

EDUCATION

University of Central Florida

M.S. Industrial and Organizational Psychology 2019

Expected May 2019

GPA: 4.0

Professional Organizations: Society for Industrial and Organizational Psychology, Student Professional in Industrial and Organizational Psychology

Award: 2018 I/O Consulting Challenge Finalist

University of Florida

B.S. Psychology 2014

B.S.B.A. Management

Psychology GPA: 3.945, Management GPA: 3.826 Cum Laude

Awards: Outstanding Scholar Award- Honorable Mention, Dean's List, Anderson Scholar with Distinction

Acknowledgement: False feedback and beliefs influence name recall in younger and older adults

Professional Organizations: Beta Gamma Sigma, Psi Chi

SKILLS

RELEVANT COURSEWORK

- Work Motivation and Job Attitudes
- Job Analysis and Performance Appraisal
- Professional Issues in I/O
- Psychological Testing
- Advanced Social Psychology
- Research Methodology
- Assessment Centers and Leadership
- Recruitment, Placement, and Selection
- Occupational Health Psychology

COMPUTER KNOWLEDGE

- Microsoft Suite
- SPSS
- Articulate 360 Suite

PROFESSIONAL EXPERIENCE

UCF PERFORMANCE SOLUTIONS

Assistant Director

August 2018 to Present

- Assisting the I/O faculty in seeking funded projects by maintaining Performance Solutions marketing materials and building networking connections with members of the business community
- Managing client relationships, from initial contact to final product delivery, by facilitating the selection of faculty supervision and faculty-student labor for each project, assisting the project team in creating the scope of work, and documentation and delivery of work
- Facilitating project set-up and completion through the Office of Research & Commercialization by serving as a point-of-contact for College of Sciences Pre-Award (proposal development) and College of Sciences Post-Award (contractual approval)
- Assisting in student development and on-boarding to Performance Solutions activities and assisting with group-wide communications and meetings
- Maintaining the infrastructure of Performance Solutions procedures by maintaining the group's Policies and Procedures and resources (e.g. project templates).

HILTON GRAND VACATIONS

Learning and Development Intern

Orlando, FL
May 2018 to August 2018

- Evaluate current training materials and programs
- Managed a high-volume workload within a deadline-driven environment
- Update training programs and materials as needed
- Communicate information and training sessions to our global teams in Orlando, Tokyo, and Indianapolis via email, SYMON Design, and SharePoint
- Work closely with the Quality & Training Team
- Ensure information is communicated to the Global Club Team through various channels on a timely basis
- Created interactive learning modules to encourage self-service learning
- Composed department-wide communications highlighting urgent changes pertinent to overall company performance

VOLUNTEERING

UCF PERFORMANCE SOLUTIONS · Consultant

August 2017 to Present

January 2018 - May 2018

Marketing Implementation Plan Team Lead:

- Identified networking events for consultants to attend across Central Florida
- Supervised 10 consultants responsible for disseminating Performance Solutions Marketing materials
- Communicated potential client contact information to the Director of Performance Solutions

August 2017 - May 2018

Assessor Position:

- Prepared students for the job market
- Facilitated developmental interviews and group discussions
- Developed assessments and evaluations for the job application process
- Evaluated and assessed job applicants on resumes, cover letters, email communication, and mock job interviews