UCF Student Help Guide Online Intent to Graduate Form

Log in to myUCF >Student Self Service>Graduate Students

Choose "Intent to Graduate: Apply" from drop down box

Academics - Undergraduate and Graduate Careers (i) You are not enrolled in classes. $(\gg$ other academic... Finances My Account (i) You have no outstanding charges at this Fee Invoice Student Direct Deposit time. **Disbursement Details Financial Aid** Due Charges / ePay View Financial Aid To View: Accept/Decline Awards Charges use the View Your Account link. View Financial Aid Bulletin Tuition, Due Date, Deferments use Fee Invoice link. View Financial Aid Status UCF Textbook Purchase Program Textbook Purchase Program Opt In Textbook Purchase Program Status **Select an Academic Program** Search Plan Enroll My Academics Apply for Graduation Select Program and Degree Select an Academic Program

Graduate

Academic Program Education EdD Career
Degree Doctor of Education
Program Education EdD

Message
Notice for Intent to Graduate (24000,175)
If you are not currently enrolled in the term for which you are applying to graduate, contact your program for further information.
OK

Click on OK button

Choose Term and click continue

			go to	✓ (>>)
Search	Plan	Enroll	My Aca	demics
pply for Graduat	ion			
elect Graduation	Term			
e academic program liste	ed below was selected to	apply for graduation. I	f this is not	
rect, return to the previo gram if you cannot selec			m. Contact your	
ly terms in which you are	able to apply for gradu	ation will be displayed.		
rogram		Career		
Degree				
Program				
elect the appropriate terr	n from the list below. If	no values are found w	au ara not	
igible to apply for gradua		no valdes are round, y		
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SELECT DIFFERENT PROC	RAM CON	TINUE	0	

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Verify Name and Address

Verify that all data is correct. If name or address is incorrect please be aware that the university may ask for documentation to verify changes.
If everything is correct, click the Continue button to continue the process.
Will be attending commencement Check box if attending ceremony Advisors : Advisor 1 List chair/co-chair of committee (doctoral) or advisor(s)
Advisor 2 for master's thesis and educational specialists.
This is the name that will appear on your diploma. Please update if necessary Last Name* First Name* Diploma name Middle Name
Your diploma ONLY will be mailed to this address. Diploma mailing address Please update if needed. Address 1* Address 2
Please venity your Mailing address. All other communications from the university will continue to go to this address. Address 1 Address 2 City State Country USA United States Edit Address
 Email I acknowledge that all graduation communications will be sent to the above email address. If an email address is not listed, that means you have not signed up for a Knights email. <u>Click here</u> to get a Knights email account. If you do not sign up for a Knights email you will not receive graduation communications.
Must check box to continue to next page Masters Students Only: Thesis Von-Thesis ducational specialist candidate, neither box is checked
SELECT DIFFERENT PROGRAM CONTINUE

Verify information and click "Continue" button

Click on survey(s) to complete

		go	to 💌 📎
Search	Plan	Enroll	My Academics
Apply for Graduat	ion		
Complete Surveys			

Next step: Complete the UCF Surveys

Failure to do so will require a visit to your college advising office.

Please note - if your session is inactive for 20 minutes you will be logged out of myUCF

Survey + -				
	Description	Survey		
UCF Graduate Survey + -		Survey	+	-
	UCF Graduate Survey	Survey	+	-

<u>Search</u>	<u>Plan</u>	Enroll	My Academics
go to			v >>>>

Surveys can be accessed after Online Intent to Graduate Form is submitted.

Log in to myUCF

Choose "Intent to Graduate: Survey" from drop down box

Academics - Undergraduate and Gradua earch an nroll y Academics				
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	survey completion aculty and administry ts. The survey is report. Your answ experience, activi	acknowledge strators to in confidential - wers provide a ities, and aca	ment nprove · no an	
Our records show you have not yet comp note it may take up to one hour for the s be received. This survey information is used by UCF for the collegiate experiences of UCF studen individual information will be used in any important evaluation of your overall UCF experience at UCF. We strongly encourage	survey completion aculty and administry ts. The survey is report. Your answ experience, activi	acknowledge strators to in confidential - wers provide a ities, and aca	ment nprove · no an	

Return to Student Center

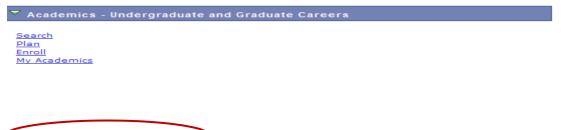
Not eligible to file ITG

This message will appear if you are not active in a program or have already filed and Intent to Graduate Form for the current term.

					Home
			go to .	💌 💓	
Search	Plan	Enroll		My Academics	
Apply for Graduat	ion				
Select Program an	d Degree				
No Active Academic Pro	grams or Already Filed	Intent			
	that are eligible to file an ir ion please review your stat			sly	
<u>Search Plan Enroll My</u>	Academics				
go to 💙	»				

Student Review Intent to Graduate on myUCF

Choose "Intent to Graduate: Status" from drop down box





weekly schedule enrollment shopping cart

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Graduation Intent Status

Only those students that have filed their intents online will show on this page.

Description	Completed	Date	Status
Notice of Intent to Graduate Submitted	X	09/18/2009	Completed
Confirmation e-mail sent to student	Х	09/18/2009	Completed
UCF survey completed			

Legend

Status = Pending - This step in the process has not been completed.

Status = Completed

- This step in the process is finished.

Program Review

Program/Track	Academic Program	Degree	Review Status
Social Work MSW	SWMSW	MSW	Pending

Legend

Status= Applied - The Intent to Graduate form has been submitted

Status = Pending - By the program, pending successful completion of current term requirements

Status = Withdraw - Your Intent to Graduate was withdrawn

Status = Awarded

- Your degree has been posted to your transcript.