POS3122 (85263), State Government and Public Policy

Fall Term 2020 Syllabus

(August 24 – December 12)

(Online Course Format)

(3 Credit hours)

Part 1: General Course Information.

Instructor: Alvin (AJ) Quackenbush

Email: alvin.quackenbush@ucf.edu

Office Hours: **Online ONLY:** Monday and Wednesday from 1:30 P.M. – 2:30 P.M. and by appointment.

Political Science Department Office: Howard Phillips Hall, Room 302

Phone: (407) 823-2608

Website: http://politicalscience.cos.ucf.edu/

Required Materials: "*Governing States and Localities*," Smith and Greenblat, 7th ed., ISBN: 9781544325422.

Course Description: (3 Credits)

State Government and Public Policy: A comparative study of American state governments, political processes, and public policies, with an emphasis on Florida.

Major Course Learning Outcomes:

1. Students will demonstrate their ability to distinguish between city, county, and township style governments.

2. Students will demonstrate an understanding of the various police powers granted to state and local governments.
3. Students will be able to determine law enforcement powers at the state and local level.
4. Students will be able to identify land use laws and generate examples of how local communities have changed when confronted with zoning variances.
5. Students will demonstrate how the government power of eminent domain has led to both positive and negative effects for community development
6. Students will be able to identify the impact of state and local policies on minority groups and communities.
7. Students will demonstrate through a variety of written assignments the ability to communicate effectively in written form.

Part 2: Classroom Policies.

Attendance: This is an online class, so regular attendance is not required and the course is completely ONLINE. However, you should log on to the Webcourses site on August 24th and take the syllabus quiz after reading the syllabus. After reviewing this information and completely reading the syllabus, please send me any questions that you may have via the Webcourses messaging system.

Webcourses is an online course management system (accessed through my.ucf.edu and then the "Online Course Tools" tab) which will be used as a medium for turning in assignments and a forum for communicating with your teammates. Under the "Discussion" section, you will have a designated forum section. My recommendation is to check Webcourses every 2-3 days for updates from your teammates or myself.

Additionally, all instructors/faculty are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the following academic activity by the end of the first week of classes or as soon as possible after adding the course. Failure to do so may result in a delay in the disbursement of your financial aid. There will be a 10 point syllabus quiz due on Friday, August 28th during the first week of the semester to ensure student attendance in the course.

Email: It is the policy of this professor to communicate with you via UCF email or the Webcourses message system. Failure to check for e-mail messages will not be accepted as an excuse for missed work.

Part 3: Course Activities

Syllabus Quiz: There will be a short syllabus quiz due on Friday, August 28th at 5 pm. during the first week of the semester to ensure student attendance in the course

Weekly Quizzes: There will be 16 short chapter quizzes throughout the semester. Each quiz will consist of 10 multiple choice questions and you will be given 30 minutes to complete these assignments. Your lowest 3 quizzes will be dropped. You can access the quizzes on the dates indicated in the syllabus and course calendar.

Discussion Posts: During the semester there will be 6 discussion posts related to current events in State and Local Government, your lowest score will be dropped. You are encouraged to read the opinions of your fellow students and are obligated to reply to two other students for each post. Due dates will be indicated in the posts and course calendar.

Poster Presentations: During the semester you will be required to complete two posters and submit a video presentation for each. Additional details will be included in the assignment directions.

Midterm Exam: There will be a midterm exam for this course that will be taken online and available for an entire week. The test will consist of a variety of multiple choice, true/false, and/or short answer type questions. Any student not completing the examination will receive 0 of those possible points, and this will impact the final average in the course.

Written Assignment: During the semester you will be required to write one short research paper. The assignment will be type written and will be at least 2000 words (based upon the word count in Microsoft word) not including titles and work cited. Papers that do not meet the minimum word count will not be accepted. The paper assignment will be posted on Webcourses during the semester with specific details. The due date will be included in the assignment and is listed in the course schedule.

Final Examination: The final exam in this course is cumulative and will be available from Monday, December 7th until Saturday December 12th. The test will consist of a variety of multiple choice, true/false, and/or short answer type questions. Any student not completing the examination will receive 0 of those possible points, and this will impact the final average in the course.

Extra Credit: This class does not offer extra credit. However, several low assignments are dropped which will help your grade. As indicated above, I will drop your three lowest quiz scores and your lowest discussion post score.

Activity Submissions

All course assignments will be completed via the Webcourses@UCF system. There are no required visits to campus. Papers will be submitted via the Webcourses@UCF assignment function in either a Microsoft Word or PDF format. Keep in mind that it is your responsibility to make sure that your paper is attached correctly. Poster Presentations may be submitted via flipgrid or as an attached media file.

All graded materials in this course will be returned individually only by request. You can access your scores at any time using the Grades section of Webcourses@UCF. Please note that scores returned mid-semester are unofficial grades.

Make-up Exams and Assignments

Per university policy, you are allowed to submit make-up work (or an equivalent, alternate assignment) for authorized university-sponsored activities, religious observances, or legal obligations (such as jury duty). If this participation conflicts with your course assignments, I will offer a reasonable opportunity for you to complete missed assignments and/or exams. The make-up assignment and grading scale will be equivalent to the missed assignment and its grading scale. In the case of an authorized university activity, it is your responsibility to show me a signed copy of the Program Verification Form for which you will be absent, prior to the class in which the absence occurs. In any of these cases, please contact me ahead of time to notify me of upcoming needs.

Part 4: Assessment and Grading Procedures

The table shows the weight distribution for each assignment.	
Assignment	**Percentage of Grade**
Syllabus Quiz	2%
Weekly Quizzes	15%
Discussion Posts	10%
Poster Presentations	15%
Midterm Exam	20%
Written Assignment	18%
Final Exam	20%
Total	100%

Grading Scale:

90 - 100 = A

80 - 89 = B

70 - 79 = C

60 - 69 = D

59 and below = F

Part 5: University Policies.

University Policies: The UCF Golden Rule Student Handbook is at http://goldenrule.sdes.ucf.edu/ and UCF policies and procedures can be found at http://policies.ucf.edu/.

Withdrawal Policy: Withdrawal for each term begins after "Late Registration and Add/Drop" ends. Students may withdraw from a class and receive the notation of "W" until the date noted in the "Academic Calendar" of the *Schedule Web Guide*. A student may withdraw from courses using myUCF at https://my.ucf.edu, or by visiting the Registrar's Office (Millican Hall 161), certain college advising offices, or a Regional Campus records office. For a complete policy more information on withdrawals please go tohttps://www.academicservices.ucf.edu/

Student Code of Classroom Conduct: UCF is dedicated not only to the advancement of knowledge and learning, but is concerned with the development of responsible personal and social conduct. By enrolling at the university, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the professor. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the professor to leave the class. Violation of any UCF policies/procedures or classroom rules may lead to disciplinary action up to and including expulsion from the University. Disciplinary action could include being withdrawn from the class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions. So, act mature, treating others with respect, verbally or online. The UCF Student Code of Conduct is in the current Student handbook and more information can be found at http://osc.sdes.ucf.edu/.

Ethics: As reflected in the UCF creed, integrity and scholarship are core values that should guide our conduct and decisions as members of the UCF community. Plagiarism and cheating contradict these values, and so are very serious academic offenses. Penalties can include a failing grade in an assignment or in the course, or suspension or expulsion from the university. Students are expected to familiarize themselves with and follow the University's Rules of Conduct (see http://www.osc.sdes.ucf.edu/).

Academic Integrity/Plagiarism: Plagiarism and Cheating of any kind on an examination, quiz, or assignment will result at least in an "F" for that assignment (and may, depending on the severity of the case, lead to an "F" for the entire course) and may be subject to appropriate referral to the Office of Student Conduct for further action. See the UCF Golden Rule for further information. I will assume for this course that you will adhere to the academic creed of this University and will maintain the highest standards of academic integrity. In other words, don't cheat by giving answers to others or taking them from anyone else. I will also adhere to the highest standards of academic integrity, so please do not ask me to change (or expect me to change) your grade illegitimately or to bend or break rules for one person that will not apply to everyone.

Turnitin.com: In this course we may utilize turnitin.com, an automated system which instructors can use to quickly and easily compare each student's assignment with billions of web sites, as well as an enormous database of student papers that grows with each submission. Accordingly, you may be expected to submit assignments in both hard copy and electronic format. After the assignment is processed, as an instructor I receive a report from turnitin.com that states if and how another author's work was used in the assignment. For a more detailed look at this process, visit http://www.turnitin.com (Links to an external site.).

Religious Observances: Students are expected to notify their instructor in advance if they intend to miss class to observe a holy day of their religious faith. For a current schedule of major religious holidays, see the Faculty Center's main web page under "Calendars," and for additional information, contact the Office of Diversity Initiatives at 407-823-6479.

Course Accessibility: It is my goal that this class be an accessible and welcoming experience for all students, including those with disabilities that may impact learning in this class. If anyone believes the design of this course poses barriers to effectively participating and/or demonstrating learning in this course, please meet with me (with or without a Student Accessibility Services (SAS) accommodation letter) to discuss reasonable options or adjustments. During our discussion, I may suggest the possibility/necessity of your contacting SAS (Ferrell Commons 185; 407-823-2371; sas@ucf.edu) to talk about academic accommodations. You are welcome to talk to me at any point in the semester about course design concerns, but it is always best if we can talk at least one week prior to the need for any modifications.

Deployed Active Duty Military Students**:** Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

Disclaimer: Changes in the syllabus and/or schedule may be made at any time during the term by announcement of the professor. It is your responsibility to stay informed of any changes.

Diversity and Inclusion: One way to promote a safe and caring classroom community is to encourage each student's unique voice, perspective, and presence. The following diversity statement gives professors language for explaining how students' contributions will be valued:

The University of Central Florida considers the diversity of its students, faculty, and staff to be a strength and critical to its educational mission. UCF expects every member of the university community to contribute to an inclusive and respectful culture for all in its classrooms, work environments, and at campus events. Dimensions of diversity can include sex, race, age, national origin, ethnicity, gender identity and expression, intellectual and physical ability, sexual orientation, income, faith and non-faith perspectives, socio-economic class, political ideology, education, primary language, family status, military experience, cognitive style, and communication style. The individual intersection of these experiences and characteristics must be valued in our community.

Title IX prohibits sex discrimination, including sexual misconduct, sexual violence, sexual harassment, and retaliation. If you or someone you know has been harassed or assaulted, you can find resources available to support the victim, including confidential resources and information concerning reporting options at www.shield.ucf.edu and http://cares.sdes.ucf.edu/.

If there are aspects of the design, instruction, and/or experiences within this course that result in barriers to your inclusion or accurate assessment of achievement, please notify the instructor as soon as possible and/or contact Student Accessibility Services.

For more information on diversity and inclusion, Title IX, accessibility, or UCF's complaint processes contact:

- Title IX – OIE – http://oie.ucf.edu/ & askanadvocate@ucf.edu
- Disability Accommodation – Student Accessibility Services – http://sas.sdes.ucf.edu/ & sas@ucf.edu
- Diversity and Inclusion Training and Events – www.diversity.ucf.edu
- Student Bias Grievances – Just Knights response team – http://jkrt.sdes.ucf.edu/
- UCF Compliance and Ethics Office – http://compliance.ucf.edu/ & complianceandethics@ucf.edu

- Ombuds Office – http://www.ombuds.ucf.edu

Part 6: Campus Safety Statement.

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide's physical location and review the online version at <http://emergency.ucf.edu/emergency_guide.html>.
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see <http://www.ehs.ucf.edu/AEDlocations-UCF> (click on link from menu on left).
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video (<https://youtu.be/NIKYajEx4pk>).

Part 7: University COVID Policies

University-Wide Face Covering Policy for Common Spaces and Face-to-Face Classes

To protect members of our community, everyone is required to wear a facial covering inside all common spaces including classrooms (https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf. Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the Golden Rule for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notifications in Case of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here: (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html)

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

In Case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Course Accessibility and Disability COVID-19 Supplemental Statement

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students with disabilities should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses.

Should this course shift to remote-only instruction, the university has provided several resources to assist students with learning: https://digitallearning.ucf.edu/newsroom/keeplearning/

Part 8: Course Schedule.

Fall 2020, August 24 – December 12, Online Course Format

Course Schedule: (UCF Calendars are at http://calendar.ucf.edu/2020/fall)

All the dates and assignments listed below are tentative and can be changed at the discretion of the professor with proper notification via UCF email

Week/Dates	**Topic**	**Assignments**	**Due Dates**
Week 1	Orientation (Chapter 1)	Syllabus Quiz, Chapter 1 Quiz	Syllabus Quiz 8/28 at 5:00 pm, Chapter 1 Quiz 8/30 at 11:59 pm.
Week 2	Module 2 (Chapter 2)	Chapter 2 Quiz, Module 2 Discussion	9/6 at 11:59 pm.
Week 3	Module 3 (Chapter 3)	Chapter 3 Quiz, Module 3 Discussion	9/13 at 11:59 pm.
Week 4	Module 4 ((Chapter 4)	Chapter 4 Quiz	9/20 at 11:59 pm.
Week 5	Module 5 (Chapter 5)	Chapter 5 Quiz, Poster Presentation	9/27 at 11:59 pm.
Week 6	Module 6 (Chapter 6)	Chapter 6 Quiz, Module 6 Discussion	10/4 at 11:59 pm.
Week 7	Modules 7 and 8 (Chapters 7 and 8)	Chapters 7 and 8 Quizzes	10/11 at 11:59 pm.
Week 8	Midterms	Midterm Examination	10/18 at 11:59 pm.

Week 9	Module 9 (Chapter 9)	Chapter 9 Quiz, Module 9 Discussion	10/25 at 11:59 pm.
Week 10	Module 10 (Chapters 10)	Chapter 10 Quiz	11/1 at 11:59 pm.
Week 11	Modules 11 and 12 (Chapters 11 and 12)	Chapters 11 and 12 Quizzes	11/8 at 11:59 pm.
Week 12	Module 13 (Chapter 13)	Chapter 13 Quiz, Poster Presentation	11/15 at 11:59 pm
Week 13	Module 14 (Chapter 14)	Chapter 14 Quiz, Module 14 Discussion	11/22 at 11:59 pm.
Week 14	Module 15 (Chapter 15)	Chapter 15 Quiz, Written Assignment	11/29 at 11:59 pm.
Week 15	Module 16 (Chapter 16)	Chapter 16 Quiz, Module 16 Discussion	12/6 at 11:59 pm.
Week 16	Finals	Final Examination	12/12 at 11:59 pm.