COS TIP Workshop

2/1/17

Zack Knauer
Agenda

• General TIP information
• Walkthrough of electronic system
• Overview of criteria related to electronic template
• Tips on TIPS
  – General Advice
  – Committee trends
    • Committee comments on winning files
    • Committee comments on non-winning files
• Q & A
• View successful past files
General TIP Information

• Teaching Incentive Program
  – Recognizes teaching productivity and excellence

• [www.sciences.ucf.edu/facultyaffairs](http://www.sciences.ucf.edu/facultyaffairs)
  – Resource for all forms and documents
    • Schedule, Guidelines, etc.

• For 2016-17 COS will award 18 TIPs
  – 11 new, 7 recycled

• COS typically receives approx. 40 applications

• Applications due 11:59pm, 2/22/17, electronic
• Eligibility
  – Standard eligibility criteria plus SCH component.

• Disqualifications
  – No longer practiced, but it is important to follow directions closely. Committee can take criteria violations into consideration. Committee has a short time to review a lot of files.

• Electronic Application
  – Apply online through my.ucf.edu
  – Instructions sent via email and available online
Tips on TIPs
General Advice

• Follow the Guidelines/Criteria strictly
• Put yourself in committee members’ shoes
• What sets you apart? Find your niche Focus on strength/advantages.
• Contextualization/Presentation
  – Clear, concise, organized, readable / Convenient visuals / Provide context.
• Cross discipline appeal/understanding
• What have you done to improve student learning/teaching
• Provide evidence that demonstrates student learning/improvement
• Learn from not winning / use feedback
• Project your enthusiasm for teaching
• Tailor CV for award
• Utilize colleagues – 2<sup>nd</sup> set of eyes / lean on past winners
• Always be thinking about it – keep a file update continuously
Tips on TIPs
Committee Comments on Winning Files

- Articulate (organized/detailed) (62)
- Strong commitment to teaching (60)
- Efforts to improve teaching self/others (49)
- Strong mentoring/advising (36)
- Course/textbook/training materials/development efforts/teaching grants (27)
- Excellent SPIs (scores/comments/contextualization) (15)
- Publishing/presenting with students (14)
- Excellent comments/letters of support/chair evals (students/colleagues) (12)
- Field work/research/travel/study abroad (10)
- Innovative teaching techniques (10)
- Excellent examples of classroom materials (9)
- Excellence recognition/validation/awards/etc. (7)
- Consistent excellence in very large, difficult, or diverse teaching load (5)
- Strong abstract (4)
- Work with students outside of classroom (3)

*Numbers in parenthesis indicate how many times the topic was mentioned among feedback of folders in the past 4 cycles.
Tips on TIPs
Committee Comments on Non-Winning Files

- Better contextualization of evaluations or grade dist. (50)
- More evidence of effort to improve teaching skills in self/others (39)
- Better overall organization/clarity/presentation (38)
- Clearer statements/evidence of accomplishments/exceptionality (28)
- Better explanation of activities/roles/results (23)
- Better adherence to dossier criteria guidelines (16)
- Focus on years of award period (12)
- More evidence/better demonstration of mentoring/advising activities (12)
- Low scores/inconsistency/concerning comments SPIs or Chair evaluations (8)
- More evidence of activities and efforts outside of the classroom (7)
- Excess materials in folder (6)
- Greater examples or more info in course materials (5)
- Mark student letters solicited or unsolicited, present in original format (3)
- Abnormally high grade distribution (1)
- Include all student comments (1)
Questions?