ANT 4932: Archaeological Field School in the Ocala National Forest

Instructor Information

Instructor: Edward Gonzalez-Tennant, PhD
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Catalog Description

Field experience in an appropriate educational setting under the direction of a supervising teacher and/or university supervisor.

Required Texts

All readings will be provided as PDFs on WebCourses and/or via the UCF library.

Course Description

This field school is managed by Dr. Edward González-Tennant and is a part of the UCF-USFS Ocala National Forest partnership. Students will learn traditional and advanced surveying methods, how to conduct pedestrian surveys, standard archaeological excavation techniques, and how to identify, catalogue, and analyze artifacts. These skills are highly valued in the cultural resources management industry and by state and federal agencies. This is a face-to-face course meeting four days each week (see weekly schedule below). COVID-related safety measures remain in effect. Archaeology fieldwork normally consists of social distancing, and for those portions that do not (e.g., morning briefings) students will take proper precautions (e.g., wear facemasks, remain 6' apart). Students must have their own transportation and are expected to

drive to the field locations each day. Archaeological fieldwork can be physically intensive, and all participants will complete a Field Research Health Form prior to the start of the field school.

Student Learning Objectives

- Students will earn the practical differences between Phase I, II, and III archaeological field projects.
- Students will increase their understanding and appreciation of the discipline of archaeology as practiced in North American contexts, with particularly emphasis on cultural resources management, contract archaeology, and federal agencies.
- Students will develop skills related to a variety of field methods and techniques.
- Students will learn to evaluate archaeological data in its field context and relation to local archaeological and historical knowledge.
- Students will learn about updated records associated with previously documented heritage resources (e.g., FMSF files).

Clothing, Field Equipment, and Supplies

Summer months are hot in Florida, more so when digging under the sun. Please wear light, loose summer clothing. Everyone should wear long pants and appropriate tops (e.g., no tank tops). Bring at least two liters of water, and more if you can. Bring sufficient insect repellent, sunscreen, hat, and any prescription or over-the-counter medications you take on a routine or daily basis. Notify the instructor if you will have medication to the field. Bring a lunch. Pack whatever you like, but we will not have access to a kitchen or other facilities.

Bathroom breaks are allowed, but toilet facilities may not be present. Students will respect one another's need to relieve themselves. No jokes, peeking, or other inappropriate behavior will be tolerated. Failure to follow this will result in immediate dismissal and failure of the course.

Shovels, screens, GPS units, walkie talkies, and forms will be provided. You may wish to purchase the following equipment to begin building your own “dig kit”: ~6 inch triangular trowel; compass (orienteering style; liquid filled, with azimuth ring); folding rule (metric); tape measure (3 meters; locking; metric); root clippers; line level (spirit level); camera (film or digital, for personal use).

Use the following chart when thinking about the above. It lists potential hazards and appropriate precautions and/or actions. We will follow this every day in the field.

Hazard	**Precautions and/or Actions**
Falling Objects	1. Be aware of hazards above you, situational awareness. 2. Wear hard hat if over head hazards are present. 3. Avoid walking under hazardous trees (snags, widowmakers,etc).
Slips and Falls	1. Be aware of hazards on the ground, look before you step. 2. Wear high-top boots with a non-slip soles.

Gunshots	1. During hunting season,wear highly vsible clothing(orange). 2. Make contact with hunters on the road before entering woods. 3. Avoid working in area if possible.
Poisonous Snakes	1. Educate yourself with local venomous snakes. 2. Stay alert of hazards on the ground, look before you step. 3. Wear long pants, protective clothing, & high-top slip-resistant soles. 4. Remain calm & seek immediate medical care.
Poisonous Plants	1. Learn to identify and avoid poisonous plants. 2. Wear long pants, high-top boots,& vinly or leather gloves. 3. Come into contact, clean skin with cleanser(Tecnu). 4. Avoid rubbing face & eyes with exposed clothing.
Heat Illnesses	1. Take frequent rest breaks during hot weather. 2. Consume water frequently to avoid dehydration. 3. Avoid strenuous activities during hottest time of the day. 4. Monitor coworkers.
Insects	1. Wear long pants and high-top slip-resistant soles. 2. Wearing a long-sleeve shirt, avoid scratching insect bites to the skin. 3. Apply insect repellent to clothing the night before. 4. Individuals allergic to insect bites should carry their treatment kit. 5. Monitor co-workers.
Sunburn	1. If area is cleared of overhead hazards, wear light cool brim or sunhat to protect head from direct sunlight. 2. Wear sunscreen. 3. Wear long pants. 4. Wearing long sleeve shirt is recommended.
Abrasions	1. Wear long pants & high top boots with non-slip soles. 2. Wearing long sleeve shirt is recommended. 3. Wear leggings or brush pants when traveling through thick brush or briers. 4. Seek medical treatment.
Lightning	1. First signs of thunderstorm build-up in the area, start seeking shelter. 2. If there are no vehicles or structures in the area, crouch in an area of low trees (plantation, etc). 3. Avoid open fields & tall trees. 4. Monitor weather, allow enough time to seek shelter.

Social Media Posting Policy

Students are encouraged to take photos and share them with one another and/or via social media sites. DO NOT post photos of sensitive features. This includes geotagged photos of excavations. If in doubt, ask the instructor.

Grading

Grades will be determined from the following:

Participation	50 possible points
Field Journal & Forms	40 possible points
Final Paper	10 possible points

Total possible points 100 (each point earned = 1% point)

Breakdown of Grading

Participation: While in the field, students agree to behave respectfully towards one another, the instructor, and USFS staff. Failure to do so will result in a warning, and repeated unprofessional behavior will result in point reductions and/or expulsion. In addition, attendance is mandatory. A field school requires that student be present every day. Each missed day will result in a 5% reduction of your grade. Since field work cannot be made up, there are no excused absences. The instructor will consider excusing absences only in the most extreme of situations (and will require official documentation). Students will be graded on their timeliness arriving at the field site each day. Repeated and excessive lateness will result in a reduction of points. Field schools require a firm and reliable commitment from all participants to be successful.

Forms & Field Journal: Students will correctly fill out forms related to fieldwork. Forms and instructions will be provided in the field. Students will also maintain a field journal (provided). These will be gathered at the end of each week and returned the following week with comments by the instructor. Failure to keep good notes will result in point reductions. Instructions and examples of notebook entries will be provided.

Final Paper: Students will write a 5-6 page final reflection paper. Details will be provided during the semester and students will have 1+ weeks to complete this assignment.

Course Grading Scale

Students will have access to the Webcourses Gradebook. Students are responsible for keeping up with their own grades. To determine your current grade, divide the points earned (your grades) by the total available points and multiply the result by 100. This provides your percentage grade. For instance, if you have earned 45 out of 50 possible points, 45/50 = .9 x 100 = 90%. I DO NOT assign B-, C-, or D- grades. I DO assign A- grades.

A = 94-100	A- = 90-93.9
B+ = 87-89.9	B = 80-86.9
C+ = 77-79.9	C = 70-76.9

D+ = 67-69.9 D = 60-66.9
F = 59.9 and below

Extra Credit Opportunities

There are no extra credit opportunities in this course.

Sexual Harassment and/or Violence Statement

It is the policy of UCF to provide a productive and comfortable environment for its students, faculty, and staff, free from harassment or intimidation that is connected to offensive sexual or discriminatory conduct. All participants in this internship have rights and protection under the law. This internship has a ZERO TOLERANCE policy for sexual harassment and/or sexual violence. Sexual assault is a criminal offense and should be reported to the local law enforcement authorities as well as a Title IX officer at UCF. All participants will abide by Section 703 of Title VII of the 1964 Civil Rights Act, which states:

"Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature constitute sexual harassment when 1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, 2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or 3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment (emphasis is ours).'"

Unwanted sexual advances are not the only form of harassment, as the previous quote makes clear. Offensive jokes and comments are also capable of interfering with healthy fieldwork cultures, even if the speaker does not intend a harmful impact.

Reporting Complaints - Muckle (2014) makes the point that multiple clear lines of reporting should be available, and preferably with both male and female authorities available so that no female crew member, for example, is required to report a complaint about sexual harassment, assault, or offensive work environment to a male on the project, and vice versa. If you do not feel comfortable reporting to Dr. González-Tennant, please report to Dr. Sandra Wheeler (Sandra.Wheeler@ucf.edu).

Finally, all students agree with the following:

- Participants will not tell sexually explicit jokes or use sexually explicit language.
- Participants will avoid inappropriate touching of one another.
- Participants will only refer to one another professionally and by name.
- Participants will not discuss a co-worker with fellow students in a sexual manner.
- Students will not wear clothing containing sexual images or statements.

Contacting the Instructor

Students will use WebCourses Mail for all course-related communications with the instructor. This is accessed via the "Inbox" icon on the left side of WebCourses pages. Allow up to two days (48 hours) for a response. I typically do not respond on weekends. Students should take care in composing messages. It only takes a moment and demonstrates that you care about the course.

In addition, a Discord server will be set up by the instructor. Feel free to use this at any time during the field school. DO NOT invite non-field school individuals to join.

Addressing Me

I prefer to be addressed as Dr. GT. Why? It is easier for you to say. If you insist on incorrectly addressing me (Mr. Gonzalez, Dr. Tennant, etc.), I may deduct points. Would you forget your boss' name, or a co-worker's name? This as a real-world lesson.

Semester Calendar

Week 1
Topic: Introduction & Fieldwork Week 1
Days of Week: Monday - Thursday
Assignment: Week 1 Quiz; Forms and Daily Field Journal

Week 2
Topic: Fieldwork Week 2
Days of Week: Tuesday - Friday
Assignment: Forms and Daily Field Journal

Week 3
Topic: Fieldwork Week 3
Days of Week: Tuesday - Friday
Assignment: Forms and Daily Field Journal

Week 4
Topic: Fieldwork Week 4
Days of Week: Monday – Friday (yes, 1 extra day)
Assignment: Forms and Daily Field Journal

Week 5
Topic: Work on Final Paper
Assignment: None, work on final papers.

Week 6
Topic: Work on Final Paper
Assignment: Final Papers Due Wednesday at 5pm.

Important UCF Dates for Summer A 2021

August 28, 2020 - Last Day to Drop and Request Full Refund
August 28, 2020 - Drop/Swap Deadline
August 28, 2020 - Add Deadline
October 30, 2020 - Withdrawal Deadline

Academic Services and Resources

A list of available academic support and learning services is available at UCF Student Services. Click on "Academic Support and Learning Services" on the right-hand side to filter.

UCF Cares

During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit UCFCares.com . if you are seeking resources and support, or if you are worried about a friend or classmate. Free services and information are included for a variety of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail ucfcares@ucf.edu with questions or for additional assistance. You can reach a UCF Cares staff member between 8 a.m. and 5 p.m. by calling 407-823-5607. If you are in immediate distress, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.

Non-Academic Services and Resources

A list of non-academic support and services is also available at UCF Student Services. Click on "Support" on the right-hand side to filter. If you are a UCF Online student, please consult the UCF Online Student Guidelines. for more information about your access to non-academic services.

Academic Integrity

Students should familiarize themselves with UCF's Rules of Conduct. According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

- Unauthorized assistance: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- Communication to another through written, visual, electronic, or oral means: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- Commercial Use of Academic Material: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or

without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- Falsifying or misrepresenting the student's own academic work.
- Plagiarism: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
- Multiple Submissions: Submitting the same academic work for credit more than once without the express written permission of the instructor.
- Helping another violate academic behavior standards.

For more information about Academic Integrity, students may consult The Center for Academic Integrity. For more information about plagiarism and misuse of sources, see "Defining and Avoiding Plagiarism: The WPA Statement on Best Practices."

Responses to Academic Dishonesty, Plagiarism, or Cheating

I adhere to the highest standards of academic integrity, so please do not ask me to change (or expect me to change) your grade illegitimately or to bend or break rules for one person that do not apply to everyone. Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, The Golden Rule. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see http://goldenrule.sdes.ucf.edu/zgrade.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need disability-related access in this course should contact the professor as soon as possible. Students should also connect with Student Accessibility Services. (Ferrell Commons 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, everyone needs to work together. Students should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.

- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at http://emergency.ucf.edu/emergency_guide.html.
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are in this building, see http://www.ehs.ucf.edu/workplacesafety.html.
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to my.ucf.edu and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert," fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video. You CAN Survive an Active Shooter.

Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Required Statement Regarding COVID-19

University-Wide Face Covering Policy for Common Spaces and Face-to-Face Class

To protect members of our community, everyone is required to wear a facial covering inside all common spaces including classrooms (https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf. Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the Golden Rule. for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notifications in Case of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here: (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html .)

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

In Case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Course Accessibility and Disability COVID-19 Supplemental Statement

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students with disabilities should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses.