Research Dissemination and Travel (DT) Awards

Description: This award supports the objective in our strategic plan to "Double the number of national and international recognition of faculty and student excellence by 2021, and quadruple recognition by 2035." These funds are intended to support two faculty initiatives: (DT1) peer-reviewed publication fees or conference travel for faculty wishing to disseminate their research findings; and, (DT2) research networking opportunities (e.g., traveling to meet with program managers of federal agencies, establishing collaboration with investigators at other institutions, attend an agency's proposers' day, etc.). The overall goal of this award program is to support activities that allow faculty to achieve prominence in graduate study and research while increasing the national and international recognition of UCF. Note that COS faculty are also eligible to the *Travel Award for Recognition of Faculty Excellence* (TARFE) awards administered by Faculty Excellence, which support travel to a conference or professional event after being recognized for a distinguished achievement or having a significant honor bestowed upon them (https://facultyexcellence.ucf.edu/travel-award-for-recognition-of-faculty-excellence-tarfe/).

Eligibility: All full-time faculty members are eligible to apply. Each applicant is eligible to receive one award per category (DT1 and DT2) each year.

Funding: A maximum of $1,000 ($500) for DT1 (DT2) may be available, with the College of Science matching one-to-one contributions from each department/unit, *i.e.*, $500 ($250) for DT1 (DT2) from COS. Awards will be given on a first-come first-served basis until COS funding ($50,000) is exhausted. For support with peer-reviewed publication costs, faculty members are encouraged to apply shortly after manuscript acceptance. For travel support, faculty members are required to apply at least 30 days in advance of the date of travel. Notification of awards will be made prior to travel.

Required Application Documents:

Submit the following documentation to your research support contact at your Dean's Office *COSPostAward@ucf.edu*

> 1) Completed application form

> 2) Documentation of the incurred publication fees or expected travel costs

> 3) Two-page Biographical Sketch in NSF or NIH format.

> 4) OR print out of current funding and submitted proposals

> 5) Half page description of how use of these funds would enhance the research mission of UCF

> 6) One of the following forms of documentation must accompany the application based on the purpose of the request: *i*) Correspondence from a peer-reviewed publication outlet demonstrating manuscript acceptance, with the faculty member serving as first or corresponding author and using UCF as his/her primary affiliation. An explanation of why an open access journal or a dissemination outlet charging publication costs versus a no-fee counterpart should also be provided, as well as a justification for the need of support; or, ii) a copy of the conference acceptance indicating the schedule and title of the applicant's presentation; *iii*) Pages from the abstract book for the applicant's presentation.

Documents should be sent to your dean's office via email. A notification approving or denying the request will be emailed. For successful applicants, the college will transfer the funds to the department/unit's overhead account for approved travel awards.

Research Dissemination and Travel (DT) Awards – Application Form

Name: _____   Email: _____

Department/School: _____

Rank: _____   Year Started at UCF: _____

Department/Unit Contact Name and Email: _____

Department Overhead Account Number for Transfer: _____

Please indicate the type of funding you are applying for:

☐ DT2 – Research networking ($500 max. $250 from Dept., $250 from COS. Cos will match up to $250)

_____

Travel Information

Reason for Travel: _____

Dates: _____

Location: _____

Total Amount Requested: _____

_____

Contributions:

Department/Unit: $_____

Department/Unit Chair/Director Name: _____

Department/Unit Chair/Director Signature: _____

To be filled out by the Dean's Office

College: $_____

Dean/Associate Dean Name: _____

Dean/Associate Dean Signature: _____