POS 3703 - SCOPE & METHODS
POL SCIENCE

Section: 0005

College of Sciences

School of Politics, Security, and Intl Affairs

Course Information

Term: Fall 2025
Class Meeting Days: MWF
Class Meeting Time: 09:30AM - 10:20AM
Class Meeting Location: HPH O310
Modality: P
Credit Hours: 3.00

Instructor Information

Name: Myunghee Kim
Office Location: HPH311F
Office Hours
T 2:30-4:00pm (online), F 2:30-4:00pm (in-person), by appointment
Email: Myunghee.Kim@ucf.edu

Teaching Assistants

TBA

Office Hours

T 2:30-4:00pm (online), F 2:30-4:00pm (in-person), by appointment

Course Description

POS 3703 COS-POLS 3(3,0)Scope and Methods of Political Science: PR: POS 2041 or C.I. The scope and methodology of political analysis. Extensive examination of the discipline, research design and methodology. Fall, Spring.

Student Learning Outcomes

After successful completion of this course, students will be able to:

- apply objective scientific analysis to political problems
- understand and critically evaluate statistical analyses
- understand the common statistical tools used in social science research

Required Course Materials and Resources

Introduction to Political Science Research Methods
Authors: Franco, Josh, et al.
Publisher: Creative Commons
Publication Date: 2020
Edition: 1st
Online Access: https://open.umn.edu/opentextbooks/textbooks/1315
Notes: This is a free open access textbook. It is also available in Module "Getting Started."

Polimetrics
Subtitle: A Stata Companion to Introduction to Political Science Research
Authors: Franco, Josh
Publisher: An Open Education Resource
Publication Date: 2021
Edition: 1st
Online Access: https://open.umn.edu/opentextbooks/textbooks/1510

Notes: This is a free open access textbook. It is also available in Module "Getting Started."

Designing Social Inquiry: Scientific Inference in Qualitative Research
Subtitle: Ch. 1 “The Science in Social Science” (pp. 3-33)
ISBN: 0691034702
Authors: King, Gary, Robert R. Keohane, and Sidney Verba
Publisher: Princeton University Press
Publication Date: 1994
Online Access: https://www.jstor.org/stable/j.ctt7sfxj.4
Notes: It is also available in Module "Getting Started."

Course Assessment and Grading Procedure

Assignment	Percentage of Grade
Quiz 1-7	6% each = 42%
Assignment 1-3	10% each = 30%
Final examination	28%
Total	100%

Grading Scale

Grading Scale

Letter Grade	Percentage
A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	0-59%

Policies for Course Grade

Makeup Work Policy

- Do not miss quizzes and exams. Without instructor's prior permission to a specific student and without official documents, there will be no make-up quizzes/examinations.
- Make-up quiz/exam cannot be given prior to the date and time of the regularly scheduled quiz/exam.
- Make-up quiz/exam will not be scheduled after the "classes end" date.

Missed/Late Assignments

- Late submissions are discouraged. Assignments submitted after the due date will be penalized by a deduction of one letter grade, and the deduction is accumulated by each class day. No work will be accepted more than a week after the due date.
- You have one submission for each assignment. Only Word (docx.) and pdf files are accepted. All other forms of submission will not be considered.

Attendance

- The student should have regular access to the internet and plan on logging into the course at least twice each week, or students should plan on at least five hours' worth of homework outside of class each week.
- Students who add this class later have a full responsibility to catch up with materials and announcements that they missed (no make-up quiz for late add).

Extra Credit

- No extra credit assignments will be permitted.

Quiz Review

- After you finish each quiz, you have one chance to see which one you answered incorrectly. Accordingly, after each quiz, make sure you review those questions.

Disability Access & Accommodations

The University of Central Florida is committed to providing equal access to all students with disabilities (ADHD, learning disabilities, Autism, chronic medical conditions, physical disabilities, etc.). To receive consideration for reasonable disability-related course accommodations, disabled students must contact Student Accessibility Services (SAS) and complete the steps required for SAS to review accommodation requests. More information can be found on the UCF Student Accessibility Services website under the

Start Here tab or by contacting SAS directly (Ferrell Commons 185; sas@ucf.edu; Phone - 407-823-2371).

Approved accommodations are shared with course instructors via the SAS Course Accessibility Letter. Implementing certain accommodations may require discussion about specific considerations of the course design, course learning objectives, and the individual academic and course challenges experienced by the student. While students with disabilities or chronic health needs are also encouraged to discuss any course concerns with professors in addition to contacting SAS, professors are not required to facilitate disability-related adjustments to the course unless the professor has received a Course Accessibility Letter from SAS that outlines approved accommodations.

Academic Integrity

Students should familiarize themselves with UCF's Code of Conduct at Student Conduct and Integrity Office. According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

a. Academic misconduct is defined as any submitted work or behavior that obstructs the instructor of record's ability to accurately assess the student's understanding or completion of the course materials or degree requirements (e.g., assignment, quiz, and/or exam). Examples of academic misconduct include but are not limited to: plagiarism, unauthorized assistance to complete an academic exercise; unauthorized communication with others during an examination, course assignment, or project; falsifying or misrepresenting academic work; providing misleading information to create a personal advantage to complete course/degree requirements; or multiple submission(s) of academic work without permission of the instructor of record.

b. Any student who knowingly helps another violate academic behavior standards is also in violation of the standards.

c. Commercial Use of Academic Material. Selling of course material to another person and/or uploading course material to a third-party vendor without authorization or without the express written permission of the University and the instructor of record. Course materials include but are not limited to class notes, the instructor of record's slide deck, tests, quizzes, labs, instruction sheets, homework, study guides, and handouts.

d. Soliciting assistance with academic coursework and/or degree requirements. The solicitation of assistance with an assignment, lab, quiz, test, paper, etc., without authorization of the instructor of record or designee is prohibited. This includes but is not limited to asking for answers to a quiz, trading answers, or offering to pay another to complete an assignment. It is considered Academic Misconduct to solicit assistance with academic coursework and/or degree requirements, even if the solicitation did not yield actual assistance (for example, if there was no response to the solicitation).

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, *The Golden Rule*. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and respond to academic misconduct when necessary. Penalties for violating rules, policies, and instructions within this course can range from a zero on the exercise to an "F" letter grade in the course. In addition, an Academic Misconduct report could be filed with the Office of Student Conduct and Academic Integrity, which could lead to disciplinary warning, disciplinary probation, or deferred suspension or separation from the University through suspension, dismissal, or expulsion with the addition of a "Z" designation on one's transcript.

Being found in violation of academic conduct standards could result in a student having to disclose such behavior on a graduate school application, being removed from a leadership position within a student organization, the recipient of scholarships, participation in University activities such as study abroad, internships, etc.

Let's avoid all of this by demonstrating values of honesty, trust, and integrity. No grade is worth compromising your integrity and moving your moral compass. Stay true to doing the right thing: take the zero, not a shortcut.

Title IX

Title IX prohibits sex discrimination, including sexual misconduct, sexual violence, sexual harassment, and retaliation. If you or someone you know has been harassed or assaulted, you can find resources available to support the victim, including confidential resources and information concerning reporting options at Let's Be Clear and UCF Cares.

For more information on access and community engagement, Title IX, accessibility, or UCF's complaint processes contact:

- Title IX – ONAC – Office of Nondiscrimination & Accommodations Compliance & askanadvocate@ucf.edu
- Disability Accommodation – Student Accessibility Services – Student Accessibility Services & sas@ucf.edu
- Access and Community Engagement (including the Ginsberg Center for Inclusion and Community Engagement, Military and Veteran Student Success, and HSI Initiatives)
- UCF Compliance and Ethics Office – Compliance, Ethics, and Risk Office & complianceandethics@ucf.edu
- The Ombuds Office is a safe place to discuss concerns.

Reporting an Incident or Issue

If you believe you have experienced discrimination by any faculty or staff member, contact the Office of Nondiscrimination & Accommodations Compliance via the ONAC website or at 407-823-1336. You can also choose to report using the UCF Integrity Line either anonymously or as yourself at 1-855-877-6049 or by using the online form. UCF cares about you and takes every report seriously. For more information see the Reporting an Incident or Issue Webpage.

Deployed Active-Duty Military Students

Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

Campus Safety

At UCF Public Safety and Police, safety is the top priority. Emergencies on campus are rare, but if one should arise, it's important to be familiar with some basic safety and security concepts.

- In an emergency, always dial 911.
- Every UCF classroom has an **Emergency Procedure Guide** posted on a wall near the door, which will show you how to respond to a variety of situations. This guide can also be found online here.
- In the event of an active threat, remember **AVOID, DENY, DEFEND**. Choose the best course of action and act immediately. Watch the video here to learn more.
    - **AVOID**. Pay attention to your surroundings and have an exit plan. Get as much distance and as many barriers between you and the threat as quickly as possible.
    - **DENY.** When avoiding is difficult or impossible, deny the threat access to you and your space. Lockdown by creating barriers, turning the lights off and remaining quiet and out of sight. Make sure your cell phone is silenced, but do not turn it off.
    - **DEFEND.** When you are unable to put distance between yourself and the threat, be prepared to protect yourself. Commit to your actions, be aggressive and do not fight fairly. Do whatever it takes to survive.
- For emergencies on campus, UCF will utilize the UCF Alert system. All UCF students, faculty and staff are automatically enrolled to receive these email and text alerts, however, it's a good idea to frequently ensure your contact information is up to date.

Financial Aid Accountability

All instructors/faculty are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete this activity by the end of the first week of classes or as soon as possible after adding the course. Failure to do so may result in a delay in the disbursement of your financial aid.

Class Schedule

Topic	Assignments	Open	Close
Getting started	Two truths and one lie introduction (financial aid requirement)	Aug.18, 8am	Due: Aug. 22, 11:59pm Close: Aug. 29, 11:59pm
Module 1: Introduction	KKV, pp. 3-33 Quiz 1	Aug. 18, 8am Aug. 29, 9:30am	Aug. 30, 9:30ar
Module 2: The History and Development	IPSRM Ch.2 Quiz 2	Aug. 30, 9:30am Sept. 5, 9:30am	Sept. 6, 9:30am
Module 3: The Stages of the Research Process	IPSRM Ch.3 Quiz 3	Sept. 5, 8am Sept. 12, 9:30am	Sept. 13, 9:30a
Module 4: Theories, Hypotheses, Variables, and Units	IPSRM Ch.4 Quiz 4	Sept. 12, 8am Sept. 19, 9:30am	Sept. 20, 9:30a
Module 5: Conceptualization, Operationalization, Measurement	IPSRM Ch.5 Quiz 5	Sept. 19, 8am Sept. 26, 9:30am	Sept. 27, 9:30a
Module 6: Elements of Research Design	IPSRM Ch.6 Quiz 6	Sept. 26, 8am Oct. 3, 9:30am	Oct. 4, 9:30am
Module 7: Means of Analysis and Statistical Inference	IPSRM Ch.8 Quiz 7	Oct. 3, 8am Oct. 10, 9:30am	Oct. 11, 9:30an

Module 8: Introducing STATA, Tapes of Data	Polimetrics Chs.2-3 Assignment 1	Oct. 10, 8am Oct. 10, 8am	Oct. 24,11:59pr
Module 9: Data Management	Polimetrics Ch.4	Oct. 17, 8am	
Module 10: Descriptive Statistics	Polimetrics Ch.5 Assignment 2	Oct. 22, 8am Oct. 24, 8am	Nov. 7, 11:59pr
Module 11: Model Selection	Polimetrics Ch.6	Nov. 7, 8am	
Module 12: Ordinary Least Squares	Polimetrics Ch.7 Assignment 3	Nov. 7, 8am Nov. 7, 8am	Nov. 14, 11:59p
Final exam	University schedule	Dec. 5, 9:30am	Dec. 6, 9:30am

Disclaimer

The instructor reserves the right to adjust the syllabus in the course of the semester/session.