The Nicholson Academic Student Services Center (NASSC) provides academic resources and support services to undergraduate students within the Nicholson School of Communication. Additionally, we provide comprehensive academic advising, including limited access program admission counseling, degree audit interpretation, course override assistance, course substitution assistance, registration assistance, and communication of school and university academic policies and procedures in an effort to help students meet their academic and career goals.

**Director:** Dr. Robert Littlefield  
**Director of Advising & Student Services:** Ms. Rebecca Morales  
**Coordinator of Academic Advising:** Ms. Sierra Cater  
**Coordinator of Graduate Advising:** Ms. Kirsten Seitz  
**Admissions Specialist:** Ms. Eve-Lyndssa Mercure

**Hours of Operation:** Monday - Friday, 8 am to 5 pm  
**Walk-in Advising:** Monday - Friday, Walk-in hours vary each week. Please call ahead.

P.O. Box 161344, Orlando, FL 32816-1344  
**Phone:** (407) 823-2681  
**Fax:** (407) 823-0367  
**E-mail:** nassc@ucf.edu  
**Web site:** [https://sciences.ucf.edu/communication/](https://sciences.ucf.edu/communication/)

**College of Sciences Academic Student Services (COSAS):** Provides additional academic support to Nicholson School of Communication students.  
**Phone:** (407) 823-6131  
**Fax:** (407) 823-3976  
**Location:** CSB 250

**Majors**  
- Advertising-Public Relations  
- Communication & Conflict  
- Human Communication  
- Journalism  
- Radio-Television

**Minors/Certificates**  
- Human Communication (not open to any NSC majors)  
- Journalism Studies (open to Conflict and Human Comm. majors only)  
- Mass Communication (open to Conflict and Human Comm. majors only)  
- Magazine Journalism (open to Conflict and Human Comm. majors only)  
- Heath Communication Cert. (open to Conflict and Human Comm. majors only)  
- Hispanic/Latino Media Cert. (open to all majors)

**Application to Limited Access Majors:** Advertising-Public Relations, Journalism, Radio-TV  
- Apply right away, once the minimum requirements are met  
- A separate application must be completed to apply for limited access majors  
- Download admission application [http://communication.cos.ucf.edu](http://communication.cos.ucf.edu)  
- Application deadlines are:  
  - June 1 (Fall)  
  - October 1 (Spring)  
  - February 1 (Summer)

**Typical Cumulative GPA Cut-offs (varies each term, depends on overall strength of applicant pool)**  
- Advertising-Public Relations (3.0 - 3.3)  
- Journalism – Digital News track (2.80 – 3.1)  
- Journalism – Electronic News track – (3.0 - 3.3)
• Radio-Television – Media Management and Operations track – (2.8 - 3.1)
• Radio-Television - Production track – (3.3 - 3.5)

Foreign Language
• Required for all Communication majors
• Foreign Language proficiency up to Elementary II or higher is required for graduation for all majors within the Nicholson School of Communication
• May jump right into Elementary II or higher and satisfy requirement
• American Sign Language may meet this requirement, please consult with NSC advisor
• Finishing foreign language during 1st or 2nd year is highly recommended
• May take proficiency exam in Testing Center (407-823-5109)

80/56 Credit Hour Rule
• For Advertising-Public Relations, Journalism, and Radio-Television (not Human Communication)
• Complete minimum of 80 hours outside of the disciplines represented within the Nicholson School of Communication
• As part of the 80 hours, complete a minimum of 56 Liberal Arts credit hours, which are typically courses from the College of Arts and Humanities (CAH) and the College of Science (COS), excluding Communication.
• Transfer course work used to satisfy NSC courses must be approved by a NSC advisor
• A Minor in Arts & Humanities or Sciences may be helpful
• Journalism and Radio-Television require a Minor
• Cannot major and minor in Communication

Overall Credit Hours required for a BA degree
• University credit hour requirements
  • 120 overall credit hours
  • 48 upper level credit hours (courses that are 3000-4000 level only)

GEP Information
• Must take Fundamentals of Oral Communication (SPC 1608) or its equivalent, should register for Communication majors only section (sections 300 or higher)
• Most public speaking or speech courses taken at Florida public community colleges, state colleges, and universities meet this requirement and may be substituted (see advisor for approval)
• Take a Statistics course as one of the GEP Math requirements
  • Statistics is required for Advertising-Public Relations and Human Communication only
  • Statistics is required if you switch to Human Communication if you are not accepted into Radio-Television or Journalism programs

Course Overrides
• Pre-requisite overrides
  • May be granted for certain core courses
  • See NASSC advisor for assistance
• Course capacity overrides
  • If a course is full, a course capacity override may be granted on a first come, first serve basis
  • Students must be in their last semester of their graduating term
  • See NASSC advisor for assistance

Other Important Information
• Internships must be coordinated with a faculty advisor under NSC policies and not sought independently. Otherwise, students may not be allowed to earn credit.
• Students should meet with an advisor early and often to make certain they’re on the right track to fulfill major requirements and to be prepared for their desired careers.
• Students need to take ownership for courses registered. Check pre-requisites. NSC will drop students if they are not eligible to be in a course.
• Students are assigned a faculty advisor once they are accepted into their program of study. While in the “pending” status, students may see the NASSC advisor for assistance.