

College of Sciences Policy

SUBJECT: Salary Savings Return	Effective Date:	Policy Number: COS001-4.2	
	Supersedes: COS0001-4.1	PAGE 1	OF 2
	Responsible Authority: Dean		

POLICY STATEMENT

Faculty LWOP, Sabbatical, Other Vacated Faculty and Staff Positions, etc.

- One-time salary savings connected to staff leaves or vacancies occurring during a given year will normally be returned to the unit.
- Any payouts [e.g., unused sick leave, annual leave] will be paid by the university from the fringe pool.
- Permanent replacement of faculty or staff will normally follow the college’s budget planning and recruitment process. Funding associated with regular staff positions will normally be available immediately. The salary/fringe associated with a vacant faculty position during the first year will be returned to the college (listed on the Funding Document as “delayed”). The salary/fringe will normally be available to the unit in the second year (listed on the Funding Document as “Released”).