

KIRA LEACH

EDUCATION

BS University of Central Florida, Psychology
Minor: Business Administration

May 2018

Overall GPA: 3.8

AWARDS AND RECOGNITION

UCF Founders Day Award Nominee 2017-2018
Academic Excellence, Leadership, Community Service

Federal Work Study 2017-2018
Award (\$4500)

UCF Scholars Award 2017
Academic Excellence (\$2000)

NSCS Engaged Member Award 2016
Community Involvement (\$250)

Dean's List 2015 to 2017
Academic Excellence (4 semesters)

President's Honor Roll 2015
Maintaining 4.0 GPA

Federal Supplemental Educational Opportunity Grant 2014 to 2017
Award (\$3600)

Florida Bright Futures Medallion Scholarship 2014 to 2018
Academic Excellence and Community Service (\$7854)

Florida Student Assistance Grant 2014 to 2018
Award (\$5100)

Rosen Tangelo Park Scholar 2014 to 2018
Academic Excellence (\$16430)

Coca Cola Scholar 2014 to 2018
Academic Excellence (\$5000)

RELEVANT COURSEWORK

- Industrial Organizational Psychology (INP 3004)
- Organizational Psychology (INP 4313)
- Management of Organizations (MAN 3025)
- Legal and Ethical Environment of Business (BUL 3130)
- Advanced Research Methods (PSY 4215)
- Research Methods in Psychology (PSY 3213)
- Psychological Measurement (PSY 3302)

RESEARCH EXPERIENCE

Undergraduate Research Associate May. 2017 to Oct. 2017

Team Research and Adaptability in Complex Environments Lab - IST Orlando, FL

Advisor: Shawn Burke, Ph.D.

- Rated team behaviors using a behaviorally anchored rating scale
- Completed research for NASA's Mission to Mars
- Created presentation for Work, Stress, Health Symposium
- Organized data files for analysis
- Transcribed recordings of interviews

Undergraduate Research Assistant May. 2017 to Jul. 2017

Emerging Technology for Hiring in Organizational Science Lab - UCF Orlando, FL

Advisor: James Illingworth, Ph.D.

- Created behaviorally anchored rating scales for participant materials
- Constructed scripts for confederate
- Conducted literature searches on hiring technology and assessment centers

Undergraduate Research Assistant Nov. 2015 to May 2018

Research in Employment Diversity Issues Lab - UCF Orlando, FL

Advisor: Barbara Fritzsche, Ph.D.

- Generated survey questions using Qualtrics
- Completed literature searches on occupational health for a book chapter
- Formatted references on several works according to APA standards

Undergraduate Research Assistant Jan. 2016

Team Workforce and Development Lab – UCF Orlando, FL

Advisor: Kimberly Smith-Jentsch, Ph.D.

- Trained in Simulation Validation with Voice-Responsive Soft-Skills CBT Software
- CITI Trained in Social Behavioral Research Investigators and Key Personnel and Social Behavioral Responsible Conduct of Research

PRESENTATIONS

Leach, K. (January 2017). *Resume Workshop*. Power point presented at the University of Central Florida Chapter of the National Society of Collegiate Scholars , Orlando, FL.

Leach, K. , Peluso, F., Phillips, T., Rosenblatt, T. (April 2017). *Psych Majors get Relevant Experience*. Poster presented at the University of Central Florida Psychological Society 4th Annual Undergraduate Research Conference, Orlando, FL.

TEACHING EXPERIENCE

University of Central Florida Jan. 2018 to May 2018

Teaching Assistant, Psychology Department

Assisted Victoria Pace, PhD. with introduction to industrial organizational psychology, an undergraduate course averaging 70 students per semester, covering the following topics: performance, leadership, motivation, diversity, fairness, and emotions in the workplace.

- Assigned team roles in group projects and planned distribution of responsibilities for student projects
- Revised drafts of student PowerPoint projects

University of Central Florida Oct. 2017 to May 2018

Teaching Assistant, Psychology Department

Assisted Erin Grainger, M.A. with psychology online learning community course, an undergraduate course averaging 350 students per semester, covering the following topics: career planning, academic advising, and graduate and professional school preparation.

- Provided feedback about the course to the professor
- Moderated online discussions
- Answered students' questions about course and major requirements

University of Central Florida Aug. 2017 to Dec. 2017

Teaching Assistant, Psychology Department

Assisted Matthew Chin, PhD with social psychology course, an undergraduate course averaging 100 students per semester, covering the following topics: conformity, gender norms, hindsight bias, persuasion, performance with an audience present, prejudice, relationships, fundamental attribution error, intuition, and behavior and belief.

- Coordinated schedules with the other undergraduate teaching assistants

- Monitored class while quizzes and exams are in session
- Held office hours and answered students' questions about the material
- Attended each class lecture and wrote detailed notes
- Presented material from the modules during review sessions

PRACTICAL EXPERIENCE

Human Resources Intern

May 2018 to Aug. 2018

Holiday Inn Club Vacations

- Created summary reports on employee demographics
- Requested updates on internal audits and assessments
- Contributed to business case for a formalized diversity and inclusion program
- Revised policies and handbooks in preparation of organizational changes
- Represented company at Florida Diversity Council meetings and during compliance webinars
- Drafted survey questions for annual engagement and company culture surveys

Student Consultant on Teaching

Oct. 2017 to May 2018

Faculty Center for Teaching and Learning - UCF Orlando, FL

- Observed faculty anonymously as they instructed a course
- Took detailed notes in courses and for reports
- Compiled and generated data about teaching behaviors
- Facilitated student focus groups to be positive and constructive

Peer Advisor II

Aug. 2017 to Present

Psychology Department - UCF Orlando, FL

- Advised approximately 20 students weekly following university processes, procedures, and psychology degree requirements through personalized consultations
- Facilitated consideration of career and graduate school for Psychology majors
- Completed course substitutions and override forms for the Assistant Director
- Designed informational handouts about Industrial Organizational Psychology and Transient Student Applications
- Trained first year Peer Advisors

PROFESSIONAL AFFILIATIONS

SPIOP, 2018

(Student Professionals for Industrial Organizational Psychology)

- Recruitment Committee

SHRM Student Member, 2017 - Present

(Society for Human Resource Management)

SIOP Student Member, 2017 - Present
(Society for Industrial Organizational Psychology)

APS Student Affiliate, 2016 - 2017
(Association for Psychological Science)

NSCS, 2015 - Present
(National Society of Collegiate Scholars UCF Chapter)

- Vice President of Professional Development: 2017 - Present
 - Orchestrated UCF Green Jobs Fair 2017
- Star-status Coordinator: 2016
- Member: 2015

SKILLS

Research: Transcription, Experimentation, Article searches, SPSS (statistical analyses software), Problem solving

Leadership: Motivation, Time-management, Patience, Flexibility, Training, Creativity, Optimism, Commitment, Detail-oriented, Organization

Communication: Public Speaking, Customer Service, Sales, Written and verbal, Listening, Feedback

Computer Knowledge: Microsoft Office applications, Database search engines (EBSCOhost, Web of Science, Google Scholar), Qualtrics (online survey software)

REFERENCES

Karen Cox, M.A.
Director of Undergraduate Advising/
Associate Instructor
UCF Psychology Advising Center
Karen.Cox@ucf.edu

Erin Grainger, M.A.
Undergraduate Advising Coordinator
UCF Psychology Advising Center
Erin.Grainger@ucf.edu

Barbara Fritzsche, PhD
Associate Professor/ Director of the M.S.
I/O Psychology Program
UCF Psychology Department
Barbara.Fritzsche@ucf.edu

Shawn Burke, PhD
Research Associate
Institute for Simulation and Training
SBurke@ist.ucf.edu