**MA Student Annual Report**

All MA students will do the following:

1.       Turn in an academic C.V., using the format below.

2.       Complete the Annual Report Form (use the correct form for your year)

**Academic CV Format:**

**Name and (Professional) Contact Information**

**Positions at UCF**

* For most, this will mean Student or GTA

**Education** (including prior degrees)

**Publications**

* Separate into the following categories, as applicable: peer-reviewed journal publications, edited volumes, non-peer reviewed publications, academic blog posts, and other
* When applicable, be sure to note co-authorship

**Conference Paper Presentations**

* Put in reverse chronological order (most recent first)
* List as paper authors, paper title, conference, location

**Conference Attendance**

* List any conferences, workshops, etc., which you attended but did not present at

**Teaching:**

* List GTA assignments (if applicable) during the past academic year
  + If known, include instructor evaluation

**Awards/Honors**

* Only include awards or honors since arriving at UCF

**Relevant Extra-curricular Activities**

**Political Science MA Student Annual Report Form**

**Name:**

**PID: Year Admitted:**

**COURSEWORK**

**Current GPA:**

**Required Courses Completed? Yes No**

**Elective Courses Completed? Yes No**

**Courses attempted this academic year**

|  |  |  |
| --- | --- | --- |
| *Course* | *Semester* | *Grade* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Planned Coursework (if applicable)**

|  |  |
| --- | --- |
| *Course* | *Semester* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Exam Outcomes to date:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Not taken | First Attempt Pass/Fail | Second Attempt Pass/Fail |
| Comp Exam - Qualitative |  |  |  |
| Comp Exam - Quantitative |  |  |  |

**Exams Remaining:**

|  |  |
| --- | --- |
| Exam | Anticipated Date |
|  |  |
|  |  |

**Do you plan to write/are you currently working on a thesis or a non-thesis capstone paper?**

Thesis Non-thesis Capstone Paper

**IF THESIS**:

In progress or planned? If planned, when will you do it?

If in progress, who is your chair and committee members?

If in progress, has your proposal been approved?

If planned, who are you considering for your advisor and committee?

Topic/Potential Topic

|  |
| --- |
|  |

If in progress, what is your progress to this point, what remains, and when do you expect to complete your thesis?

|  |
| --- |
|  |

**IF NON-THESIS CAPSTONE PAPER**

In progress or planned? If planned, when will you do it?

If in progress, who is your paper advisor and second reader?

If planned, who are you considering as a paper advisor and second reader?

Topic/Potential Topic

|  |
| --- |
|  |

Where will you present your project?

**SCHOLARLY ACTIVITY (May - April)**

Conferences Applied to:

|  |  |  |  |
| --- | --- | --- | --- |
| *Conference* | *Paper* | *Authors* | *Accepted/*  *Rejected?* |
|  |  |  |  |
|  |  |  |  |

Papers presented at conferences

|  |  |  |  |
| --- | --- | --- | --- |
| *Authors* | *Title* | *Conference* | *Date* |
|  |  |  |  |
|  |  |  |  |

Manuscripts submitted to journals

|  |  |  |  |
| --- | --- | --- | --- |
| *Authors* | *Manuscript Title* | *Journal* | *Status/ Outcome* |
|  |  |  |  |
|  |  |  |  |

Other Publications

|  |
| --- |
|  |

**AWARDS**

Have you received any awards or honors during the past year?

**TEACHING**

Please list any GTA assignments and include your evaluations

|  |  |  |
| --- | --- | --- |
| Semester | Faculty member | Course | Evaluation |
|  |  |  |
|  |  |  |
|  |  |  |

**EXTERNAL FUNDING**

Have you applied for funding to support your graduate study? Be sure to include opportunities internal and external to the university.

**PROFESSIONAL PREPARATION**

Number of Department Events Attended (colloquia, brown bags, external speakers, job candidates):

Professional Development Events Attended during the academic year (CGS Pathways, ICCAE, etc):

|  |  |  |
| --- | --- | --- |
| Event | Conducted By | Date/Location |
|  |  |  |
|  |  |  |

**POST GRADUATE PLANS**

What do you plan to do after you complete your MA?

Seek employment Apply to a further academic program Other:

If you plan to seek employment, what kind of employment will you pursue?

If you plan to apply to graduate school, what kinds of programs are you interested in?

If other, please discuss your plans: