SUBJECT: Outside Teaching

Effective Date: 02/20/2010
Policy Number: COS004-2.1

Supersedes: PAGE OF

Responsible Authority: Dean

POLICY STATEMENT

Full-time employees in general are prohibited from teaching for other institutions. Exceptions must receive prior approval using the potential conflict-of-interest / conflict-of-commitment system, subject to the following limitations:

- Faculty must have a full-time teaching load at UCF
- The outside teaching assignment must not interfere with the employee’s responsibilities to UCF
- Employees must be rated as at least Above Satisfactory in each area of assignment on their latest evaluation, and continue to perform at this level
- The other institution must be a public Florida institution
- No more than one outside section per semester may be approved

Nine-month faculty must also receive prior approval before teaching elsewhere in the summer