

# Biology 1 Honors (BSC 2010H)

## Fall 2023

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### Class Meeting Times

Lecture Section 204:	MWF: 11:30-12:20 pm in BHC 126
Laboratory Section 212:	Tuesday: 10:30 am-1:20 pm in BIO 211
Lecture Section 205:	MWF: 12:30-1:20 pm in BHC 126
Laboratory Section 215:	Tuesday: 2:00-4:50 pm in BIO 211

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### Instructors

#### Dr. Christa Diercksen: Lecture Instructor



[christa.diercksen@ucf.edu](mailto:christa.diercksen@ucf.edu)



BIO 201A  
Office hours by appointment

#### Tiffany Dawson: Laboratory Instructor



[Tiffany.Dawson@ucf.edu](mailto:Tiffany.Dawson@ucf.edu)



Office hours by appointment

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## Communication

- E-mail is the fastest and preferred way to communicate with Dr. Diercksen & Ms. Dawson. Please do NOT use Webcourses messages!
- The goal is to answer emails within a 24-hour time period, M-F, but due to high email volumes, occasionally an email will be missed so if you do not receive a response after 48 hours, please email again.
- Faculty can ONLY communicate by email with students via their **official UCF email**.
- When sending emails, please **include BSC 2010 in the subject line** and sign off your email with your **full name and UCF ID#**.
- Students should direct emails pertaining to lecture topics such as content questions, concerns about grades, accommodations and undergraduate advising to Dr. Diercksen. Laboratory concerns should be sent to Ms. Dawson including grading.
- Emails should be written in a professional and respectful manner. Florida has a very broad open records law (F.S. 119) therefore all emails sent to UCF email may be subject to public disclosure.

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## Course Description

- *Credit hours:* 4
- *Course Prerequisites:* High school biology or consent of instructor
- BSC 2010C serves as an introductory course to the study of Biology providing foundational concepts for further biological coursework. BSC 2010C is a combination of 3 weekly in-person lectures sessions and one weekly in-person laboratory.

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## Course Purpose



Required for Biology Majors



Health-related professions



General Education Program



Pre-req for upper-level Bio courses

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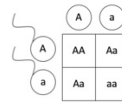
## General Course Objectives

*Note: Individual chapter objectives can be found in each chapter overview in our Webcourses.*

- Introduction to biological terminology.
- Application of scientific concepts to a laboratory experience.
- Mastery of the broad range of topics of introductory biology necessary as a foundation to more detailed study in advanced biology classes or a pre-health career.
- Understanding of how basic biological principles apply to everyday life and society.

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## General Course Topics



### Chemistry of Life (Exam 1)

Chapter 1: Study of Life

Chapter 2: Atoms, Molecules & Bonds

Chapter 3: Macromolecules

### The Cell (Exam 2)

Chapter 4: The Cell

Chapter 5: Structure & Function of Plasma Membranes

Chapter 6: Metabolism

### The Cell Continued (Exam 3)

Chapter 7: Cellular Respiration

Chapter 8: Photosynthesis

Chapter 10: Cell Reproduction

### Genetics (Exam 4)

Chapter 11: Meiosis & Sexual Reproduction

Chapter 12: Mendel's Experiments & Heredity

Chapter 13: Modern Understanding of Inheritance

### Molecular Biology (Exam 5)

Chapter 14: DNA Structure & Function

Chapter 15: Genes & Proteins

Chapter 16: Gene Expression

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## Course Materials



- This course utilizes the free Open Educational Resource (OER), *Biology 2e* through OpenStax.
- The full text is available at <https://openstax.org> (Search for “Biology 2e” under the “Science” category) but through the OER license, a **curated version** is provided within our Webcourse in each content section. Students are **strongly encouraged** to read from the edited version for a better focus on pertinent course content.
- There is NO laboratory manual to purchase as all lab materials will be provided through downloads and links in our Webcourses.

- Students should bring a WiFi enabled device during lecture and lab (e.g. smartphone, tablet, laptop, etc.) for various activities.
  - We might occasionally use the free **Kahoot!** software to play various games and review in lecture so students should download the Kahoot! App to their smart device or laptop.
  - Lecture slides will be made available in each chapter's overview page in a pdf format *after* the appropriate lecture has been concluded.
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- Access Webcourses: <https://webcourses.ucf.edu> and enter your NID and NID password.
  - For technical support, please contact Online@UCF Support:
    - <https://cdl.ucf.edu/support/> or call 407-823-0407 or email: [webcourses@ucf.edu](mailto:webcourses@ucf.edu)
  - Important: Please adjust your Webcourses' settings to allow notification of Webcourses' Announcements and/or check the Announcement section regularly.
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## Important Information for Financial Aid Students!

**Academic Activity Assignment/3-Words Reflection: Due date: Friday, Aug. 25, 2023 at 5:00 pm**

- Faculty members are required to document students' academic activity at the beginning of each course for proper distribution of financial aid.
  - To document that you began this course, please complete the "**3-Words Reflection**" in Webcourses by the end of the first week of classes, or as soon as possible after adding the course. Failure to do so could result in a delay in the disbursement of your financial aid!
  - **Important: Even if you do not receive financial aid, this is still a required assignment!**
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## Attendance Policy

- The class will meet **in-person** during our scheduled course days and time unless conditions warrant a university approved change in course format, or Dr. Dierksen is unable to attend lecture due to Covid related illness and/or exposure or other health issues.
- Attendance is not mandatory for lecture but encouraged for healthy students. Students who are experiencing medical symptoms of any kind or who suspect they have been exposed to COVID-19 should consider not attending class until medically cleared.
- Regardless if you are in attendance or not, students will be expected to be fully aware of any information given in lecture.
- For lecture exam days, please see the information below concerning make-up policies.
- **All laboratories are mandatory.** Please see the detailed information below in the laboratory grading section.



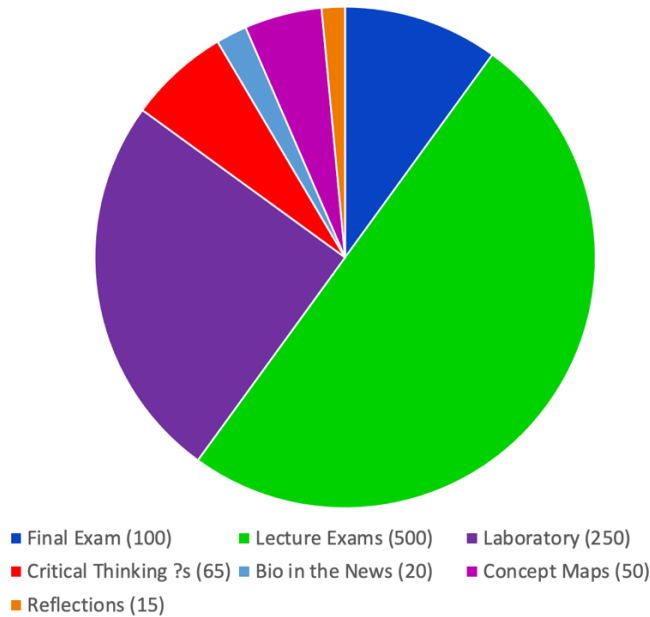
## Grading

- You will receive one final course grade for BSC 2010C that combines your lecture and laboratory grades.
  - Grades are earned by a “point system” and individual grade categories are not weighted, e.g. one point from a lecture exam “counts” the same as one point from a Reflection.
  - Grades will be posted in Webcourses as available but are NOT to be considered official grades at any one given moment.
  - No grades will be given over the phone or by email according to Federal law (FERPA regulations).
  - Grades will NOT be routinely curved unless warranted by Dr. Diercksen’s discretion.
  - **Extra Credit:** Extra credit is NOT routinely available although opportunities *may* arise throughout the semester.
  - **Make-up work:** Make-ups for missed exams, quizzes or other due dates must be approved at the discretion of Dr. Diercksen and *will require documentation*.
  - The final course grade will be awarded using the scale seen below by calculating the percentage of your total earned points during the semester out of **1000 possible points**
  - Final grade percentages will be rounded up from 0.5 to the next highest whole number, e.g. An 89.6% would round to 90% and the letter grade would be an “A”. An 89.4% would round to an 89% and the letter grade will be a “B+”. There are NO exceptions to this rounding scheme.
  - No minus grades, e.g. “A-” are given in this class.
  - **Biology majors:** A grade of “C” or higher is required to advance in your Biology coursework. For other majors, please check with your major’s department for more information.
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## Grade Details

Course Grade: 1000 total points



A	90-100%
B+	87-89%
B	80-86%
C+	77-79%
C	70-76%
D+	67-69%
D	60-66%
F	<60%

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**Lecture: 750 pts. (75% of course grade)**



**Lecture Exams: 5 exams, each worth 100 pts. (total 500 pts.)**

- **Five (5)** exams based on lecture material will be given throughout the semester.
- Please see the course schedule for the dates lecture exams will be given and the chapters covered on each exam. *Note: Content covered could be changed based on need; Announcements will be made if necessary.*
- Lecture exams will be a mixture of multiple-choice questions as well as short answer, True/False or free response.
- NO lecture exam grades will be dropped.

### Taking Lecture Exams:

- You must take your lecture exams with your registered section unless prior approval has been given by Dr. Diercksen.
  - To bring to every exam:
    - #2 pencil or other writing instrument.
    - Valid photo ID or UCF Student Photo ID card (You *may* be required to show it.)
    - You should know your UCF ID# (sometimes called your PID#)
  - DO NOT bring your own scantron to any exam. Scantrons will be provided if needed.

## Make-Up Exams:

- For known conflicts, contact Dr. Diercksen to arrange for a make-up exam if approved.
  - For emergencies on exam days, please email Dr. Diercksen ASAP.
  - Possible make-up exams will be considered on a case-by-case basis. In general, be prepared with documentation such as a dated doctor's note.
  - If a student misses an exam for an *unapproved* reason, it is up to Dr. Diercksen's discretion to allow a student's Final Exam grade to count for the missing exam grade. This is NOT a guaranteed permission however, and students are strongly advised against purposely missing a lecture exam during the semester.
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## Final Exam: 100 pts.

- The final exam will be given in the lecture classroom according to the UCF Final Exam Schedule for Fall 2023. Please refer to the course schedule for your section's scheduled Final Exam time.
  - The final exam is entirely **multiple choice, required** and **cumulative** (i.e. Covering material from ALL chapters covered during the semester.).
  - **Special Exemption:** Any student who has earned at least a **lecture exam point total of 478 points** (= or >96% average) from the 5 lecture exams going into the Final Exam will be exempt from taking the Final Exam.
    - For purposes of calculating their final course grade, students will be automatically awarded converted points of their lecture exam percentage for their final exam grade.
    - *Note: The Final Course Grade will also include all other assessments therefore being exempt from the Final Exam does NOT necessarily guarantee an "A" in the course!*
  - **Important: Failure to take the Final Exam (unless exempt) will result in a failing grade (F) for the course.**
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## Critical Thinking Questions: 15 questions, each worth 5 pts., 2 lowest dropped (total of 65 pts.)

- **Due Dates:** Please refer to the Course Schedule or Webcourses Calendar for each question's due date. *Note: All questions are available from the beginning of the course.*
    - Late submissions will be penalized 20% of the assignment's point value (-1 pt. each) each day late.
  - Questions will be submitted within the appropriate Webcourses' assignment either by attachment of a Word doc or pdf or by direct text input.
  - Questions are from the *Biology 2e* Critical Thinking sections for each chapter. Each chapter will have several questions, and students will **pick ONE question of their choice** to answer.
  - Each question is worth 5 points and will be graded based on depth of completion and accuracy. Some questions do not necessarily have a "right or wrong" answer, but how well statements are supported will be considered when grading.
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**Concept Maps: 5, each worth 10 pts (total of 50 pts.)—This is a GROUP assignment.**

- **Due dates:** Please refer to the Course Schedule or Webcourses Calendar for each Concept Map's due date.
  - Late submissions will be penalized 20% of the assignment's point value (-2 pts. each) each day late.
- A concept map is a technique that can be used to not only review material in preparation for an exam but can also serve to connect concepts in a unit or course which can facilitate learning of a given topic.
- Students will work in **groups of three (3) students** to create the concept maps. Only one concept map per group will be submitted to Webcourses, and **all students in a group will receive the same grade** for their concept map.
- More details about how to complete the concept maps is given in the Webcourses' Assignments section but overall, students will be asked to organize concepts and terms (list of terms will be provided) for each exam's content a visual way.
- Concept maps will be submitted online through Webcourses by image or pdf.



**Biology in the News: 20 pts.**

- **Due date: Monday, October 30 at 11:59 PM.**
  - Late submissions will be penalized 20% of the assignment's point value (-10 pts) each day late.
- Each student will submit a written summary of a current science news story that involves a general topic we cover in class and compare it to the peer reviewed journal article the story was generated from.
- More information and the rubric for this assignment will be given in Webcourses.
- The assignment will be submitted within the appropriate Webcourses' assignment either by attachment of a Word doc or pdf or by direct text input.



**Reflections: 3 Reflections worth 5 pts. each (total of 15 pts.)**

- **Due Dates:** Please refer to the Course Schedule or Webcourses Calendar for each Reflection's due date.
  - Late submissions will be penalized 20% of the assignment's point value (-1 pt. each) each day late.
- The concept of "Reflections" in education is based on the premise that learning and understanding can be furthered when students are able to have a personal relationship with the material. In particular, reflection enables students to see how the course content fits into a larger purpose and thus potentially allows to students to remember and truly master the material.
- The assignment will be submitted within the appropriate Webcourses' assignment by attachment of a Word doc or pdf or by direct text input OR attachment of a brief video file.



- More information about what to include in Reflections can be found within the Assignment information.
  - Due to the personal nature of Reflections, assessment will be based not on a “right” or “wrong” response, but depth of thought in your Reflection could be assessed.
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## Laboratory: 250 points (25% of course grade)



- The Honors BSC 2010C lab is a **required face-to-face laboratory** which meets weekly in **BIO 211**. Students are required to attend ALL laboratory sessions.
- The lab grade will be assessed for each lab in two components for a **total of 20 pts./lab**:
  1. **Deliverable** that is turned in at the end of a given lab (10 pts. each). The lab instructor will identify for each lab what the deliverable will be.
  2. **Online lab quiz** (10 pts. each) conducted in Webcourses which will be available after 5:00 pm on the date the lab is completed and **open for 1 week** (due at 11:59 pm).
    - Lab quizzes are considered OPEN notes and will NOT have a time limit.
    - **Due Dates:** Please refer to the Course Schedule or Webcourses' Calendar for each lab quiz due date.
    - Late lab quizzes will NOT be allowed except for documented and approved reasons. While the labs themselves will be conducted with a lab partner or in other groups, the lab quiz is taken **individually**.
- Of the 13 labs, the **lowest lab grade will be dropped** from the final grade calculation.
- The last lab period of the semester (11/28) is not a typical lab, but we will review protein synthesis with an activity that will be **worth 10 pts**. This activity will not be part of the “dropped lab” calculation, and students must provide approved documentation if they miss this session.
- Students must complete their lab in their scheduled lab section unless authorized by the instructor, i.e. No switching lab times!
- Generally, labs cannot be made up. If you miss a lab for a valid, documented reason (please refer to section above on missing lecture exams), you must contact the lab instructor ASAP. It will be up to the instructor's discretion on how to handle the missed lab which *may* include access to an online version of the lab or it *could* be considered one of the student's dropped lab grades.
- Students are required to be on time to lab. Attendance will be taken at the beginning of lab and students must remain in the lab the entire time until the instructor authorizes students to leave if they have completed their lab. Students leaving the lab without permission will be counted as absent for the lab.
- Students are responsible for downloading the laboratory materials found in Webcourses before each lab. There will be NO extra lab sheets available, and each student is required to have their own lab worksheet.
- Detailed information about the lab and lab safety will be given during the first lab. There is a required **Lab Safety Contract** that all students need to read and sign in order to participate in the lab.

- **Closed-toe shoes and long pants/skirts/dresses are REQUIRED!** If a student is not dressed appropriately, they will be asked to leave and will be given an **unexcused** absence.
  - Certain labs may require the use of eye protection which will be provided in the lab.
  - No smoking, eating or drinking is permitted in the laboratory. All drinks and food must be discarded before coming into the laboratory or placed in your bag. They are not to be opened, consumed, or out on the table at any time during the lab.
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## Important Dates & Quick Links to Resources

- **October 28 at 11:59 pm: Withdrawal Date**
- **December 2 at 11:59 pm: Grade Forgiveness Date**



407-823-5555  
or 911



[Student Handbook](#)



[Accessibilities](#)



[Academic Resources](#)



[UCF Cares](#)






- There many offices and programs at UCF for dealing with different student issues. It can be confusing and overwhelming to know where to turn sometimes.
- UCF has an umbrella website, [UCFCARES.com](http://UCFCARES.com) which provides students with information for help and support for ALL aspects of student lives.
- If you are dealing with any issues such as health concerns, coping with tragedy or crisis in your personal or family life, having trouble finding stable and safe housing, eating disorders or hunger issues, hazing and discrimination, sexual abuse or assault, in need of alcohol or drug treatment or ANYTHING that is affecting your health or well-being—your first step is to visit **[www.UCFCARES.com](http://www.UCFCARES.com)**, **407-823-5607**.
- You will be put in touch with the right resource for your needs in a caring, discreet manner.

*When in doubt or trouble, please reach out to your UCF community & UCF resources!*

## Fall 2023 Schedule (subject to change)





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**Key:**






 Reading	 Lecture Topic	 Lab	 Assignment	 Exam/Quiz
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All due date times 11:59 pm unless noted otherwise.






### Week 1 (8/21-26)

 Course Intro, Study & Chemistry of Life	 Lab #1: Introduction & Scientific Method
 Chapters 1, 2	 3-Words Reflection, 8/25 at 5:00 pm







### Week 2 (8/28-9/1)

 Chemistry of Life & Macromolecules	 Lab #2: Laboratory Skills  Lab #1 Quiz due 8/29
 Chapters 2, 3	 Chapter 1 CT ? due 8/28






### Week 3 (9/4-8) No class on 9/4 (Labor Day, UCF Closed) & 9/6 (Recorded lecture)

 The Cell (recorded lecture 9/6)	 Lab #3: Macromolecules  Lab #2 Quiz due 9/5
 Chapter 4	 <ul style="list-style-type: none"> <li>• Chapter 2 CT? due 9/4</li> <li>• Chapter 3 CT ? due 9/6</li> </ul>







### Week 4 (9/11-15)

 Plasma Membrane	 Lecture catch up (no lab assessment)  Lab #3 Quiz due 9/12
 Chapter 5	 <ul style="list-style-type: none"><li>• Chapter 4 CT ? due 9/11</li><li>• Exam 1 Concept Map due 9/13</li></ul>
 <b>Lecture Exam #1 (Chapters 1-3) on 9/15</b>	






### Week 5 (9/18-22)

 Metabolism & Cell Respiration	 Lab #4: Enzymes  No lab quiz
 Chapters 6 & 7	 Chapter 5 CT ? due 9/18







### Week 6 (9/25-29)

 More Cell Respiration	 Lab #5: Cell Respiration  Lab #4 Quiz due 9/26
 Chapter 7	 <ul style="list-style-type: none"><li>• Chapter 6 CT ? due 9/25</li><li>• Exam 2 Concept Map due 9/27</li></ul>
 <b>Lecture Exam #2 (Chapters 4-6) on 9/29</b>	






### Week 7 (10/2-6)

 Photosynthesis & Cell Reproduction	 Lab #6: Photosynthesis  Lab #5 Quiz due 10/3
 Chapters 8 & 10	 <ul style="list-style-type: none"><li>• Chapter 7 CT ? due 10/2</li><li>• Mid-semester Reflection due 10/6</li></ul>






### Week 8 (10/9-13)

 Cell Reproduction & Meiosis	 Lab #7: Cell Cycle & Mitosis  Lab #6 Quiz due 10/10
 Chapters 10 & 11	 <ul style="list-style-type: none"><li>• Chapter 8 CT ? due 10/9</li><li>• Chapter 10 CT ? due 10/11</li><li>• Exam 3 Concept Map due 10/11</li></ul>
 <b>Lecture Exam #3 (Chapters 7, 8, 10) on 10/13</b>	






### Week 9 (10/16-20)

 Meiosis & Mendelian Genetics	 Lab #8: Meiosis & Human Phenotypes  Lab #7 Quiz due 10/17
 Chapters 11 & 12	 Chapter 11 CT? due 10/16







**Week 10 (10/23-27)**

 Genetics	 Lab #9: Genetic Problems  Lab #8 Quiz due 10/24
 Chapter 12	 No CT ? due this week






**Week 11 (10/30-11/3)**

 Chromosomal Inheritance	 Lab #10: Fly Lab  Lab #9 Quiz due 10/31
 Chapter 13	 <ul style="list-style-type: none"> <li>• Chapter 12 CT ? due 10/30</li> <li>• Biology in the News due 10/30</li> </ul>






**Week 12 (11/6-10)****No class on 11/11 due to Veteran's Day!**

 DNA	 Lab #11: DNA, PCR & Gel Electrophoresis (Part I)  Lab #10 Quiz due 11/7
 Chapter 14	 <ul style="list-style-type: none"> <li>• Chapter 13 CT ? due 11/6</li> <li>• Exam 4 Concept Map due 11/6</li> </ul>
 <b>Lecture Exam #4 (Chapters 11-13) on 11/8</b>	






**Week 13 (11/13-17)**

 DNA & Protein Synthesis	 Lab #12: DNA, PCR & Gel Electrophoresis (Part II)  Lab #11 Quiz due 11/14
 Chapters 14 & 15	 No CT ? due this week



**Week 14 (11/20-24) No in-person class on 11/20 & No class on 11/22 & 11/24!**

 Gene Expression RECORDED lecture	 Lab #13: Gene Expression online lab: NO in-person lab attendance.  Lab #12 Quiz due 11/21
 Chapter 16	 <ul style="list-style-type: none"><li>• Chapter 14 CT ? due 11/20</li><li>• Chapter 15 CT ? due 11/20</li></ul>

**Week 15 (11/27-12/1)**

 Guest Speaker Review for Final Exam	 Protein Synthesis activity  Lab #13 Quiz due 11/28
 Lecture Exam #5 (Chapters 14-16) on 12/1	 <ul style="list-style-type: none"><li>• Chapter 16 CT ? due 11/27</li><li>• Exam 5 Concept Map due 11/29</li><li>• Final Reflection due 12/1</li></ul>

**Final Exam Week**

 11:30 lecture section's Final Exam is on 12/6 from 10:00 am-12:50 pm.	 12:30 lecture section's Final Exam is on 12/8 from 10:00 am-12:50 pm.
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# UCF Official Policy Statements Addendum

## Code of Conduct:

- Students should familiarize themselves with UCF's Rules of Conduct. According to Section 1, "Academic Misconduct," students are prohibited from engaging in:
- *Unauthorized assistance*: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- *Communication to another through written, visual, electronic, or oral means*: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- *Commercial Use of Academic Material*: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- *Falsifying or misrepresenting* the student's own academic work.
- *Plagiarism*: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
- *Multiple Submissions*: Submitting the same academic work for credit more than once without the express written permission of the instructor.
- *Helping another violate* academic behavior standards.
- For more information about Academic Integrity, students may consult The Center for Academic Integrity.
- For more information about plagiarism and misuse of sources, see "Defining and Avoiding Plagiarism: The WPA Statement on Best Practices".

## Responses to Academic Dishonesty, Plagiarism, or Cheating:

- Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, The Golden Rule. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary, respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

## Course Accessibility Statement

- The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need access to course content due to course design limitations should contact the professor as soon as possible. Students should also connect with Student Accessibility Services (SAS) <<http://sas.sdes.ucf.edu/>> (Ferrell Commons 185, [sas@ucf.edu](mailto:sas@ucf.edu), phone 407-823-2371). For students connected with SAS, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential course access and accommodations that might be necessary and reasonable. Determining reasonable access and accommodations requires consideration of the course



design, course learning objectives and the individual academic and course barriers experienced by the student. Further conversation with SAS, faculty and the student may be warranted to ensure an accessible course experience.

### **Title IX Policy:**

- Title IX prohibits sex discrimination, including sexual misconduct, sexual violence, sexual harassment, and retaliation. If you or someone you know has been harassed or assaulted, you can find resources available to support the victim, including confidential resources and information concerning reporting options at [www.shield.ucf.edu](http://www.shield.ucf.edu) and <http://cares.sdes.ucf.edu/>.
  - This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.
  - During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

### **Campus Safety Statement:**

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide's physical location and review the online version at <https://centralflorida-prod.modolabs.net/student/safety/index>.
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see <https://ehs.ucf.edu/automated-external-defibrillator-aed-locations>.
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to [www.getrave.com/login/ucf](http://www.getrave.com/login/ucf) and logging in. On the "My Account" tab, fill out the information, including e-mail address and cell phone number.
- Students with special needs related to emergency situations should speak with their instructors outside of class.

- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video (<<https://youtu.be/NIKYajEx4pk>>).

### **Deployed Active Duty Military Students**

- Students who are deployed active-duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

### **Make-Up Assignments for Authorized University Events or Co-curricular Activities**

- Students who represent the university in an authorized event or activity (for example, student-athletes) and who are unable to meet a course deadline due to a conflict with that event must provide the instructor with documentation in advance to arrange a make-up. No penalty will be applied. For more information, see the UCF policy at <<https://policies.ucf.edu/documents/4-401.pdf>>

### **Religious Observance:**

- Students must notify their instructor in advance if they intend to miss class for a religious observance.

### **AI Tools:**

- The use of Artificial Intelligence (AI) tools, via website, app, or any other access, is not permitted in this class. Representing work created by AI as your own is plagiarism, and will be prosecuted as such.
- OR:
- This class will make use of Artificial Intelligence (AI) in various ways. You are permitted to use AI only in the manner and means described in the assignments. Any attempt to represent AI output inappropriately as your own work will be treated as plagiarism.

### **In-class Recording:**

- Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use.
- A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach enrolled students about a particular subject.
- Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member, and invited guest speakers is prohibited.
- Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct as described in the Golden Rule.