
EDUCATION

M.S. University of Central Florida Orlando, FL
Industrial and Organizational Psychology Anticipated 2019
B.A. Kutztown University of Pennsylvania Kutztown, PA
Major: Sociology • **Minor:** Criminal Justice May 2015

PROFESSIONAL EXPERIENCE

Siemens Gamesa Renewable Energy, Inc. • Orlando, FL May 2018-Present
Training and Development Intern

- Update and develop new training materials for instructor-led and web-based training
- Conduct market analyses
- Develop “how-to” and other training preparation materials
- Assist with training course scheduling and resource allocation
- Efficiently consult and coordinate with numerous departments for the completion of various projects
- Effectively prioritize and execute multiple assignments to meet deadlines

UCF Research Initiative for Teaching Effectiveness • Orlando, FL August 2017-June 2018
Research Assistant

- Research various instructional methodologies within higher education
- Creatively compose and edit PowerPoint presentations
- Meticulously edit articles by various authors anticipated for publication
- Carefully fill out, review, and edit travel forms, budget request, etc.

UCF Performance Solutions • Orlando, FL August 2017-Present
Assessor/Subject Matter Expert

- Evaluate all aspects of an emerging professional’s application process
- Prepare constructive criticism and feedback geared toward helping emerging professionals develop workforce readiness skills
- Conduct one-on-one feedback sessions with emerging professions in order to communicate feedback

Assessor Team Lead

- Organize and develop training sessions for 15 assessors
- Lead in-person training sessions

Consultant

- Execute marketing implementation strategies to promote UCF Performance Solutions
- Development of an external marketing strategy to promote UCF Performance Solutions

Regions Bank • Pensacola, FL Oct. 2015- Dec. 2016
Teller, Vault Teller, ATM Custodian

- Utilized excellent communication skills to better understand the financial needs of customers
- Worked effectively in a team setting with coworkers to successfully solve problems
- Continuously improved existing customer service skills

NOTABLE PROJECTS

- Performed a [job analysis](#) and created a [performance appraisal](#) for a business in the Orlando area
- Developed a [psychometric test](#) on team orientation

ADDITIONAL SKILLS

- Proficient in Microsoft Office
- HireVue
- Qualtrics
- SPSS Statistical Analysis Software