

HFES Officers' Meeting Minutes – February 18, 2015

Location: HF Lounge

Time: 10:00am

Officers present: Daphne Kopel, Theresa Kessler, Michael Rupp, Sarah Williams, Gaby Hancock, Jennifer Louie

1. Tax Discussion
 - a. *Dr. Szalma and Dr. Mouloua present*
 - b. *We are considering becoming a 501(3)(c) organization*
 - i. *Would allow us to exceed the \$5,000 cap; wouldn't have to pay taxes on funds; may not need to pay sales tax*
 - ii. *To become a 5013c, we would have to pay a one-time cost of \$500*
 1. *First, register as a non-profit organization with Florida*
 2. *Second, pay the IRS and do paperwork*
 - iii. *Draft an email to the faculty to see if they approve*
2. Budget
 - a. Banking Affairs Concluded
 - b. Budget sent to National (2/13)
 - i. *Issue regarding student chapter vs. national chapter membership*
 - ii. *Will resend an email to Kim Vu saying that all of our information is accurate*
 1. *(All but one student is a National member).*
 - c. Partial Proceeds Fundraiser TODAY @ Burger U
 - i. Distribute the Flyers! Volunteers and hours?
11am-12pm: Gaby
12pm-1pm: Sarah and Theresa
1pm-1:30pm: Mike
2pm-3pm: Jason (an RA)
2:30pm-3pm: Daphne
3. Spring General Meeting (2/23, 6PM, 301Q)
 - a. Reminder Email Today
 - b. Remind labmates
4. Field Trips
 - a. *Jet Blue simulator*
 - i. *CT says it is a go.*
 - ii. *Possible options: 3/18-3/20, 3/25-3/27*
 - b. SeaWorld
 - i. *Emails sent – no word from them yet. Theresa will try sending them another email.*
5. Spring Social
 - a. Doodle Results for Date (3/27)
 - i. *Daphne will make a Facebook event out of this.*
 - b. Sarah's Apartment
 - c. Theme: Speakeasy (Roaring 20s/Great Gatsby/Al Capone)
6. Guest Speakers
 - a. Ideas from Students & Faculty
 - i. *Gaby and Jenn will speak to Dr. Szalma and Dr. Mouloua to run these ideas by them; see if they have any other suggestions*
 - ii. Bryan Reimer
 1. *Research Scientist MIT AgeLab & Associate Director New England University Transportation Center*
 - iii. *Form for SGA Funding - will be accomplished later in time.*
7. Outreach Efforts
 - a. Undergrad Classes
 - i. Tim Frischmann
 1. *2/20, 130PM, Lab Showcase*
 2. *Slides to Theresa*

- ii. Andrew Talone
 - 1. Sanford/Lake Mary Campus
 - 2. 4/8/2015 @ 6PM (30 mins @ beginning)
 - iii. Dr. Chin
 - 1. 2/25
 - b. High Schools (?)
 - i. Theresa
 - c. Evans Community School (Email) → have them forward it to the undergraduate chapter
 - d. Brevard County Science Fair
 - i. 3/6, 730AM-130PM, Space Coast Jr./Sr. High School
 - ii. Mike, Kim & Chaz
 - e. NEM Dean's Room is a Go!
 - i. Dates in October (Before HFES), send to Maggie LeClair and Susan Hill ASAP
 - ii. *October 5th – October 9th. Five days.*
8. HFES Social Event
- a. Funding emails out after 2/18 Officers' Meeting
 - b. *Sarah will send an email to get an estimate of pricing*
9. Any Other Business

Happy wedding, Daphne!!!!!!

Next meeting – overlap with Spring General Meeting: 6pm in HF Lounge