Agenda

• General RIA Information
• Application Changes
• Tips on RIA
  • General Advice
  • Committee Trends
    • Committee comments on winning files
    • Committee comments on non-winning files
• System Navigation
• Questions
General RIA Information

• Research Incentive Award
  • Recognizes outstanding research, scholarly, or creative activity that advances the body of knowledge in a particular field, including interdisciplinary research and collaborations.

• [Website](http://www.facultyexcellence.ucf.edu)
  • Schedule, Training manual, Procedures (dossier contents, criteria)

• [Website](http://www.sciences.ucf.edu/facultyaffairs)
  • Past workshop slideshows, past winners, etc.
General Info Continued

- Eligibility
  - Full-time tenured or tenure-earning faculty with five years continuous service since August 8, 2013.
  - Cannot have won a RIA in 2013-14 or more recently.

- For 2017-18 COS can award up to 14 RIAs.
  - Approx. 30 people have indicated that they intend to apply.

- System open 11/20.

- **Submission deadline 11:59pm 12/14/17.**
Application

• Second year that RIA applications will be submitted online.
  • **RIA Applicant Training Manual**
• More concise application than in previous years
• **Application Sections - Text Boxes**
  • **Research Primary** - Text Box (100 words)
    • Describe primary area of research or creative activity
  • **Research Secondary** – Text Box (100 words)
    • If applicable, describe your secondary areas of interest
  • **Achievements and Recognition** – Text Box (500 words)
    • This is your area to talk yourself up. Make your case.
    • Be transparent and specific, include dates of activities.
Application (2)

• Application Sections - Attachments
  • Current Curriculum Vitae
    • Tailor your CV for the award
    • This is the one section that doesn’t have any restrictions
  • Annual Assignments
    • Last 4 years in descending order (2016-17, 2015-16, 2014-15, 2013-14)
    • The AA-46 form. (FTE in research, teaching, service. By year or semester.)
    • Ask your department if you need copies.
  • Annual Evaluations
    • AA-17 form. (Yearly chair eval. Rating teaching, research, service.)
    • Last 4 years descending, ask department for copies.
Application (3)

• Application Sections - Attachments
  • Supporting Materials
    • Maximum of 3 examples of your work.
    • Must be from the last 5 years. (January 2013 onward)
    • Should provide evidence of quality rather than quantity
    • Possible examples include:
      • Copies of publications
      • Awards
      • Book Reviews
    • Can attach 3 separate documents.
Tips on RIAs – General Advice

• Follow the Guidelines/Criteria
• Put yourself in the committee member’s shoes
• What sets you apart? Find your niche, focus strengths/advantages
• Contextualization/Presentation
  • Clear, concise, organized, readability
  • Provide context wherever you can
    • Comparisons to college/dept/field
    • Utilize freedom of CV to provide context
• Cross discipline appeal/understanding
• Explain the impact
• Learn from not winning / use feedback
Tips on RIAs
Positive Committee Feedback

- Publications/Presentations (number, impact) (57)
- Funding (relative to field, type, amount) (51)
- Impact/Significance of research (36)
- Citations (33)
- Level of research/productivity (25)
- Awards/Achievements/Recognition (25)
- Mentoring / Educational impact (17)
- Balanced / Well-rounded record (8)
- Clear evidence of exceeding norm in discipline (8)
- Presentation/Demonstration of record/materials (6)
- Strong record relative to low research FTE (5)
- Leadership (4)
- Patents, Innovative/Novel methods, High level in multiple disciplines (< 4)

*Numbers in parenthesis indicate how many times the topic was mentioned among feedback of applications since 2012-13.
Tips on RIAs
Constructive Feedback

- More or clearer evidence/emphasis of impact (37)
- More/significance of honors/awards/recognitions (18)
- Stronger publication/citation record (number/impact) (17)
- Funding (continued or additional) (15)
- Clearer explanation to wider audience (14)
- Greater/clearer evidence of exceeding norm in discipline (9)
- Clearer focus on or separation of the award period (6)
- Contextualization/Explanation (evals, awards, roles, etc.) (5)
- More time for record to mature (4)
- Clearer explanation of role on projects (3)
- Greater evidence of mentorship / student involvement (2)

*Numbers in parenthesis indicate how many times the topic was mentioned among feedback of applications since 2012-13.
System Navigation

• Training Manual available through the Faculty Excellence website
  • RIA Applicant Training Manual
• Key system navigation items
  • Sign on through my.ucf.edu
  • 3 Text Boxes
    • Will not allow submission if boxes blank or over word count
  • 4 Attachments
    • After attaching first document click the “+” button to the right to add a new attachment.
• Create your application soon to make sure you have access.
• Deadline is 11:59pm on 12/14, but I recommend submitting before 5pm on deadline day.
Questions?