

# Arthur C. Theodore

## EXPERIENCE

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### **Assistant Boys Dean**

Candler, NC

*Mount Pisgah Academy*

2015 – 2017

- Trained and supervised the five Resident Assistants (RAs) of the dorm
- Provided residents with counsel allowing for scholastic and personal growth
- Resolved various issues of conflict between residents

### **Student Dean**

Collegedale, TN

*Talge Hall at Southern Adventist University*

2014-2015

- Instructed 20 Resident Assistants (RAs) on dorm policies and procedures
- Organized dorm wide activities and tournaments for residents
- Coordinated with the deans on updating dorm policies and procedures

### **Boys Director**

High Springs, FL

*Camp Kulaqua*

Summer 2014, '15, '16, '17

- Trained and managed 10-15 counselors
- Conducted and facilitated various training sessions on effective counseling skills
- Enforced disciplinary action for campers who consistently misbehaved

### **Enrollment Services Student Worker**

Collegedale, TN

*Southern Adventist University*

2011-2013

- Assisted parents and students with enrollment, tuition, and billing questions
- Aided recruiters in calling high school seniors about future enrollment plans
- Provided campus tours for guests and visiting groups

## EDUCATION

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### **Southern Adventist University**

Collegedale, TN

*Bachelor of Science in Industrial/Organizational Psychology*

Graduated 2015

Cumulative GPA: 3.81/**3.90 Psychology GPA**

## REFERENCES

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Available upon Request