College of Sciences Dean's PhD/MFA Student Conference Travel Award

The College of Sciences is pleased to provide partial funding for travel for doctoral and MFA students to present their research and equivalent creative activities (presentations, posters, creative works). Students must be primary authors and presenters.

Requirements:

- Enrolled doctoral and MFA students in good academic standing are eligible. The COS Dean's PhD/MFA Conference Travel Award program is primarily intended for full-time graduate students, but part-time students may also apply.
- Students must be enrolled during the term of the award and at the time of the presentation to qualify for the payment.
- Only one application per student may be funded for an academic year (e.g. Fall 2023, Spring 2024, Summer 2024).
- The student must be delivering a research presentation or comparable creative activity at a professional meeting, with preference being given to those presenting at national and international meetings. Students must be the primary author and presenter.
- For a presentation co-authored by two or more students, funding will be provided to only one student author/presenter.

Process and Application Deadlines:

Funding will be allocated on a rolling basis every month. Funds will be administered by your program staff and will cover incurred expenses, such as registration, airline tickets, or lodging. You must work with your program staff to coordinate the program paying for your expenses at the time of purchase (e.g. airfare, registration) or submitting receipts for reimbursement.

We are now accepting applications for conferences held in Spring 2024 and Summer 2024.

Award Amounts:

- Virtual: $100
- In-state: $200
- United States (including Puerto Rico, Hawaii, and Alaska), Canada, or Mexico: $400
- International (except Canada or Mexico): $600

Application Deadlines for Conference Presentations during Spring and Summer 2024:

- February 15, 11:59pm
- March 15, 11:59pm
- April 15, 11:59pm
- May 15, 11:59pm
- June 15, 11:59pm

Application and Award Details:

- Funds are limited and not all applications will be approved.
- Applicants will also need to confirm that they either have already applied for any funding from their programs that might be available, the CGS Presentation Fellowship, and SGA conference funding (see also https://studentgovernment.ucf.edu/branch/legislative/committees/#2) or are applying in conjunction with this application. If doctoral/MFA programs provide travel funds, COS funds should be in addition to those funds rather than a replacement.
- If approved, COS funds can be used for covering travel-related costs for university approved expenses only. Travel must be approved through the regular UCF approval processes prior to travel.
- Applicants must confirm that their conference presentation has been accepted. Funding will NOT be provided for attending a conference without an accepted presentation.
- Applications should be submitted via email as a single PDF file to cosfacfellow@ucf.edu.

COS Dean's PhD/MFA Student Conference Travel Award Application

Graduate Student: _____ UCF ID: _____

Graduate Program: _____

Are you engaged in dissertation research/MFA final project production? Yes ____ No ____

Will you be enrolled at UCF at the time of the presentation? Yes____ No ____

Name of Conference:_____

Location for Travel: _____

Dates of Travel: _____

Title of Presentation:

_____
_ _____

Has this presentation been accepted by the host organization? _____

For a complete application, you are required to attach your **presentation abstract** and **conference acceptance**. The conference acceptance may be an e-mail or letter that you received or the conference program with your name and presentation highlighted. If your presentation has not yet been accepted, you will need to wait and apply for the travel award when you receive proof of your acceptance.

Please check below for any other travel funding to which you have applied during this academic year or are applying for related to this presentation:

_____ College of Graduate Studies Presentation Fellowship

_____ Student Government Conference funding

_____ Doctoral/MFA Program funding (if available)

Faculty Advisor: _____ Advisor Signature: _____

Student Name: _____ Student Signature: _____

Please submit your completed application as a single pdf document via email to cosfacfellow@ucf.edu.