



COS RIA Workshop

12/1/16

Agenda

- General RIA information
- Evaluation Criteria
- Application Changes
- Tips on RIA
 - General Advice
 - Committee trends
 - Committee comments on winning files
 - Committee comments on non-winning files
- System Navigation
- Questions



General RIA Information

- Research Incentive Award
 - Recognizes faculty contributions to UCF's key goal of achieving international prominence in research and creative activities.
- www.sciences.ucf.edu/facultyaffairs
 - Resource for all forms and documents
 - Schedule, Guidelines, Application contents, etc.
- For 2016-17 cycle COS can award a total of 6 RIAs
 - 4 new, 2 recycled
- 21 people have indicated that they intend to apply.
- DUE December 15. 11:59pm in electronic system.



General Info Continued

- Eligibility

- Outstanding research, scholarly, or creative record that advances the body of knowledge in a particular field.
- Full-time faculty in tenured or tenure-earning positions
- Continuous service since 8/8/2012
- Cannot have won a RIA in 2012-13 cycle or more recently.

- Disqualifications

- Have not typically been an issue with RIA.
- Electronic process has eliminated some need for it.
- CBA now prevents disqualifications, but criteria violations may affect evaluation ratings



Committee Evaluation

The criteria for evaluating applications will include the following major categories to be applied as appropriate for each discipline:

- Value or impact of research and creative efforts both within the discipline and to society
- Recognition of research and creative efforts by the individual's peers in the same or related disciplines
- Publication and presentation of research and creative efforts
- External grant and contract support for the research and creative efforts appropriate to the candidate's discipline
- All peer review committees should take into consideration the fraction of time assigned (FTE) for research for all applicants



Application Changes

- RIA applications are electronic now.
 - Training manual sent via email and available on web.
- “Achievements” section changed to “Achievements and Recognition”
 - word count increased from 300 to 500 words.
 - “Research and Creative Activity Outlets and Recognition” section removed.
- Annual Assignments (AA-46) and Annual Evaluations (AA-17) forms now required. (past 4 years 2012-13 through 2015-16)
- Optional letter of support officially added.
- “Other” section added



Tips on RIAs

General Advice

- Follow the Guidelines/Criteria
- Put yourself in committee members' shoes
- What sets you apart? Find your niche Focus on strength/advantages.
- Contextualization/Presentation
 - Clear, concise, organized, readability
 - Provide information that shows your efforts compared to college/dept. etc.
 - Provide context where you can
 - CV and Other sections are opportune places to utilize.
- Cross discipline appeal/understanding
- Explain the impact of the research
- Learn from not winning / use feedback



Tips on RIAs

Positive Committee Feedback

- Publications/Presentations (number & Impact) (42)
- Funding (relative to field, type, amount) (40)
- Impact of research (25)
- Level of research/productivity (24)
- Citations (24)
- Awards/Achievements/Recognition (level, number, etc.) (17)
- Mentoring (10)
- Balance (funding, publications, awards, impact, etc.) (7)
- Exceeds norm in discipline (7)
- Presentation/Demonstration of research record (6)
- High level/productivity relative to low FTE (5)
- Leadership (2)
- Patents (2)
- High level/productivity in multiple disciplines (1)

*Numbers in parenthesis indicate how many times the topic was mentioned among feedback of applications in the past four cycles.



Tips on RIAs

Committee Feedback on Non-Winning Files

- More or clearer emphasis/evidence of impact of research (32)
- Clearer explanation to a wider audience (14)
- More Publications or Publications of higher impact (13)
- Additional or Continued Funding (13)
- Honors, Awards, Recognitions (more or significance of) (12)
- Clearer focus on award period, or clearer separation of career vs. award period (4)
- Clearer explanation of role on projects (3)
- Include citations/impact factor/comparisons to colleagues or other evidence exceeding the norm (1)



System Navigation

- Training Manual available on web
 - [Link to training manual](http://science.ucf.edu/facultyaffairs/awards) (on science.ucf.edu/facultyaffairs/awards)
- Key system navigation items
 - Sign on through my.ucf.edu
 - Workcenter tab > Faculty eAwards Home Page > “Start a new eAward” OR “Edit or withdraw an eAward in progress”
 - 3 text boxes.
 - It will not let you submit if these boxes are left blank or if word count is exceeded.
 - 6 attachment types. CV required, others optional.
 - After attaching the first document click the “+” button to the right to add a new attachment and attach more PDFs



Questions?

