

Monday, August 25th: 4:00 pm

1. HFES Conference:

The hotel has been booked but not paid for yet.
Everything has been submitted
Waiting for approval from Jerry to begin purchases.

2. Bowling Event:

Tori has sent out the emails through the HFES Gmail account
Jessica has created the facebook event
5 lanes will be reserved by Andrew at 6:30PM

3. Halloween Party:

Start talking to the first years to find a host.

4. Staples

Everyone needs to come up with at least 2 things we need from staples by the next meeting
Possibly posters/banners for HFES conference
\$150 budget

5. HFES Social Event:

Jen will be checking out restaurants while she is in Chicago in a couple weeks to find a venue without a room deposit.
Gaby will email out the sponsorship form.
This will either be on Tuesday the 28th or Thursday the 30th
Everyone should still be thinking of places that will sponsor

6. Next meeting date and time:

Tuesday, September 2nd at 5:00

7. Other:

Starting thinking about NEM
10/13- 10/17
Contact Tom and Gaming Knights