Resources](#)
- [Working in WebCourses](#)
 - [Planning your time](#)
 - [Accessibility and inclusion](#)
 - [Getting started](#)
 - [Communicating with Inbox](#)
- [COVID requirements](#)
- [Technical Resources](#)
- [Course Policies](#)
 - [Missing or late work](#)
 - [Absence accommodations](#)
 - [Respect for diversity](#)
 - [Academic integrity](#)
 - [Study groups](#)
 - [Campus emergencies](#)

University Catalog Listing

Human biological variation in an evolutionary perspective. **Prerequisite(s) or Corequisite(s):** None

This is a UCF General Education Program (GEP) course, and it satisfies the Science Foundation Area 2 requirement. The course also satisfies unrestricted elective requirements for many additional UCF degree programs. Please consult your academic advisor to determine how this course applies to your degree requirements.

What is this course about?

What are we as humans? When did our biological path to becoming human start? Why do we look different and yet share so many similarities with our non-human relatives? Biological anthropology – the study of the evolution, variation, and adaptation of humans and their past and present relatives – can help you find answers to these questions and many more. Biological anthropologists research these kinds of questions using scientific biological and humanistic perspectives to better understand not only the physical aspects but also the behavioral aspects of what it means to be human.

From genetics and gorillas, to nutrition and Neanderthals, this biological anthropology course includes everything you'll need to get acquainted with the research methods and theoretical approaches used to investigate the development and diversity of our species, our place in the natural world, and issues that we face in our rapidly changing world, including our understanding of new fossils, race, environment, and world health. Our primary goal is to explore, understand and respond meaningfully to the diversity of of past, present, and future as the human species.

What skills will I develop in this course?

Through your study in this course, you will learn to:

- Explain and identify basic concepts and theoretical developments in biological anthropology.
- Compare and contrast adaptations and variations among modern humans from an evolutionary perspective.
- Summarize our relationship to modern living primates and the potential threats to their survival.
- Examine and evaluate fossil evidence used in understanding our evolutionary past.
- Apply concepts of biological anthropology to contemporary issues and your own behaviors.
- Generate and defend informed opinions concerning human diversity of differences, similarities, and interrelationships among humans and our biological relatives past and present

While emphasis is placed on developing the analytical skills necessary to evaluate scientific and humanistic statements about human diversity and similarity both past and

present, you will also be developing the following intellectual and practical skills needed in higher level university study and future employment opportunities:

- Gather and synthesize information from appropriate resources, and evaluate information and sources for accuracy and credibility.
- Provide clearly expressed opinions and factual information through written and oral communication.
- Apply knowledge, skills, and responsibilities to novel settings and complex problems.
- Participate in discussion and problem solving activities in an effective manner.
- Critically reflect on learning and recognize progress and pathways for further development.

What textbook will I need?

When a textbook is required, I make very effort to choose the most affordable option that fits the course objectives. The **4th edition of the textbook is required** for successful completion of this course. The current edition is available for rent or purchase in varied formats at the UCF Bookstore and through various local and online vendors. **No specific format is required**, but you must be able to regularly access the textbook for study, class participation, and reference in assignments, quizzes and exams. Any additional required readings (outside of this text) will be provided through online course content.

NOTE: The UCF Bookstore does not keep textbooks in stock through the term - please purchase your textbook as soon as possible.

Essentials of Biological Anthropology

Author: Clark Larsen

Edition: 4th edition

Year: 2018

Publisher: W.W. Norton & Company

ISBN: 9780393667431

Available for purchase or rental in paperback and e-book formats

What is WebCourses@UCF?

WebCourses@UCF is an online course management system accessed through my.ucf.edu and then the “Online Course Tools” tab. This is a valuable part of your learning format for this course and will be used to deliver course content, submit your assignments and communicate with your professor and peers in the course. Online learning is not for everyone; some students may have difficulty learning in and

managing a course that does not meet fully face-to-face. [Knight's Online](#) has excellent resources to assist you in being successful when working in a mixed face-to-face and online learning environment. Key components to success in this course are planning your time and maintaining academic self-discipline in class participation and graded course work throughout the term.

It is **your responsibility to familiarize yourself with the WebCourses** online learning platform. I have provided you with the necessary tools and tutorial links in the [COURSE INTRO: Things You Should Know](#), which can be accessed using the embedded link or the 'Modules' button in the course menu on the left. If this is your first time working in WebCourses, or if you haven't worked in WebCourses for a term or two, I highly **recommend reviewing the current tutorial links** provided in the COURSE INTRO module. It's amazing how many changes take place in just one term!

How should I plan my course work schedule?

Biological anthropology is based on concepts and themes from areas of study that may be somewhat familiar to many of you; but, the methods and theories applied in this research may be completely new. While I can provide general guidelines based on past students experiences, everyone learns at a different pace, and you will need to decide how much time to set aside to be successful. Your study skills, prior knowledge of the subject, study environment, personal obligations and responsibilities play a huge role in learning and success in any course, Generally, the more time you spend on a course, the better you will do, but the **quality of the time spent is even more important.**

During the next 6 weeks of the Summer B 2021 term, you should expect to spend around **six hours of class time each week with in-person class meetings, online lectures and assigned media, taking notes, and participating in class activities.** You should also plan on setting aside at least **three hours each week to review and complete your assigned reading and required assignments.** This will greatly assist you in keeping up with the materials and course due dates each week, but keep in mind, these are 'estimates' of time that you should devote to this general education 2000-level course. All due dates for assignments, quizzes and exams are located in the table at the end of this syllabus.

Please do not be tempted to skip two or three days of class content and reading and expect to catch up easily. You will need to study and participate in the course on a regular basis to meet the firm deadlines for all required assignments and exams. If you need any assistance with course materials, assignments or study tips for exams, please visit **online office hours on Tuesday and Thursdays from 3:00-4:00pm.** If you have a scheduling conflict with this time, please contact me through WebCourses Inbox, and I can assist you in arranging a scheduled appointment as needed.

Is the course accessible for students with disabilities?

UCF is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need access to course content due to course design limitations should contact the professor as soon as possible. Students should also connect with [Student Accessibility Services](#)[Links to an external site.](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu , phone (407) 823-2371, TTY/TDD only phone (407) 823-2116).

For students connected with SAS, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential course access and accommodations that might be necessary and reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student. Further conversation with SAS, faculty and the student may be warranted to ensure an accessible course experience.

If you receive a Course Accessibility Letter through SAS, please feel free to speak with me about any related concerns. It is always best if we can speak early about the possible need for any accessibility modifications to exams or assignments, and I will happily work with you and SAS to ensure that your needs are reasonably met in a timely fashion. **If your approved accommodations include a specialized environment or equipment for testing, it is your responsibility to make the necessary arrangements to write your exams** within the SAS facilities.

What are the course requirements?

The Summer B 2021 semester begins on **JUN 28, 2021** and ends on **AUG 07, 2021**. Over this period, you will be expected to:

- submit responses in a university-required academic activity to start the course;
- submit responses in university-required GEP Pre-Test and Post-Test quizzes (non-graded assessment);
- review online course content materials, including any assigned media content and readings;
- use the provided handouts and study guides;
- submit 11 of 13 online module quizzes (two lowest scores are dropped);
- submit 2 of 3 online discussion assignments (lowest score dropped);
- submit 2 of 3 online activity assignments (lowest score dropped);
- submit 3 online written exams.

In each learning module, you will find an **INTRODUCTION page** outlining the expectations, readings, activities and assignments for that section of the course. The modules contain lecture and media materials, instructions for assignments, quizzes and exams, study guides and links to information websites. All work submitted for grading **will be evaluated for academic integrity** during the grading process (see section below on academic integrity).

All graded work is due on an assigned schedule. A missed or late quiz, activity assignment or exam will not be accepted for grading unless there is an approved and valid, verifiable absence (see section below on missed assignments and make-up exams). You are notified of this policy from the start, and you should recognize that it is **your responsibility to be aware of all due dates** for this course.

How do I get started in the course?

After reading the Course Syllabus, click on the 'Modules' button in the menu on the left to access the course materials. You will need to review all of the information in the [COURSE INTRO: Things You Should Know](#), which includes an introduction to your professor, details about course communication and office hours, how to set up your computer and/or use mobile devices, details about the academic integrity policy, and who to contact for technical assistance. You will also find some helpful suggestions on study strategies and a few tips from previous students on how to be successful in the course.

UCF faculty are required to document all students' academic activity at the beginning of each course. In order to document that you began this course, please complete the [REQUIRED ACTIVITY: Getting Started Quiz](#) in the COURSE INTRO: Things You Should Know by **11:59pm EST on JUL 02, 2021**, or as soon as possible after adding the course. Failure to do so may result in a delay in disbursement of your financial aid and access to learning materials.

UCF's General Education Program (GEP) and associated departments use Pre- and Post-Test quizzes to evaluate student learning in general education courses. You can access the **GEP ANT 2511 Pre- and Post-Test** quizzes through your personal WebCourses Dashboard or Main Menu. **These quizzes DO NOT affect your course grade**, but you will need to complete each component by the following due dates:

- GEP ANT 2511 **Pre-Test Quiz** by **11:59pm EST on JULY 6, 2021**
- GEP ANT 2511 **Post-Test Quiz** by **11:59pm EST on AUG 07, 2021**

How will I be evaluated and graded?

Your final grade for the course is weighted and based on your performance in the following:

Assessment:	Points Possible	% Final Grade
Required Academic Activity & Graded Quizzes (11)	120	30%
Discussion Assignments (2)	20	15%
Activity Assignments (2)	50	15%
Exams (3)	300	40%
<i>Total Possible</i>	<i>490</i>	<i>100%</i>

You will be evaluated on your ability to define and critically apply terms related to human evolution, variation and adaptation, explain theoretical and applied concepts and describe examples from course materials in online quizzes and exams, and demonstrate critical thinking and reflection in your assignments and class discussions.

- **Required Activity:** You will need to submit responses for a university-required academic activity to initiate your class participation. In the activity, you will demonstrate your familiarity with the course requirements, professor contact, and information provided in this syllabus by taking a graded quiz. **This score cannot be dropped from your final course grade.**
- **Graded Quizzes:** You will need to demonstrate that you have mastered the terms, concepts and theories presented in each learning module. Quizzes will include a mix of multiple choice, true-false and fill-in questions, and you are required to submit responses for at least 11 of the 13 quizzes located in the learning modules. **WebCourses will automatically drop the two lowest scores from this set of grades.**
- **Discussion Assignments:** These short online discussions are designed to help you think critically and formulate an informed opinion, and reflect on possible impacts biological anthropology may have on key concepts and current issues presented in course materials. You are required to submit 2 of the 3 discussion assignments located in the learning modules. **WebCourses will automatically drop the lowest score from this set of grades.**
- **Activity Assignments:** These activity assignments are designed around current methods of investigation and will help you develop introductory skills in gathering and analyzing data, interpreting results, and understanding human variability and adaptability. You are required to submit 2 of the 3 activity assignments located in the learning modules. **WebCourses will automatically drop the lowest score from this set of grades.**
- **Exams:** You will need to demonstrate that you understand terms, concepts, historical and current understandings and scientific evidence presented in a select group of learning modules. Exams will include a mix of multiple choice, true-false, identification, fill-in, problem application, and short answer questions. **You are required to submit all 3 online exams** located in the online learning modules.

Many students take advantage of the dropped grades in quizzes and assignments at the very start, but you never know when you might need to miss a due date later in the course. It is **your responsibility to keep track of the number of quizzes and assignments you have submitted** using the 'Grades' button in the menu on the left.

The following +/- grading scale will be used in this course:

Letter Grade	Percentage	Letter Grade	Percentage
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A	95 - 100%	C+	76 - 79%
A-	90 - 94%	C	70 - 75%
B+	87 - 89%	D	60 - 69%
B	84 - 86%	F	59% or less
B-	80 - 83%		

Incomplete grades for this course are only given in situations where **unexpected and documented medical, family or catastrophic emergencies prevent an enrolled student in good standing** from completing the remaining work. Your instructor is the final authority on whether you qualify for an incomplete grade. Incomplete work must be finished by the end of the subsequent semester or the 'I' grade will automatically be recorded as an 'F' on your transcript.

How do I view my grades?

You can access your grades for assignments and exams through the 'Grades' link in the course menu on the left. It is **your responsibility to regularly check on your grades** throughout the course. Please allow for a reasonable amount of time to pass for the grading process to occur. In most instances, quiz and discussion grades will be available within three-to-five days after the final due date. For most activity assignments and exams, grades will be available within five-to-seven days after the final due date. When a score is released, you will receive an announcement that grades have been posted (unmuted) and are ready for your review.

You will receive constructive feedback on your work periodically throughout the term. This may take the form of an Inbox message, assignment grading comments, rubric criteria comments or correct answers supplied for comparison with your work. If you have any questions about your score **after a grade has been posted**, please notify the professor using WebCourses Inbox, and your concern will be addressed as soon as reasonably possible. Questions regarding individual scores must be addressed **within five days of the grade being posted**.

WebCourses automatically grades all multiple-choice, true-false and fill-in questions; however, it will mark fill-in and some short answer questions as incorrect when your response does not exactly match the correct answer provided in the grading key. **Your work will be reviewed prior to grade release to ensure that you receive points for any answers not automatically recognized by the system as correct.**

When point corrections are applied during grading, the question **will still show a 'red' flag** indicating it is incorrect, but the **points listed in the top right corner of the question will show the value awarded** for a correct answer, like the example shown here:

Correct answers for each quiz and exam will be available for a limited time after each set of grades has been released. Please check the course announcements to know when this feature is available.

What if I miss a quiz, assignment, or exam due date?

Time management, problem solving, responsibility and personal accountability are among the most important things you can learn during your university education. **Missed or late assignments and exams are serious issues that must be addressed as soon as possible.** Please contact the professor via WebCourses Inbox if you need to have an absence validated and approved for scheduling make-up work. If approved, no penalty will be applied.

To be fair to everyone in the course, **only work submitted on time will be graded unless late submission is properly approved by your Professor.** It is your responsibility to check the course schedule for assignment and exam due dates.

- Unforeseen events or circumstances may occur that cause a student to miss class time or fall behind in their assignments. These could include **illness, bereavement, accident, or a catastrophic event** such as fire. If such issues arise, students are encouraged to notify their professors as soon as possible in order to apprise them of the circumstances and to develop a plan, with a timetable, to make up missed coursework. Family members and/or students also need to contact [Student Care Services](#) [Links to an external site.](#) with appropriate documentation to obtain a courtesy class absence notification letter for online, mixed-mode and face-to-face courses.
- If you find yourself in a situation where you are **going to miss an exam due date**, you must notify your professor as soon as possible by telephone, e-mail, in person, or by leaving a message with the department secretary (Anthropology: 407-823-2227) **in advance** of the exam closing online. You must also provide valid, verifiable documentation explaining your absence. If you are provided the opportunity to take a make-up exam, it must be scheduled and completed online **within five days of the missed exam due date** (if medically possible).

Are there accommodations for military and essential workers or authorized events?

The following authorized absences with valid notification will receive reasonable accommodations for make-up work in this course:

- Students who are **deployed active duty military** and/or **National Guard personnel** and require accommodation should **contact their instructors** as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.
- Students who are **active emergency first-responders, medical staff, or essential workers** and require accommodation should **contact their instructors** as soon as possible after the semester begins and/or after they receive notification of extended responsibilities during emergency management situations to make related arrangements.
- Students who **represent the university in an authorized event or activity** (for example, student-athletes) and who are unable to meet a course deadline due to a conflict with that event must provide the instructor with **documentation in advance** to arrange a make-up. No penalty will be applied. For more information, see the [UCF policyLinks to an external site.](#)
- Students intending to miss class to **observe a holy or remembrance day** of their religious faith must **notify their instructor in advance** if they intend to miss class. For more information, see the [UCF policyLinks to an external site.](#)

What are the COVID-related requirements at UCF?

University-Wide Face-Covering Policy

To protect members of our community, **everyone is [requiredLinks to an external site.](#) to wear a facial covering inside all common spaces** including classrooms. Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see [Golden Rule Links to an external site.](#) for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notice of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look

for [Announcements](#) or messages in Webcourses@UCF or Knights email about changes specific to this course.

Illness Notifications

Students who believe they may have a COVID diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place. Students **should not come to campus** if they:

- are ill and/or experiencing any symptoms of COVID.
- have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID symptoms.

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for [Announcements](#) or mail in Webcourses@UCF or Knights email for any alterations to this course.

Accessibility COVID Supplement

Accommodations may need to be added or adjusted should this course shift in format or scheduling due to COVID pandemic conditions. Students with disabilities should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses if this occurs.

Flexibility and Accountability

Faculty at UCF recognize and understand the difficult times we are all in. The COVID-19 pandemic impacts us all in many ways, including physical, mental, emotional, financial, academic, and professional. For that reason, **your professor will work with you to accommodate any challenges you may be encountering and to provide assistance in locating the tools and support necessary for your success.** UCF Faculty also understand the necessity of prioritizing other aspects of your life and will work with you to make the best decisions regarding your success in your academic work. However, **this does not mean that you are not held accountable**, especially in terms of class attendance, participation, and contributions. Therefore, you will need to **inform your professor in writing** (via email or WebCourses Inbox message) of any class absences and/or missed or late assignments impacted by the challenges faced in this pandemic.

What academic resources are available to me?

UCF provides many offices and services to support your academic success. There are several **Online Resources to Support Academic Success** available to all UCF

students regardless of your location or the type of course in which you are enrolled. These include:

- **Writing help** from the [University Writing CenterLinks to an external site.](#), such as downloadable writing and style guides, online writing consultations, and online scheduling for peer tutor review.
- **Tutoring and study help** from the [Student Academic Resource CenterLinks to an external site.](#) (SARC), such as 24/7 tools for study, online peer assisted learning, and online academic success workshops.
- **Access to software** through [UCF appsLinks to an external site.](#), for programs you need for your courses, such as SPSS, Office 365, and others.
- **Concrete study actions** to better your performance through the [Successful You Video Series \(Links to an external site.\)](#), so you can avoid undesirable academic outcomes.

What non-academic support resources are available to me?

During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit [UCFCares.com \(Links to an external site.\)](#) if you are seeking resources and support, or if you are worried about a friend or classmate.

Free services and information are included for a variety of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail ucfcares@ucf.edu with questions or for additional assistance. You can reach a UCF Cares staff member between 08:00am EST and 05:00pm EST. by calling 407-823-5607. **If you are in immediate distress**, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.

You can find additional non-academic resources listed in the Course Introduction module in [THE BASICS: What Do I Need to Know.](#)

How is respect for diversity maintained?

UCF considers the diversity of its students, faculty, and staff to be a strength and critical to its educational mission. UCF expects every member of the university community to contribute to an inclusive and respectful culture for all in its classrooms, work environments, and at campus events. If there are aspects of the design, instruction, and/or experiences within this course that result in barriers to your inclusion or accurate assessment of achievement, please **notify the Professor as soon as possible** and/or contact [Student Accessibility ServicesLinks to an external site.](#)

This course will be conducted in a way that respects **all aspects of diversity. Links to an external site.** The very nature of this course requires us to delve into topics that may make some students uncomfortable and/or discuss topics with which some students

may strongly disagree. Everyone is expected to show respect for one another and the diverse issues presented and discussed. Any student who acts inappropriately through language use or disruptive behavior **will be blocked from participating in any class discussions and forfeit their grade for those discussions.**

While various opinions and emotions are tied to some of the topics covered, **the greater purpose is to educate, not judge.** Everyone must be given a chance to express their thoughts in discussion without interruption or ridicule. If you encounter materials in the course that you find disconcerting, take a moment to explore why you are unsettled and then rationally explain your concerns to me so we can address the materials further through class discussion or privately during office hours.

How is academic integrity maintained?

If you were in a classroom seat taking a quiz, would you ask the student sitting next to you for an answer to a quiz or test question? The answer should be no. This also applies to graded assignments, exams, etc. The completion of graded work in an mixed face-to-face and online course should be considered a formal process: just because you are not in a formal classroom seat being observed while taking a quiz or exam does not mean that the completion of graded work in an online format should be treated with any less academic integrity.

Your enrollment in this course means that you will adhere to the [UCF CreedLinks to an external site.](#) and you will maintain the highest standards of academic integrity. According to UCF's Rules of Conduct, [Section 1 Academic MisconductLinks to an external site.](#), students are prohibited from engaging in:

- **Unauthorized assistance:** Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- **Communication to another through written, visual, electronic, or oral means:** The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- **Commercial Use of Academic Material:** Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- **Falsifying or misrepresenting** the student's own academic work.
- **Plagiarism:** Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.

- **Multiple Submissions:** Submitting the same academic work for credit more than once without the express written permission of the instructor.
- **Helping another violate** academic behavior standards.

UCF Faculty have a responsibility in students' education and the value of a UCF degree, and therefore seek to prevent unethical behavior, and, when necessary, respond to academic misconduct. Academic misconduct of any kind on an exam or any other assignment in this course will result at least in an 'F' grade for that assignment (and may, depending on the severity of the case, lead to an 'F' or '**Z**' grade [Links to an external site.](#) for the entire course). All academic integrity issues will be subject to appropriate referral to the [Office of Student Conduct](#) [Links to an external site.](#), which may take further action (e.g., assignment of 'Z' grade, conduct review and possible expulsion). See the [UCF Golden Rule](#) [Links to an external site.](#) for further information.

All written work for this course is **automatically reviewed for academic integrity** during the grading process.

- **Do not share your work with anyone else, do not use the work of someone else as yours, and do not write exams as a group or share exam answers in study groups.** If you do this, it is easily detectable through online links and WebCourses action logs including student answer and submission matches.
- **Do not plagiarize any written work from past UCF submissions, journals, academic texts, or Internet resources.** If you do this, the plagiarism check system will detect it and provide a traceable report listing the sources that you used.
- **For each quiz and exam, you are expected to remain on the testing screen for the duration.** You may not visit other websites or online communication tools for assistance. The Webcourses@UCF **quiz audit log will be monitored** for compliance. Failure to only access the quiz or exam during testing will result in an academic integrity violation.

As reflected in the UCF Creed, integrity and scholarship are core values that should guide our conduct and decisions as members of the UCF community. Your Professor will also adhere to these standards, so please **do not ask for changes to your grade illegitimately**, such as bending rules that would benefit your grade, or asking for a grade-related opportunity that will not be equally applied the entire class (e.g., individual extra-credit assignments). Your Professor will not respond to requests to 'round up' final grades – you will be assigned the grade that you have earned.

How can I use study groups and external materials responsibly?

This course contains copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance your learning environment. Do not copy, duplicate, download or

distribute these items. The **use of these materials is strictly reserved for this online course environment and your use only**. All copyright materials are credited to the copyright holder.

GroupMe and WhatsApp study groups (and other study platforms) are encouraged as long as copyright for course materials is respected and academic integrity is maintained. **If one member of a study group account is found in violation of copyright or UCF Rules of Conduct, all members are subject to review for academic misconduct.** In the past, GroupMe study groups experienced added benefits and avoided these issues by inviting the Professor to join in – after all, they are the expert in the subject!

These examples show how the use of study groups can be considered academic misconduct and could result in the same penalties as cheating in a fully face-to-face class:

- Taking a screen shot of an online quiz or exam question, posting it to GroupMe or WhatsApp, and asking for assistance is considered academic misconduct.
- Answering an online quiz or test question posted to GroupMe or WhatsApp is considered academic misconduct. Giving advice, assistance, or suggestions on how to complete a question associated with an online assignment, quiz, or test is considered academic misconduct.
- The use of outside assistance from another student or by searching the internet, Googling for answers, use of websites such as Quizlet, Course Hero, Chegg Study, etc.. is considered academic misconduct.
- Joining others to take an online quiz or test and sharing answers in the process is considered academic misconduct.

There are many fraudulent websites (e.g., OneNote, Study Blue, Koofers, CourseHero, etc.) claiming to offer study aids to students but are actually cheat sites. They encourage students to upload course materials, such as exams, study and lecture notes, and examples of graded material from current or past sections of this course. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity are in **violation of copyright and UCF Rules of Conduct and may face serious penalties** beyond participation in this course .

Materials on these websites almost always contain extensive errors, outdated information, and a misleading sense of being 'in-the-know' about exams or assignments, all of which will greatly affect your performance (and therefore your grade) in this course. **Use these materials at your own risk.**

During this course you might also encounter public online services and/or software applications, sometimes called third-party software, such as blogs or wikis. While some of these might be related to required assignments or course materials, **you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates.** Where

appropriate you may use a pseudonym or nickname. If you have any concerns about this, please contact your Professor for assistance.

Why should I use WebCourses Inbox?

Our **official mode of communication is the secure WebCourses Email Inbox system**. This ensures the safety of your personal information. It is your responsibility to check the WebCourses Inbox and course announcements at least two-or-three times per week. You may also use your UCF Knight's Email account to communicate with your Professor. However, **if you use the UCF Knights Mail system**, please use the course number in your email reference so it is easily recognized, and please do not forget to add your name at the end of the email.

When using the proper channels of communication, you can generally **expect a response to your message through WebCourses Inbox within 24 hours**. Please keep in mind that your Professor may only check their UCF email once, if at all, during the weekend hours (unless an exam is open) or on holidays. If you send an email on a Friday afternoon or over the weekend, you may not receive a response until the following Monday.

All communication between student and Professor, and between student and student, should be respectful and professional. Please be aware that any **online correspondence regarding assignments, grades, or course materials must utilize the WebCourses Inbox or UCF Knight's Mail systems**. Your Professor will not respond to messages sent by other means, such as your Smartphone or iPad unless you are using the WebCourses@UCF [Canvas Student Mobile application](#).

What are the technology and software requirements?

Students will be expected to have access to a computer frequently, as course materials are supplied online as well as during class meetings, and all assignments, quizzes and exams will be submitted and graded through WebCourses. At a minimum, you will need:

- Access to a reliable laptop or desktop computer **at least three-to-four times a week**. If you do not own a computer, there are student accessible computers in all of UCF's computer labs. For further information, please see the UCF Libraries FAQ for [lab hours and locations](#)[Links to an external site.](#)
- Reliable broadband internet access
- A [compatible web browser](#)[Links to an external site.](#)
- Audio input, built-in, or external computer speakers

You are expected to have access to Adobe Reader and PowerPoint (or the Web/PowerPoint app), or the equivalent (through [Office 365](#)[Links to an external site.](#)) on the computer or device commonly accessed so that you may properly view

multimedia materials in the course content. If you are not using Office 365 link provided in the course menu, please contact WebCourses@UCF [SupportLinks to an external site.](#) for technical assistance with the most current versions of these products.

Who do I contact if something isn't working in the course?

If you are experiencing **problems accessing materials or submitting your work**, please contact your professor so they can assist you as soon as possible.

Technology can have its challenges. If you need **help with computer set-up or online technical assistance**, please use the following links:

- Technical assistance is available through phone, email and live chat through WebCourses@UCF [SupportLinks to an external site.](#)
- A built-in 'Help' button for WebCourses@UCFSupport and WebCourses system is located in the WebCourses@UCF permanent toolbar. You will find links to Canvas Support Guides, reporting problems to WebCourses@UCF Support, Knights Online Learning, and Computer Setup.

WebCourses allows tracking of a student's progress and activities while logged into the course to assist in verifying instances where computer 'glitches' or 'Internet speed bumps' occur when submitting assignments, taking exams, etc. If you experience **problems with WebCourses while submitting and assignment or taking an exam**, it will show up in your individual WebCourses action log. Therefore, the "Bill Gates ate my homework" or "I took the quiz, but . . ." excuses can be traced and verified.

What do I do if there is a campus emergency?

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of emergency, **dial 911** for assistance.
- Every UCF classroom contains an **emergency procedure guide** posted on a wall near the door. Students should make a note of the guide's physical location and review the [online versionLinks to an external site.](#)
- Students should know the **evacuation routes** from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a **medical emergency during class**, students may need to [locateLinks to an external site.](#) and access a first-aid kit or AED (Automated External Defibrillator).
- To **stay informed about emergency situations**, students can [sign upLinks to an external site.](#) through "Student Self Service/Personal Information" to receive UCF text alerts.

- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an **active-shooter situation** on campus or elsewhere, consider viewing this [UCF video \(Links to an external site.\)](#).

What is the course lecture and assignment schedule?

Changes to the course lecture and assignment schedules are not expected but may occur. Your Professor reserves the right to make reasonable adjustments to the lecture and assignment schedule. **You will be notified of any changes through [Announcements](#)** in WebCourses.

Your lecture schedule and course materials may be accessed through the 'Modules' button in the course menu on the left.

- **Due dates for graded work** are listed in the table below and in the INTRODUCTION page of each learning module.
- **Assigned readings** are listed in the INTRODUCTION page of each learning module.

Syllabus Summer 2021 ant 2511

ANTHROPOLOGY 2511 Summer 2021

HUMAN SPECIES AND EVOLUTION

INSTRUCTOR: Vance Geiger, PhD

Office: 311C Howard Phillips Hall

Office Hours: Online in class chat -Monday, 7 - 9 pm

Phone: 407-823-5779

E mail: vance.geiger@ucf.edu

Text: Human Evolution and Prehistory, Essentials of Physical Anthropology by Larson

ANT2511 AW61 SUMMER 2021

[\(Links to an external site.\)](#)

Essentials of Biological Anthropology

REQUIRED |ByLARSEN

- **EDITION:** 4TH
- **PUBLISHER:** NORTON
- **ISBN:** 9780393667431

Grading: 2 Exams, 100 points each	=	200
4 Labs 20 points each	=	80
6 20 point quizzes	=	120
Total		400

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

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This class was originally a face to face class but that has been changed. Consequently, the class is online but we will have a modified face to face component. Your instructor will use zoom to deliver an optional lecture Tuesdays from 1 - 2 pm. Your instructor will use the canvas enabled zoom we have in the class.

We have 6 - 10 question 20 point quizzes, one for each week of class. We also have 4 labs that cover some anatomy of primates and hominids. We also have two exams, one in week 3 and one at the end of week 6. Your instructor will set up the exams as they come due. There is a schedule below detailing what we will cover and the due dates for quizzes, labs and exams.

If you miss one of the two required exams then there is a make-up exam opening the day after class ends. The make-up exam is to make-up a missed exam or try to improve your exam score. If you take the Make Up Exam and score higher than on exam 1 or 2 I will use the higher score (if not I will not)

June 25 is the last day of class - all assignments, on time or late are due June 25 at 11 55 pm. No assignments will be accepted after that date.

Weekly Modules

The class is organized by weeks). Within each week there is online material and texts to be read. The online material contain material from your instructor that supplements the texts. They are your instructor's way of providing what you miss in the lectures you would have in a face to face class. Consequently, there will be a substantial amount of material from the modules on the exams. Further, in some cases you will not be able to do the assignments unless you have done the modules. The quizzes and labs are things you must do for credit.

There are scheduled exam dates and due dates for the quizzes and labs. You need to read the syllabus below and take note of the due dates.

On-Line Exams: The exams will be available for specified days (see Schedule). You must take the exam during those specified days or it will have been missed. Once you begin the exam you will have three hours to complete it. At the end of three hours it will automatically close. The exams will have only multiple choice questions and you should be able to complete the exams within one hour (this is the case when you instructor gives them in face-to-face classes), but you get three hours.

On-Line Quizzes and Labs: the syllabus below is organized by weeks that correspond to the sections in course content. Within each week there is a list of sections to cover. Read the online material in each section and the related material in the main text or supplemental texts. Then do the assignments for those sections.

Important note - quizzes and labs have due dates - BUT you can do them before that date - you do not have to wait until the last minute to do them - you can do them before that.

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Academic Integrity

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.

<http://academicintegrity.org/> (Links to an external site.)Links to an external site.

UCF Creed: Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

1. Integrity: I will practice and defend academic and personal honesty.
2. Scholarship: I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.
3. Community: I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.
4. Creativity: I will use my talents to enrich the human experience.
5. Excellence: I will strive toward the highest standards of performance in any endeavor I undertake.

The following definitions of plagiarism and misuse of sources come from the Council of Writing Program Administrators <<http://wpacouncil.org/node/9> ([Links to an external site.](#))> and have been adopted by UCF's Department of Writing & Rhetoric.

Plagiarism

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers.

Misuse of Sources

A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

Responses to Academic Dishonesty, Plagiarism, or Cheating

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an

assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgradeLinks to an external site.> For more information about UCF's Rules of Conduct, see <http://www.osc.sdes.ucf.edu/Links to an external site.>

Unauthorized Use of Class Materials

There are many fraudulent websites claiming to offer study aids to students but are actually cheat sites. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity are in violation of academic conduct standards and may face penalties.

Unauthorized Use of Class Notes

Faculty have reported errors in class notes being sold by third parties, and the errors may be contributing to higher failure rates in some classes. The following is a statement appropriate for distribution to your classes or for inclusion on your syllabus:

Third parties may be selling class notes from this class without my authorization. Please be aware that such class materials may contain errors, which could affect your performance or grade. Use these materials at your own risk.

In-Class Recording Policy

Outside of the notetaking and recording services offered by Student Accessibility Services, the creation of an audio or video recording of all or part of a class for personal use is allowed *only* with the advance and explicit written consent of the instructor. Such recordings are only acceptable in the context of personal, private studying and notetaking and are not authorized to be shared with *anyone* without the separate written approval of the instructor.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility ServicesLinks to an external site.](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and

sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at http://emergency.ucf.edu/emergency_guide.html[Links to an external site.](#).
- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see <http://www.ehs.ucf.edu/AEDlocations-UCF>[Links to an external site.](#) (click on link from menu on left). (insert class specific information if appropriate)
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to my.ucf.edu[Links to an external site.](#) and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert", fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video ([You CAN Survive an Active Shooter \(Links to an external site.\)](#)[Links to an external site.](#)) about how to manage an active



[site.\)Links to an external site.](#)
shooter situation on campus or elsewhere.

) about how to manage an active

Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

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Week 1: 5/17

Introduction to the course

Introduction to Anthropology: Four Fields

Scientific Method

READING: Online material; Larsen chapter 1

Syllabus Quiz due 5/21

.Quiz 1 due 5/24

Lab 1 due 5/24

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Week 2: 5/24

Introduction to Evolutionary Thought up to Darwin

Evolution: Darwin to Mendel

Molecular Genetics; Population Genetics

Online material

READING: Larsen chapter 2, 3 and 4

Quiz 2 Due 5/31; Hardy Weinberg Lab due 5/31

.Week 3: 5/31

Taxonomy, Primate Evolution,

READING: Larsen chapter 6,7,8 and 9

.Quiz 3 Due 6/7

Primate Lab due 6/7

Exam 1 6/5 8 am - 6/7 11 55 pm

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Week 4: 6/7 Hominid Evolution, Australopithecines

Online material

Reading: Larsen chapter 10

Quiz 4 due 6/14

Hominid comparison lab 1 due 6/14

Week 5: 6/14 Hominids - Homo Habilis to Homo erectus

Online material

READING: Larsen chapter 11

Quiz 5 due 6/21

Hominid comparison lab 2 due 6/21

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Week 6: 6/21 Homo sapiens, Human variation, Issue of Race

Online material

READING: Larsen chapter 12

Quiz 6 due 6/25

.Exam 2 6/24 8 am - 6/25 11 55 pm

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Syllabus



ANT2511 - Human Species

Amanda Groff




Syllabus

ATTENTION: The SUMMER web version of the Human Species requires that you be on top of deadlines! This is a 16 week class jammed into a 6 week summer schedule.

Be prepared to work hard and dedicate time! If you have a problem completing the class at a fast pace, you need to withdraw from this course and take the fall/spring full semester version of the Human Species.

Instructor Contact

<p>Instructor</p>	 <p>Dr. Amanda T. Groff</p>
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Office	PH 309
Office Hours (Virtual and Phone)	<p><u>Various methods for contacting me during office hours:</u></p> <ol style="list-style-type: none"> 1. Email (during office hours, I will respond quickly!) 2. Schedule a phone call (so you don't have to see my face!) 3. Schedule a zoom call (if you do want to see my face!) <p><u>Office hours:</u> Tuesdays and Wednesdays 10am-12pm</p> <p>For phone or virtual calls, please make an appointment first!!</p>
Phone	Office Phone: 407 823-3757
E-mail/Response Time	<p>amanda.groff@ucf.edu amanda.groff@ucf.edu (when emailing, please include the class title in your subject!)</p> <p>I have family, dogs, and friends who want to see me! As such, I will respond to emails from 9am to 4pm on weekdays and Saturdays from 9-10am. All evenings and Sundays are for binge-watching and playing with my dogs.</p> <p>I will respond within 12-36 hours, unless you are notified otherwise.</p>  <p>Bug and Dobby</p>
GTA Office Hours	Gabriela Mansour TBA
GTA E-Mail	gabriela.mansour@ucf.edu

Course Information

Course Name	ANT 2511 Human Species
Credit Hours	3 hrs
Prerequisites	None
Corequisites	None
Semester/Year	Summer B 2021
Location	100% Online (no in person meetings)

For Course Protocols, click here: [Protocols](#)

Course Description and Scope

The focus of this course is a general overview of biological or physical anthropology. We will be using many lines of evidence to form a holistic picture of human evolution. In the first section of the course we will examine the processes of evolution and other important background concepts. During the second section we will examine our non-human primate relatives to see what they can tell us about ourselves as humans. Finally, in the last section we will study the human fossil and archaeological records, and the spectrum of variation found in modern humanity.

*****Please note that this class deals heavily with human evolution and evolutionary theory. This is not a debate class!! This class accepts the overwhelming scientific evidence that supports evolutionary theory. I completely respect all religious beliefs and/or personal perspectives; however, the course content will not be altered. There will be no special accommodations given based on any personal beliefs. This is what the class is about! If you take issue with the course content, I urge you to drop this class and take another GEP Science Foundation course. Or stick around, you could find it interesting!**

Course Catalog Description: Human biological variation in an evolutionary perspective.

Course Outcomes

Upon completion of this course you will be able to determine or have the skills to:

- identify and explain the major objectives, methods and concepts of physical anthropology
- understand the place of humans within the Order Primates, and our relationship to modern living primates
- place the major events and trends in hominoid evolution in their chronological and geographical contexts
- describe several different phylogenetic hypotheses of human evolution
- understand human variation and what makes us different
- describe the fundamental elements that make us human

Required Text

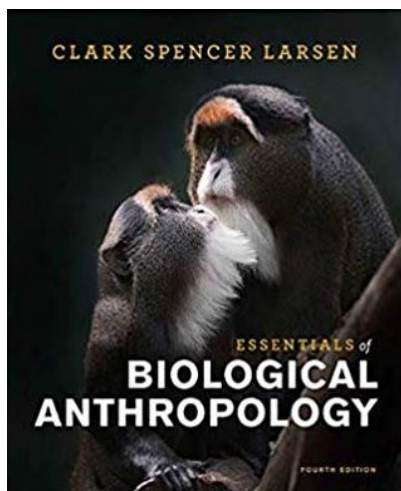
(available at the bookstore & used copies may be available at Amazon.com):

****I incorrectly mentioned that this class was a part of the First Day program in an email I sent out.**

This class is NOT part of First Day, unfortunately, but the Fall 2021 class is. Because of my mistake, I have posted the pdf copies of Chapters 1 and 2 so that you can get started right away! These are the only chapters I could gain permission from the publisher to share.

What is First Day? Click here: <https://digitallearning.ucf.edu/ilab/aim/first-day/>

(<https://digitallearning.ucf.edu/ilab/aim/first-day/>) It might be helpful for future classes!



Title: *Essentials of Biological Anthropology*, 4th Edition By Clark Spencer Larsen

Publisher: Norton

Year: 2018 ISBN: 978-0393667431

NO ACCESS CODE IS NECESSARY. YOU ONLY NEED TO PURCHASE THE TEXT.

Please Note: It is important that you have the 4th edition of this text, as all quizzes and assignments are based on this new edition.

Required Tools

1. A functioning computer or tablet with access to internet and websites (phones are not recommended)
2. Adobe reader (or another tool that makes pdf's accessible and able to be read) [Get Adobe Reader \(https://get.adobe.com/reader/\)](https://get.adobe.com/reader/) Privacy Policy: [Adobe Privacy Policy \(https://www.adobe.com/privacy/policy.html\)](https://www.adobe.com/privacy/policy.html)
3. Headphones (if working in a public space so that video clips may be watched)
4. Consistent, stable internet connection (this is the student's responsibility to find!)
4. Up-to-date web browser. Use this website to check:
<https://cdl.ucf.edu/support/webcourses/browser/>
[\(https://cdl.ucf.edu/support/webcourses/browser/\)](https://cdl.ucf.edu/support/webcourses/browser/)

*****Webcourses tends to have a lot of issues with SAFARI. I urge you to download and use Chrome or Firefox instead**

Course Requirements

This course begins on June 28th, 2021 and ends on August 7th, 2021. **This course is a self-paced course, so you may go as fast as you like as long as you finish by required deadlines (modules are grouped together and due on specific dates throughout the course (see schedule below)). This is to promote scaffolded learning; essentially, so you build your knowledge instead of cramming it in at the last moment at the end of the semester.** There will also be a deadline for the last modules (once again, to curb students from handing in everything at the last moment). Please note the module closing dates below (all Modules close at 11:59PM on their respective due date)... **I will not, under any circumstances, open a module for students because they missed the closing date.** This is something that all students are advised of since the beginning of the course. **You will only be able to advance to the next module once you have completed all the requirements for the preceding module.** You begin the course by clicking on the "modules" button on the main page. Each individual module, as well as the getting started module, is available from this page.

You must first achieve a perfect score of "10" on the Getting Started Quiz in the Getting Started Module before you will have access to Module 1. You have unlimited attempts at this quiz only, allowing you the opportunity to earn the 10.

It is your responsibility to check on your grades. Automatically graded quizzes should be available immediately after you submit them. If you check your grades and your quiz has not been graded please email me and I will manually grade it.

Schedule and Total Points

Module #	Chapter Readings	# of Quiz Points	Assignment Points	Closing Date for Module
Getting Started Module *GEP (see below)		10	-	July 2
1	1 & 2	5	25	July 9
2	3 & 4	5	15	July 9
Exam 1 Review		5	-	July 10
Exam 1		100	-	July 11
3	5 & 6	5	10	July 23
4	7 & 8	5	10	July 23
Exam 2 Review		5	-	July 24
Exam 2		100	-	July 25
5	9 & 10	5	20	August 6
6	11 & 12	5	20	August 6
Exam 3 Review		5	-	August 7
Exam 3 (Final)		100	-	August 7 (August 8)**
TOTAL		355	100	

*****The official end of the semester is August 7. However, I am leaving Exam 3 (Final) until Sunday, August 8th (since the other 2 exams closed on a Sunday and I don't want to mess with your work schedules). I encourage you to work ahead to finish by August 7, but know this is an option.**

GEP Pre/Post tests

You will find in your personal dashboard access to the GEP webcourse. The GEP pretest will be open for you to take during the first week of class. The Post test will be available the last week of class. The scores you obtain from the GEP pretest and the GEP posttest are **NOT** included in your total points (the Getting Started quiz is included in your total score). The GEP pre and post test are used by our department to determine what you learned in the class. They will NOT count against you. So please take them without your book!

Pre-test

Opening: June 28 at 12:01am

Closing: July 5 at 11:59pm

Post-test

Opening: August 1 at 12:01am

Closing: August 7 at 11:59pm

Timed Assignments: Mini-Quizzes, Quiz-graded Assignments, and Exams:

You will encounter timed work in this class. **Once a timed assignment, mini-quiz, or exam is opened, it is your ONLY chance to complete the quiz** – there is no second chance! By starting a timed assignment, you are stating that you are ready and prepared in that moment to complete the work. Note that once you click "Take the Quiz", the countdown clock begins and will continue running til time is up (even if you navigate away from the page). Any timed assignment problems that are the result of you waiting until the last minute to take the timed assignment will result in a "0" for the quiz. Also, you will receive a "0" for any assignment that is not completed by the time the module is closed such as discussions, internet assignments, and exercises.

A quick note on timed-assignments: If you earn a 0 as a result of not reading the assignment directions, your score will remain a 0. I work very hard to make sure that you are aware of how an assignment works and spend time writing the directions with this in mind. They are there for your success! Please invest a few minutes reading them.

Exam 3 aka THE FINAL: The final exam is non-cumulative and will only cover the remaining class module content. This exam closes during Final Exams week!

Written Assignments:

You will encounter written work in this class (work that I think is fun and engaging!). There are a few guidelines for this:

1. Submit work as a doc, docx or PDF
2. Make sure to label your document appropriately (to make it easier to locate when submitting).
2. Your work will pass through Turnitin
3. You must submit written work by the deadline assigned to it.
4. There are no-make-ups, unless a valid excuse is provided (see below under Make-up/Excuses)
5. We will only accept your **FIRST** submission. However, sometimes accidents happen and you upload the wrong document. In the case where the wrong assignment is uploaded by the deadline, I will accept one resubmission of the correct document with a small penalty (by a deadline set by me and the TA; failure to meet this new deadline will result in a 0). You are only offered this courtesy ONE time for the entire semester. If this happens a second time or more, your grade will remain a zero. The University is cracking down on students who use "placeholder" assignments to buy more time.

Grading Scheme

The +/- system will be used in this course. These percentages correspond to the following letter grades

Letter Grade	Percentage
A	94-100%
A-	90-93%
B+	87-89%
B	83-86%
B-	80-82%
C+	77-79%
C	70-76%
D+	67-69%
D	63-66%
D-	60-62%
F	<59

Under no exception will I make individual allowances for anyone in this course in terms of grading. Since you have the whole term to complete the course at your own pace, I will not allow anyone to make up missed assignments at the end of the course - do not wait until the last minute complete

assignments. In addition, I will not curve anyone's final grade nor will I provide extra credit for anyone that is unhappy with their final course grade. Please do not ask! (I do round up scores, anything .5 or higher. For example, a percentage of 89.5 would be rounded to a 90).

Personal Adaptive Learning Reviews:

In this class, Exam Reviews are presented in a system called **Realizeit**. Exam Reviews are given immediately prior to exam deadlines and are a great way to practice and study for exams; they are also worth up to 5 points each. The system will "Determine Your Knowledge" then highlight the areas in which you need more review and practice. For more information, please see the "[Getting Started with Personalized Adaptive Learning](#)" page in the Getting Started Module.

Reviewing Quiz/Assignment Questions:

~~I am happy to address any questions you have concerning a grade.~~ But please know you have up to 1 week after the closing of a quiz to bring up these questions or discrepancies concerning your score. After 1 week, I will no longer address these concerns. This is to prevent students from waiting until they see their final grade to address any issues in an effort to get their score bumped up. Please be sure to review your grade as soon as you submit and be sure to bring up any questions to me immediately!

Important Dates and Information

~~Add class deadline Friday, July 2 ; Drop class deadline:~~ Friday, July 2

Withdrawal deadline for this course: Friday, July 23

Final course closing date: Saturday, August 7

First Assignment and Your Financial Aid

~~As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course.~~ In order to document that you began this course, please complete the Getting Started Quiz and Assignment by the end of the first week of classes, or as soon as possible after adding the course, but no later than **July 2nd**. Failure to do so will result in a delay in the disbursement of your financial aid.

Make-ups/Excuses

There are NO make-ups in this course. As each set of modules close approximately every two weeks, you are provided plenty of time to complete modules prior to the deadline. However, I do understand there are circumstances that can interrupt your ability to finish modules on time. Some of these valid excuses include a death in the family, family emergency, or you were recently personally injured or ill not COVID-related (within the week of the deadline). Documentation (for example, doctor's note WITH DATES AND CONTACT INFORMATION or an obituary) of these incidences MUST be provided within 5 days after the module closing in order for a make-up to be considered.

*** A broken computer is NOT a valid excuse. The professor maintains the right to refuse a make-up.

Additionally, a written email or note from a parent, friend, or employer does NOT count as a valid excuse.

****If an error occurs while taking a quiz, or while attempting to upload a document, you MUST take a screen shot or video of your computer desktop which shows the error. IMPORTANT: Your screen shot must include proof of time/date. Without the date and time there is no way to prove that your issue occurred prior to the deadline. Without documentation, your score will remain a zero.**

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place. Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here: (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>).

Students should contact their instructor(s) as soon as possible if they miss class for due to COVID-19 illness reason to discuss reasonable adjustments that might need to be made (documentation will be required). When possible, students should contact their instructor(s) before missing class.

In case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Discussion Board Appropriateness

The discussion board is to be used by students to discuss topics concerning our class. Feel free to discuss topics covered in the class, articles you may have found online. As stated in the golden rule, please do not share or discuss specific quiz/exam answers or answers to assignments. Additionally, please do not use the discussion board to launch personal attacks against myself or fellow students. If there is an issue, please do not hesitate to contact me privately. I am happy to help in any way I can.

Student non-solicitation

Students have the right to privacy and non-solicitation in an online environment. Thus, students are NOT permitted to send out mass emails to the entire class via inbox or knights.ucf.edu without explicit permission from the professor. If a student wants to bring up a subject to the class, the student must use the [Discussions](#) board and select the appropriate discussion thread for conversing. I have provided an area under Discussions for students to message and contact each other. I will not tolerate students harassing, spamming, or inciting each other when discussions can be handled and monitored in one location via the Discussions tab. If you are being spammed or bullied by a fellow student, please report to me and I will handle the issue. The Office of Student Conduct may be used if a solution cannot be found.

***This applies to mass emails, you are obviously more than welcome to email individual friends in the class

Email Appropriateness

Please address emails in a formal matter. Emails are the only correspondence I have with you, therefore, they are the only impression I get of your character. Sometimes emails that are blunt can come off as rude.

GroupMe

GroupMe is meant to be used for simple class discussions. If a student wishes to create a GroupMe concerning this class, they are required to post the link publicly (via the Discussion tab) so that all students and the TA have the opportunity to join. If I learn that a class GroupMe was created without my knowledge, I will assume it was made with the intent to share answers.

If you join a GroupMe, or any other group messaging platform, and notice any instances of answer sharing, cheating, or students asking for answers, please report it immediately (regardless of what class you are in!). You will not get in trouble for reporting! Furthermore, if you receive an email or

private message about joining a GroupMe that does not include me or the TAs, please report it to me; again, you will remain anonymous.

Please know if you are found asking for OR sharing answers to quizzes, exams, or assignments, you will be **reported to the Office of Student Conduct**.

Online Technology

By signing up for an online class, students assume the responsibility for having a functioning computer and programs necessary for viewing videos or accessing websites. A broken computer or non-functioning software is not a valid excuse for missing a deadline. Additionally, if a student waits until after 5pm on the due date to work on an assignment and experiences an issue, they are responsible for finding a solution (Unless there is a mass issue that effects every student in the class...if this is the case the professor will produce a solution.

Students are responsible for ensuring they are completing their work from a reliable internet source and device. If issues occur regarding internet or device, the student bears the burden of proving an issue occurred with the device or internet in order for make-up or retakes to be permitted. Without proof, no retakes will be permitted.

Academic Services and Resources

A list of available academic support and learning services is available at [UCF Student Services \(https://www.ucf.edu/services/\)](https://www.ucf.edu/services). Click on "Academic Support and Learning Services" on the right-hand side to filter. This section includes, for example, access to: therapy assisted online (TAO) Self Help, Knights Online, SAS, Writing Center, Tutoring Center, etc.

Non-Academic Services and Resources

A list of non-academic support and services is also available at [UCF Student Services \(https://www.ucf.edu/services/\)](https://www.ucf.edu/services). Click on "Support" on the right-hand side to filter. This section includes, for example, access to: Victim Services, UCF CARES, Career Services, etc.

If you are a UCF Online student, please consult the [UCF Online Student Guidelines \(https://www.ucf.edu/online/resources/guidelines/\)](https://www.ucf.edu/online/resources/guidelines/) for more information about your access to non-academic services.

Academic Integrity

Students should familiarize themselves with [UCF's Rules of Conduct \(http://osc.sdes.ucf.edu/process/roc\)](http://osc.sdes.ucf.edu/process/roc). According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

- *Unauthorized assistance*: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- *Communication to another through written, visual, electronic, or oral means*: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- *Commercial Use of Academic Material*: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- *Falsifying or misrepresenting* the student's own academic work.
- *Plagiarism*: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
- *Multiple Submissions*: Submitting the same academic work for credit more than once without the express written permission of the instructor.
- *Helping another violate* academic behavior standards.

For more information about Academic Integrity, students may consult [The Center for Academic Integrity. \(http://www.academicintegrity.org/ica/assets/FVProject.pdf\)](http://www.academicintegrity.org/ica/assets/FVProject.pdf)

For more information about plagiarism and misuse of sources, see "[Defining and Avoiding Plagiarism: The WPA Statement on Best Practices \(http://wpacouncil.org/node/9\)](http://wpacouncil.org/node/9)".

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, [The Golden Rule. \(http://goldenrule.sdes.ucf.edu/docs/goldenrule.pdf\)](http://goldenrule.sdes.ucf.edu/docs/goldenrule.pdf) UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see [http://goldenrule.sdes.ucf.edu/zgrade \(http://goldenrule.sdes.ucf.edu/zgrade\)](http://goldenrule.sdes.ucf.edu/zgrade).

GROUP ME: If a student creates a group me for this class, they are required to make the link public (posted in the Discussions board) to make it accessible to the entire class. Please be aware that students are more likely to tell on each other for cheating or answer sharing, so use this wisely. I will not hesitate to turn you over to the Office of Student Conduct.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need disability-related access in this course should contact the professor as soon as possible. Students should also connect with [Student Accessibility Services](http://sas.sdes.ucf.edu/) (<http://sas.sdes.ucf.edu/>) (Ferrell Commons 185, sas@ucf.edu (<mailto:sas@ucf.edu>), phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student.

****If you are registered with SAS, please contact the professor immediately for information concerning extended quiz and assignment times**

*****Please note that if you are permitted extended quiz/exam times, it is your responsibility to begin quizzes, quiz-graded assignments, and exams with enough time prior to the deadline to fulfill that extension. Having extended quiz times DOES NOT give you permission to run beyond the deadline time of 11:59pm.**

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, everyone needs to work together. Students should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at http://emergency.ucf.edu/emergency_guide.html (http://emergency.ucf.edu/emergency_guide.html).
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see

<http://www.ehs.ucf.edu/workplacesafety.html> [_ \(http://www.ehs.ucf.edu/workplacesafety.html\)](http://www.ehs.ucf.edu/workplacesafety.html)

(click on link from menu on left).

- To stay informed about emergency situations, sign up to receive UCF text alerts by going to my.ucf.edu [_ \(http://my.ucf.edu\)](http://my.ucf.edu) and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert," fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video.

[You CAN Survive an Active Shooter](https://youtu.be/NIKYajEx4pk) [_ \(https://youtu.be/NIKYajEx4pk\)](https://youtu.be/NIKYajEx4pk)



[\(https://youtu.be/NIKYajEx4pk\)](https://youtu.be/NIKYajEx4pk)

Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor **at the start of the semester** to discuss your circumstances.

Copyright

This course contains copyright protected materials such as audio or video clips, video lectures, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

According to the Academic Misconduct section of the UCF Golden Rule section C. states: "Commercial use of academic material: Selling notes, handouts, etc., without authorization or using them for any commercial purpose without the express written permission of the University and the instructor is a violation of this rule." Students cannot use any class materials for commercial purposes without instructor consent. If you do, it could result in disciplinary expulsion. All punitive

sanctions can come with educational sanctions to help enforce the rules of conduct. In other words, we will file a lawsuit.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need **not** make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

My expectations of you

- I expect you to do your work and not copy the work from others.
- When you take an online quiz, I expect you to complete the quiz by yourself.
- I expect you to treat all communications with me and your fellow students professionally and respectfully. I expect you to write using conventional rules of grammar, spelling, and paragraph formation. Please refrain from slang.
- I expect you to progress in a timely manner through the course. You are permitted to work at your own pace, however if you leave everything to the last minute it will be impossible to complete the course.
- I expect you to check your e-mail and participate in discussions. Only by doing this can you fully participate in the course, and keep up-to-date on any announcements.

What You Can Expect From Me

You can expect from me everything I expect from you, and I will respond to your email as fast as is physically possible. In addition, your grades will be posted in a timely manner.

Final Comments

If you cannot accept the requirements for this course after reading this syllabus, you may want to rethink taking this course. Hope you enjoy the class!

****The professor reserves the right to change this syllabus at anytime. It is the students responsibility to review the syllabus for updates.